

February 13, 2007

Dear Members of the Management Advisory Council:

This is regarding the Management Advisory Council meeting scheduled for Wednesday, February 21, 2007. The agenda for this meeting is below.

The February 21 meeting will be held in Conference Room 1001A at the Department of Information Technology, 101 East River Drive, East Hartford (directions attached). There is ample parking in the overflow lot on the corner of East River Drive and Pitkin Street. If you need coffee or other sustenance, please visit the ground floor cafeteria before proceeding to the conference room.

There is no guest speaker for the February meeting. We will resume our program of bimonthly speakers in March. The guest speaker for the March 21 meeting is Dr. Martin Anderson, Director of Administration in the Department of Administrative Services. Dr. Anderson's topic is succession planning for the state workforce. Please share this information with managers in your agency, so that other interested managers have an opportunity to attend the March 20 presentation.

Thank you in advance for your participation at the February meeting.

Elise Kremer
MAC Vice-Chair
MAC Representative for the
Department of Public Health

MANAGEMENT ADVISORY COUNCIL
Wednesday, February 21, 2007
9:00 a.m.
Department of Information Technology
101 East River Drive
East Hartford, CT
Conference Room 1002A

AGENDA

- **WELCOME AND INTRODUCTIONS**

- **APPROVAL OF MINUTES OF MEETING OF JANUARY 17, 2007**

- **TREASURER'S REPORT**

- **CREDENTIALS REPORT**

- **OLD BUSINESS**
 - ◆ **SPEAKERS AND LOGISTICS FOR UPCOMING MONTHS**
 - ✓ **DR. MARTIN ANDERSON, DAS (SUCCESSION PLANNING), MARCH 21**
 - ✓ **KATHLEEN ANDERSON, DOIT (WEBSITE ACCESSIBILITY), MAY 16**
 - ✓ **UNDERSECRETARY BRIAN AUSTIN, OPM (CRIMINAL JUSTICE INFORMATION SYSTEM), JULY 18**
 - ✓ **DEPUTY COMMISSIONER WAYNE SANDFORD, DEMHS (EMERGENCY MANAGEMENT AND INCIDENT COMMAND SYSTEM), SEPTEMBER 19**
 - ✓ **OTHER POTENTIAL SPEAKERS FOR 2007 CALENDAR**
 - ◆ **DIALOGUE WITH ADMINISTRATION OFFICIALS**
 - ✓ **FEEDBACK FROM MEETING OF DECEMBER 6**
 - ◆ **REPORT FROM MANAGERS DAY COMMITTEE**
 - ◆ **REPORT FROM WEB CONTENT/COMMUNICATIONS COMMITTEE**
 - ◆ **REPORT FROM ORIENTATION COMMITTEE**
 - ◆ **REPORT FROM LEGISLATIVE COMMITTEE**
 - ◆ **SUCCESSION PLANNING FOR MAC EXECUTIVE COMMITTEE**
 - ◆ **OTHER OLD BUSINESS, IF ANY**

- **NEW BUSINESS, IF ANY**

- **ADJOURNMENT**

**Department of Information Technology
101 East River Drive
East Hartford, CT**

Park in Pitkin Street Lot. Enter lot at gate (code 9100). From the lot, head to the right on East River Drive. Riverview Square is on the left, 101 East River Drive is the first building. On arrival, sign in at the security station. Conference Room 1002 A/B is to the left of the security station.

From I-91 Southbound

In downtown Hartford, take a left exit onto I-84 East
Take Exit 53, East River Drive/Connecticut Blvd
Bear right to stop sign, turn right onto East River Drive
Pass Riverview Square on the right (101 is the first building)
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From I-91 Northbound

Take Exit 29 (Rtes. 5/15 and I-84 East)
Stay in right lane, take first exit, bearing right for Route 2 West
Don't merge with Route 2 traffic
Stay in the exit lane, which becomes Exit 4, to East River Drive
At the traffic light at the end of ramp, turn left onto East River Drive
Go straight through the next traffic light
At second stop sign, turn right onto Pitkin Street, the lot is on the left

From I-84 Eastbound

Take Exit 53, East River Drive
Bear right to stop sign, turn right onto East River Drive
Pass Riverview Square on the right
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From I-84 Westbound

Take Exit 54 (Downtown Hartford)
Take first exit for Darlin Street
At end of ramp, turn left
At the stop sign, turn left onto East River Drive
Pass Riverview Square on the right (approximately 1/4 mile)
Turn left at next stop sign onto Pitkin Street, the lot is on the left

From Route 2 Westbound

Take Exit 4 to East River Drive
At the traffic light at the end of ramp turn left onto East River Drive
At the next traffic light go straight,
At second stop sign, turn right onto Pitkin Street, the lot is on the left

