

**DRAFT – SUBJECT TO REVIEW/APPROVAL OF THE MEMBERSHIP**

**MINUTES OF THE  
MANAGEMENT ADVISORY COUNCIL  
October 20, 2010**

**Visit the MAC website at [ct.gov/MAC](http://ct.gov/MAC)**

Peter Bucknall, MAC Chair, called the meeting to order at 9:05 a.m. Peter thanked those in attendance for their participation. Peter noted that the Department of Veterans' Affairs and the Department of Children and Families will be accepting donations at today's meeting, on behalf of their respective agencies.

**Presentation to the Department of Veterans' Affairs**

Maria Cheney, the Director of Residential and Rehabilitation Service at the State Veterans' Home, was welcomed, along with two members of the Residents Council: Robert Wright, Council President, and Ron Monteiro, Council Vice-President. Ms. Cheney thanked MAC for sponsoring the collection of donations on behalf of the veterans residing at the DVA campus. In total, 241 DVDs were donated. MAC also purchased three DVD players, and an additional two DVD players were donated by Best Buy. Ms. Cheney noted that this will be a great addition to their library and to the recreational resources available to the residents. A photograph was taken for the MAC website.

**Presentation to the Department of Children and Families**

Wanda Seldon introduced Michael Williams, Director of the Hartford Area Office and a very dedicated community activist. Mr. Williams was accompanied by two of his staff from the Hartford Area Office. The items donated included 1076 books, 27 DVDs, 31 VHSs, 10 cassettes, and several puzzles. Items that were age-appropriate for infants through teenagers were contributed. This makes a total of over 3000 books that have been collected by MAC in the three years that this effort has been carried out. Mr. Williams expressed his heartfelt appreciation on behalf of DCF and especially the children they serve. He noted that Borders Books did a similar drive this past summer, and they were inspired to do so by MAC's success. MAC's donation is a huge support of DCF's literacy program for children in their care. Mr. Williams remarked that, when a child is going through a time of crisis, being able to have a personal item of their own makes a difference that can last a lifetime. A photograph was taken for the MAC website.

**Approval of Minutes**

The minutes of the September 15, 2010 meeting were approved unanimously, as submitted.

**Treasurer's Report**

The Treasurer's report was distributed electronically via the list serv. Claudia Helfgott, Treasurer, reported that a dividend of \$3.35 was paid, bring the balance in the treasury to \$10,886.23 as of September 30, 2010. The expenses for Managers Day 2010 were \$9,165.36, and the revenues were \$9,640.00. The Treasurer's report was accepted unanimously, as submitted.

## **Committee Reports**

Credentials. Ellen Carter, MAC Credential Chair, indicated that there was no new activity to report.

## **Old Business**

Speakers and Logistics. Peter reminded the membership that Dr. Martin Anderson, who is speaking on November 17, has requested that questions be provided in advance. Elise Kremer has been collating questions as they are received. Any questions for Commissioner Anderson should be sent to her attention. Discussion ensued about speakers for the 2011 calendar. Mark Murphy will ask the Commissioner of Insurance about his availability to speak in January on the subject of health care reform. Chris Beloff recommended Vishnu Khade from the Department of Public Works, who is an excellent speaker on the subject of environmental equity. Chris will invite him to speak at the March meeting.

Web Site. Tom Crafa provided a disk with photographs from Managers Day 2010. Elise provided a disk with a video of the awards presentation, which had been taped by Lynn Townshend from DPH. Chris Beloff will update the web site with the Managers Day materials.

Communications Committee. Tom Crafa reported that MAC's letter of introduction will be sent to new managers this week.

Orientation Committee. Dave Lynn indicated that the New Managers Orientation Program will be offered in January 2011. Letters of invitation have been sent, and approximately 30 new managers are expected to participate. Peter and Dave will present a segment on MAC.

Salary Compression Workgroup. Dave reported that the workgroup has held two meetings to date. At the request of the workgroup, Elise sent a message via the list serv, asking that managers report specific examples of managerial salary compression to Dave or to Caludia Helfgott. Numerous responses were received thereafter. Based on the examples received thus far, the workgroup is developing a format to present the information. The workgroup would like to meet with the Executive Board before the next meeting to review the data and discuss next steps. Discussion ensued about disparities in other areas, such as shift differential, vehicle usage fees, etc. Information is being collected in these areas as well. It was also noted, as a point of information, that a grievance settlement allows collective bargaining employees in Higher Education a one-time, time-limited opportunity to transfer from the Alternate Retirement Plan to the State Employees Retirement System. Unless the administration chose to extend this benefit, this opportunity would not be available to managers in Higher Education. There was also discussion of the impact of salary freezes for managers on the calculation of pension benefits.

Other Old Business. There was no other Old Business.

## **New Business**

Report on Managers Day 2010. Peter reported that Managers Day 2010 was an excellent event, and all of the feedback has been great. The speakers were all outstanding, and MAC has a tough act to follow for 2011. There were 260 managers registered, up from 170 last year. The donation drives were very successful, and everyone's generosity is much appreciated. Thanks to Wanda and Chris for arranging for DCF's and DVA's attendance today.

Other New Business. There was no other New Business.

### **Adjournment**

The meeting was adjourned at 10:02 a.m.

The list of those in attendance at the October 20, 2010 meeting and the Treasurer's report are attached and are hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, November 17, 2010 at 9:00 a.m. in Conference Room B at the Department of Transportation. The Commissioner of Administrative Services, Dr. Martin Anderson, will be the guest speaker.

Respectfully submitted,

Elise Kremer  
MAC Secretary  
MAC Representative for the  
Department of Public Health

**MAC ATTENDANCE ROSTER**  
**October 20, 2010**

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Dave Lynn	R
Banking	Claudia Helfgott, Treasurer	R
Children and Families	Debra Freund	R
Children and Families	Lesley Gertner	G
Comptroller	Mark Aronowitz	R
Developmental Services	Jadwiga Gocłowski	R
Developmental Services	Tim Lavoy	A
Education	Deb Paradis	R
Fire Prevention and Control	Adam Piskura	G
Insurance	Mark Murphy	A
Labor	Ram Aberasturia	R
Labor	Marla Schiller	G
Motor Vehicles	David Ostafin	A
Pardons and Paroles	Rasa Pakalnis	R
Policy and Management	Ellen Carter	R
Public Health	Elise Kremer, Secretary	R
Public Safety	Marybeth Bonsignore	R
Public utility Control	Peter O'Neil	R
Revenue Services	Tom Crafa	R
Social Services	Peter Bucknall, Chair	R
Transportation	Wanda Seldon	R
Transportation	Kathleen Karwick	G
Transportation	Phil Scarrozzo	G
Transportation	Charles Roman	G
Veterans' Affairs	Chris Beloff, Vice Chair	A