

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
September 16, 2009**

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Peter Bucknall, MAC Chair, called the meeting to order at 9:08 a.m. Peter thanked those in attendance for their participation. He welcomed Marybeth Bonsignore, who has been nominated for Representative at the Department of Public Safety. The former Representative, Barbara Lynch, has retired.

Approval of Minutes

The minutes of the July 15, 2009 meeting were approved unanimously, as submitted.

Treasurer's Report

Dave Lynn, Treasurer, reported that the balance in the treasury is unchanged at \$3,421.36. The Treasurer's report was accepted unanimously, as submitted.

Committee Reports

Credentials. Ellen Carter, MAC Credential Chair, was unable to attend but reported by e-mail that she has not been notified of any changes in membership. Marybeth Bonsignore advised that the Department of Public Safety has identified a new Representative and Alternate. Since there are no contenders, it will not be necessary to hold an election. Dave Lynn added that a Representative and Alternate have been identified for the Department of Motor Vehicles. Both agencies will send an official notice and contact information to Ellen.

Old Business

Speakers and Logistics. Due to retirements, Mark Polzella has not been able to progress as yet with an economist who could speak. Elise Kremer contacted Matt Fritz from the Governor's Office to invite him to give an overview of economic stimulus activities in Connecticut. Matt referred the invitation to John Forbes, Agency Stimulus Accountability Officer in the Office of Policy and Management. We are waiting to hear as to John's availability. There was discussion of having a follow-up presentation on the banking industry by the Commissioner or Deputy Commissioner of Banking. Claudia Helfgott volunteered to try to get this set up for a meeting this fall. Mark will work on scheduling an economist for a meeting early in 2010. There was also discussion of inviting Secretary Genuario, Dr. Martin Anderson, and Kevin Lembo, the Health Care Advocate. Peter will extend an invitation to Secretary Genuario to present at any meeting for which he could make himself available.

Managers Day 2009 Committee. The committee will convene briefly at the conclusion of the business meeting, to attend to the last-minute details. Today is the deadline for on-line registration. Attendance currently stands at 160 plus. The Governor sent her regrets that she will be on personal travel and unable to participate. Elise has extended an invitation to the Lieutenant Governor and is awaiting a response.

Web Site. Peter thanked Chris Beloff, who has volunteered to serve as administrator for the web site. Chris has been in touch with DOIT and has been given administrative rights. The Board expressed its appreciation for Claudette Carveth's assistance during the transition. There was discussion of timeframes for archiving content such as minutes and agendas. Chris will notify DOIT that we are ready to join the queue for migration to the new portal. Dave Lynn is in process of generating a new list of managers from CORE. This should be used for verifying that registrants to the website are in fact state managers.

Communications Committee. Tom Crafa has prepared a mailing to state employees hired or promoted into the managerial ranks since the last mailing. The letters will go out shortly, now that Tom's office has completed its move to New Haven.

Orientation Committee. There has been no activity to report. DAS has postponed the next iteration of the New Managers Orientation Program until January 2010.

Legislative Committee. A state budget has been adopted. The Legislature is drafting implementer bills to implement the new budget provisions for the various agencies.

Other Old Business. There was no other Old Business.

New Business

Quarterly Meeting Request to Secretary Genuario. Peter has contacted the Secretary's support staff. As yet, he has not heard about a meeting date. He has followed up, without effect.

Other New Business. Chris Beloff advised that the Department of Veterans' Affairs is holding its annual Stand Down on September 18. Services will be provided to veterans in need. The services are very comprehensive and include medical, dental, psychosocial, legal, etc. Last year, 1,000 veterans were served. MAC members are invited to stop in and see this very impressive operation.

Adjournment of Business Meeting

The business meeting was adjourned at 9:46 a.m.

The list of those in attendance at the September 16, 2009 meeting is attached and is hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, October 21, 2009 in Conference Room B at the Department of Transportation. There will be no guest speaker.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

MAC ATTENDANCE ROSTER
September 16, 2009

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Dave Lynn, Treasurer	R
Banking	Claudia Helfgott	A
Comptroller	Brenda Halpin	R
Labor	Mark Polzella, Vice Chair	R
Mental Health and Addiction Services	Bobbi Buckner	R
Public Health	Elise Kremer, Secretary	R
Public Safety	Marybeth Bonsignore	G
Revenue Services	Tom Crafa	R
Social Services	Peter Bucknall, Chair	R
Veterans' Affairs	Chris Beloff	A