

**MINUTES OF THE  
MANAGEMENT ADVISORY COUNCIL  
October 17, 2007**

**Visit the MAC website at [ct.gov/MAC](http://ct.gov/MAC)**

Mark Polzella, MAC Chair, called the regular meeting to order at 9:04 a.m.

**Approval of Minutes**

In the absence of a quorum, the approval of the minutes of the meeting of September 19, 2007 was tabled for the next meeting.

**Treasurer's Report**

Peter Bucknall, Treasurer, reported that the speaker's fees for Managers Day 2007 were submitted to OPM for reimbursement. The balance in the treasury is \$2,118.81. In the absence of a quorum, adoption of the Treasurer's report was tabled for the next meeting.

**Committee Reports**

Credentials. Ellen Carter, Credentials Chair, reported that there have been no changes to the membership. Elise Kremer noted that the Secretary of the State is not included on the MAC membership list, and requested clarification as to whether Diane Steir is still serving as the Representative for SOTS.

**Old Business**

Speakers and Logistics. Elise reported that she has not received a confirmation from Mark Reynolds regarding his presentation for the March 2008 meeting. Wanda Seldon will follow-up with Mark on this issue.

Dialogue with Administration Officials. Mark reported that he will try to schedule a meeting with Secretary Genuario and Dr. Martin Anderson. The purpose of the meeting will be to follow-up on pending issues that have been previously discussed. There was discussion of the impact of managerial salary compression on the state's ability to attract talented new managers. This in turn impedes the state's ability to engage in effective succession planning. Joe Amend volunteered to work on developing a cogent position statement on this issue, for presentation to the Administration.

Report on Managers Day 2007. Mark reported that the event was a huge success, with the attendance of 241 managers. The date change away from the holiday weekend

Minutes of the Management Advisory Council  
October 17, 2007

seemed to be well received, as some managers who had been unable to attend in the past did attend this year. The program evaluation feedback will be very helpful in planning for next year's event. Possible changes to the commissioners' panel were discussed. Some managers do not find the panel topics pertinent to their day-to-day work and would prefer a forum that more specifically relates to improving managerial skill sets. There were some topics for next year's program that were suggested on the program evaluation; these included break-out training sessions and succession planning. Mark also mentioned that the committee is looking for new members and ideas for next year's event. Managers Day 2008 is tentatively scheduled for October 3, 2008.

Web Site Committee. Anne MacLeod, Committee Chair, was unable to attend but submitted a report of web site activities. A News Item was published to announce the recipients of the Distinguished Managerial Service Awards. The biography for the MAC Chair was updated. The October Meeting Notice was published on the Meeting Notices and Minute page. A name change for the Department of Developmental Services was made on the MAC Representatives and Alternates page. Five new managers registered on the MAC website; registration information was sent to Elise for use in updating the managerial list serv. There are currently 143 State managers registered in the State Manager role. The new Discussion Center software was installed in a test area so that work can begin on recreating the MAC Discussion Center. The estimated work has not been determined. Updated content for the Managerial Issues page is needed. A new quarterly report listing managers newly registered on the website will be prepared for the MAC officers and Council members to use in their outreach efforts.

Communications Committee. There was no report from the Committee. Elise reported that she sent a communication with an update from the Office of State Ethics to the MAC and managerial list servs. Several representatives have sent Elise an e-mail with their agency managerial e-mail distribution list. Elise has used this information to add all of those managers to the managerial list serv. Other representatives are encouraged to follow suit.

Orientation Committee. There were no activities to report.

Legislative Committee. Elise reported that there is still no compromise on the state bonding package.

Other Old Business. There was a question regarding the status on the new literature that DAS worked on regarding the Managerial Sick Leave Bank. Elise reported that Dave Lynn has sent the document to OLR for review and approval. Mark will follow-up with Dave Lynn on this issue.

## **New Business**

There was no New Business.

Minutes of the Management Advisory Council

October 17, 2007  
Page 3

### **Adjournment**

The meeting was adjourned at 10:19 a.m. The next MAC meeting will be held on Wednesday, November 21 at 9:00 a.m. in Conference Room B at the Department of Transportation. The guest speakers for November will be Dr. Gary Ginsberg and Brian Toal of the Department of Public Health, who will speak about environmental toxins.

The list of those in attendance at the October 17, 2007 MAC meeting is attached and is hereby made a part of these minutes.

Respectfully submitted,

Doris Vieira  
MAC Secretary

**MAC ATTENDANCE ROSTER**  
**October 17, 2007**

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Children & Families	Barbara Kleefeld	A
Comptroller	Doris Vieira, Secretary	
Comptroller	Brenda Halpin	R
Comptroller	Sandra Hurrie	A
Correction	Bruce Gardner	G
Labor	Mark Polzella, Chair	R
Mental Health and Addiction Services	Bobbi Buckner	R
Motor Vehicles	Joe Lembo	R
Policy and Management	Ellen Carter	R
Public Health	Elise Kremer, Vice Chair	R
Public Utility Control	Peter O'Neil	R
Public Works	Shane Mallory	R
Social Services	Peter Bucknall, Treasurer	R
Transportation	Wanda Seldon	R