

DRAFT – Not Yet Adopted by the Membership

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
October 21, 2009**

Visit the MAC website at ct.gov/MAC

Peter Bucknall, MAC Chair, called the meeting to order at 9:04 a.m. Peter thanked those in attendance for their participation.

Approval of Minutes

The minutes of the September 16, 2009 meeting were approved unanimously, as submitted.

Treasurer's Report

Dave Lynn, Treasurer, reported that the balance in the treasury is unchanged at \$2,577.23 as of October 6, 2009. There was a significant amount of activity related to Managers Day, both revenues and expenses. As expected, with the understanding that the Office of Policy and Management could not help to support the 2009 event, there was an overall decline in the Treasury. The Treasurer's report was accepted unanimously, as submitted.

Committee Reports

Credentials. Ellen Carter, MAC Credential Chair, was not present at this point in the agenda. Elise Kremer reported on Ellen's behalf that Barbara Spear is moving up from Alternate to Representative for the Department of Insurance, in light of Allen Elstein's retirement. Pursuant to the retirements of Joe Lembo and Nancy McCorkle, the Department of Motor Vehicles has held an election. Nancy Dumais is the new Representative and David Ostafin is the new Alternate. Pursuant to the retirement of Barbara Lynch, the new Representative for the Department of Public Safety is Marybeth Bonsignore and the new Alternate is State Police Lieutenant George Battle. David, Marybeth and George are in attendance today and are welcomed and thanked for their involvement. [Note: Subsequent to this report, Ellen Carter joined the meeting and confirmed that there was no other Credentials activity to report.

Old Business

Speakers and Logistics. In follow-up to last month's discussion, Peter extended an invitation to Secretary Genuario to speak at any meeting for which he could make himself available. The Secretary has confirmed his attendance for next month's meeting, which is being held on November 18. Claudia Helfgott is in process of scheduling a follow-up presentation on the banking industry. Elise will ask her if it would be possible to arrange that for the January 2010 meeting. Mark Polzella will try to schedule an economist for the March 2010 meeting.

Web Site. Chris Beloff has assumed responsibilities as administrator for the web site. Chris has notified DOIT that we are ready to join the queue for conversion to the new template. Dave Lynn is in process of generating a new list of managers from CORE. This should be used for verifying that registrants to the website are in fact state managers. There was discussion of the process for approving new content for the website. Any such requests can be referred to the officers.

Communications Committee. Tom Crafa brought two disks with the pictures taken and videos recorded at Managers Day 2009. Tom has also sent a mailing to state employees hired or promoted into the managerial ranks since his last communication to new managers.

Orientation Committee. Dave Lynn reported that DAS has scheduled the next iteration of the New Managers Orientation Program, which will begin on Thursday, January 28. Peter and Dave have been invited to present their segment introducing MAC.

Other Old Business. There was no other Old Business.

New Business

Report on Managers Day 2009. Peter reported that the event went well and that feedback has been very favorable. One comment was that the Wilderness School was a great experience, but it would have been helpful to have more explicit links from the experience to team-building in the workplace. As expected, attendance was less than in recent years and totaled 180. This was in part due to retirements, in part due to lack of agency reimbursement this year, and in part due to workloads for managers remaining in service. Expenses were kept to an absolute minimum. The only speaker who was reimbursed was Joyce Saltman. Her fee was reduced and was donated to the Hole in the Wall Gang Camp. Dr. Cibes waived any fee. He had obviously put a lot of preparation into his presentation and has made it available should we wish to post it on our website. Following discussion, it was the consensus that it be posted, but with an appropriate disclaimer indicating that it is offered as an informational resource only and does not represent the views of MAC or any of its members. The children's book drive was very successful. Wanda Seldon thanked everyone for their generosity. In total, just over 700 books were collected. They will be donated to the Department of Children and families for their literacy program for kids in state custody. Peter thanked all who contributed to the success of Managers Day 2009.

Managers Day 2010. The AquaTurf Club has been reserved for Friday, October 1, 2010. A committee will be formed after the first of the new year. Peter invites participation and would particularly welcome new members and fresh views.

Quarterly Meeting Request to Secretary Genuario. This meeting has been scheduled for Monday, November 2. Peter asked for input on discussion items. The members requested that a list serv message be sent, inviting MAC members to submit questions for the November 18 presentation and/or discussion items for the November 2 meeting.

Other New Business. There was no other New Business.

Adjournment of Business Meeting

The business meeting was adjourned at 9:46 a.m.

The list of those in attendance at the October 21, 2009 meeting is attached and is hereby made a part of these minutes.

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The next meeting is scheduled for Wednesday, November 18, 2009 in Conference Room B at the Department of Transportation.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

MAC ATTENDANCE ROSTER
October 21, 2009

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Dave Lynn, Treasurer	R
Comptroller	Brenda Halpin	R
Comptroller	Sandra Hurrie	A
Consumer Protection	Elisa Nahas	A
Developmental Services	Jadwiga Gocłowski	R
Developmental Services	Tom Lavoy	A
Insurance	Barbara Spear	R
Labor	Mark Polzella, Vice Chair	R
Motor Vehicles	David Ostafin	A
Mental Health and Addiction Services	Bobbi Buckner	R
Mental Health and Addiction Services	Carl Shields	A
Pardons and Parole	Rasa Pakalnis	R
Pardons and Parole	Kim Jones	G
Policy and Management	Ellen Carter	R
Public Health	Elise Kremer, Secretary	R
Public Safety	Marybeth Bonsignore	G
Public Safety	George Battle	A
Public Utility Control	Peter O'Neil	R
Revenue Services	Tom Crafa	R
Social Services	Peter Bucknall, Chair	R
Transportation	Wanda Seldon	R
Veterans' Affairs	Chris Beloff	A