

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
March 19, 2008**

Visit the MAC website at ct.gov/MAC

Mark Reynolds, DOIT IT Security Officer, addressed the Management Advisory Council at 9:00 a.m. Mark presented an overview on state computer use/misuse and forensic investigation of computer usage.

Mark Polzella, MAC Chair, called the regular meeting to order at 10:56 a.m.

Approval of Minutes

The minutes of the February 20, 2008 meeting were approved unanimously, as submitted.

Treasurer's Report

Peter Bucknall, Treasurer, reported that the balance in the treasury is \$3,086.75. The Treasurer's report was accepted unanimously.

Committee Reports

Credentials. There was no information to report.

Old Business

Speakers and Logistics. Mark Polzella reported that we have confirmation from our guest speakers for the April and May meetings. Elise Kremer will be working on coordinating potential speakers for the fall.

Managers Day Committee. Mark Polzella reported that the committee is in the process of confirming Gina Barreca as the afternoon guest speaker. The committee has also contacted Brian Toal and Gary Ginsberg as guest speakers to make an interactive presentation on environmental toxins. Mark mentioned that OPM will support the cost of the guest speakers. The committee will be scheduling their next meeting within a couple of weeks.

Web Site. Anne MacLeod, Webmistress, sent an e-mail to Mark Polzella reporting on activities to keep the MAC website current. The March meeting notice was published in meeting minutes were also published. A News Blurb announcing the date of Managers Day 2008 was published. There was one manager that registered on the MAC website since the last update. There are currently 149 State managers registered in the State Manager role. The e-alert process for the Discussion Center did not work when a posting

was done on March 13, so a configuration change was made and hopefully that resolved the problem. Work to be done on the website includes: development of a new Discussion Center User Guide; publication of photos from Managers Day; and production of a quarterly report of managers registered on the MAC Website. Some major changes are coming soon, which include: conversion to a new Content Management System, and reinstallation of the Webtrends product with assistance from the vendor. The timeline for this work has not been announced.

Communications Committee. There were no activities to report.

Orientation Committee. Dave Lynn, Committee Chair, reported that the Committee has began contacting MAC representatives in follow-up to those sent correspondence which included their respective agency MAC survey in August 2007. The committee will be reporting any feedback received at upcoming MAC meetings.

Legislative Committee. David Guay provided an update on AMECSS's proposed legislation. The bill on collective bargaining for state managers has moved to the Labor Committee. There was a public hearing on the salary compression bill and committee discussion of mandating a study on salary compression, with AMCESS providing input.

Other Old Business. There was no other Old Business

New Business

Dialogue with Administration Officials. Mark Polzella reported that he has not heard back from Secretary Genuario. He will continue to work on scheduling a meeting with Secretary Genuario. Mark also reported that MAC and AMECSS will stay in contact on legislative issues that concern MAC.

Other New Business. There was no other New Business.

Adjournment

The business meeting was adjourned at 11:40 a.m. The next MAC meeting will be held on Wednesday, April 16 at 9:00 a.m. in Conference Room B at the Department of Transportation.

The list of those in attendance at the March 19, 2008 MAC meeting is attached and is hereby made a part of these minutes.

Respectfully submitted,

Doris Vieira
MAC Secretary

MAC ATTENDANCE ROSTER
March 19, 2008

| <u>Agency</u> | <u>Name</u> | <u>Rep/Alt/Guest</u> |
|------------------------------------|---------------------------|----------------------|
| Administrative Services | Dave Lynn | R |
| Board of Accountancy | David Guay | G |
| Board of Firearms Permit Examiners | Susan Mazzoccoli | G |
| Children & Families | Barbara Kleefeld | A |
| Children & Families | Romelia Sharpe | G |
| Comptroller | Doris Vieira, Secretary | |
| Comptroller | Sandra Hurrie | A |
| Correction | Don Currey | R |
| Developmental Services | Jadwiga Goclowski | R |
| Developmental Services | Lori Hall | G |
| Fire Prevention & Control | Adam Piskura | G |
| Human Rights & Opportunities | Epifanio Carrasquillo | R |
| Labor | Mark Polzella, Chair | R |
| Labor | Bob Walczewski | A |
| Labor | Rosellen East | G |
| Mental Health & Addiction Services | Carl Shields | G |
| Mental Health & Addiction Services | Bob Neuman | G |
| Motor Vehicles | Joe Lembo | R |
| Public Health | Elise Kremer, Vice Chair | R |
| Public Health | Penny Davis | G |
| Public Health | Tom Malecky | G |
| Public Works | Robert Cody | R |
| Revenue Services | Tom Crafa | R |
| Revenue Services | Bob Wilcox | G |
| Social Services | Peter Bucknall, Treasurer | R |
| Special Revenue | Mike Janusko | A |
| Special Revenue | Frank Virnelli, Jr. | G |
| Transportation | Wanda Seldon | R |
| Transportation | Joseph Obara | G |
| Transportation | John DeCastro | G |
| Transportation | Kathleen Karwick | G |
| Transportation | Nancy Malinguaggio | G |
| Transportation | Benjamin Alejandro | G |
| Transportation | Michael Bright | G |
| Transportation | Kathleen Germain | G |

