

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
January 16, 2008**

Visit the MAC website at ct.gov/MAC

David Guay, President of the Association of Managerial Employees in Connecticut State Service (AMECSS), addressed the Management Advisory Council at 9:00 a.m. David presented AMECSS's legislative agenda for 2008, and invited input from the Council on proposed bills.

Mark Polzella, MAC Chair, called the regular meeting to order at 10:12 a.m.

Approval of Minutes

The minutes of the November 21, 2007 meeting were approved unanimously.

Treasurer's Report

Peter Bucknall, Treasurer, reported that the balance in the treasury is \$3,062.81. The Treasurer's report was accepted unanimously.

Committee Reports

Credentials. Ellen Carter, Credentials Chair, reported that the Office of Policy and Management has completed its election process. Ellen will be continuing as the Representative and Frank Intino has been elected as the Alternate. DPW has also held an election. Robert Cody will serve as the new Representative and Bruce Cornish will continue as the Alternate. Jadwiga Gocłowski is continuing as the Representative for DMR. However the Alternate, Penny Davis, has transferred to the Department of Public Health. Ellen will send out a notice to DMR to hold an election for a new Alternate.

Old Business

Speakers and Logistics. Elise Kremer reported that there is a schedule of guest speakers through May 2008. Members agreed that there will be no guest speakers during the summer months due to vacations. There was discussion of potential speakers for the fall. Interest was expressed in the following individuals:

- Speaker of the House, Representative James Amann
- President Pro Tempore, Senator Donald Williams, Jr.
- State Senator Jonathan Harris, District of West Hartford
- Commissioner of Banking, Howard Pitkin
- Deputy Treasurer, Howard Rifkin

It was suggested that a message go out via the Discussion Center, soliciting input on guest speakers and topics.

Dialogue with Administration Officials. Mark Polzella reported that he will continue to try to schedule a meeting with Secretary Genuario. The purpose of the meeting will be to follow up on pending issues that have been previously discussed.

Managers Day Committee. The event was a huge success with the attendance of 241 managers. Mark reported that, after reviewing the program evaluation surveys, there were varying satisfaction levels with different parts of the program. There was further discussion and feedback on the program speakers and panel. Mark mentioned that the committee is also looking for new members and suggestions for next year's event. The 2008 Managers Day will be at on October 3, 2008. There were some topics that were mentioned for next year's program such as break-out training sessions and succession planning.

Web Site Committee. Anne MacLeod reported that the MAC Discussion Center has been recreated. Instructions for creating Discussion Center user profiles were drafted and sent to the Executive Committee and the Communications Committee for testing prior to being mailed to State Managers. The January meeting notice was published on the Calendar, as well as on the meeting notices and minutes page. No managers have registered on the MAC website since the last update. There are currently 147 State managers registered in the State Manager role. Work to be done on the website includes: a new Discussion Center User Guide; updated content for the Managerial Issues pages; publication of photos from Managers Day; publication of MAC Officers' photos; and quarterly report of managers registered on the MAC website. Anne also reported that there are some changes underway at DOIT, which include conversion to a new content management system and replacement of the Webtrends product.

Communications Committee. There were no activities to report.

Orientation Committee. Dave Lynn, Committee Chair, reported that another session of the New Manager Orientation Program has been scheduled for the next eleven weeks. The first day of class will convene on January 17, and there are approximately 35 new managers that will be attending the program. Dave mentioned that the Orientation Program includes a presentation on MAC by the Chair. Dave also reviewed a handout that was distributed related to the Managerial Sick Leave Bank (MSLB). The MSLB Application Form is available on the DAS website.

Legislative Committee. There were no activities to report.

Other Old Business. There was no Other Old Business.

New Business

Planning Committee for Managers Day 2008. Mark Polzella is looking for volunteers to serve

on the Managers Day Committee. He will be scheduling the first meeting within the next few weeks.

Communication with Secretary Genuario. Mark reported that he sent a letter to Secretary Genuario addressing the concerns that were discussed with him previously. There has been no response from Secretary Genuario. Mark has made a few attempts to get some type of follow-up on the letter that was sent but has been unsuccessful.

Other New Business. Dave Lynn announced that Commissioner of Administrative Services, Anne Gnazzo, will be retiring effective February 1, 2008.

Adjournment

The business meeting was adjourned at 10:45 a.m. The next MAC meeting will be held on Wednesday, February 20, at 9:00 a.m. in Conference Room B at the Department of Transportation.

The list of those in attendance at the January 16, 2008 MAC meeting is attached and is hereby made a part of these minutes.

Respectfully submitted,

Doris Vieira
MAC Secretary

MAC ATTENDANCE ROSTER
January 16, 2008

Agency	Name	Rep/Alt/Guest
Administrative Services	Dave Lynn	R
Administrative Services	Devin Marquez	G
Administrative Services	Carol Wilson	G
Banking	Percy Cave	R
Developmental Services	Jadwiga Goclowski	R
Fire Prevention and Control	Adam Piskura	G
Human Rights and Opportunities	Epifanio Carrasquillo	R
Information Technology	Anne MacLeod	R
Insurance	Allen Elstein	R
Labor	Mark Polzella, Chair	R
Mental Health and Addiction Services	Bobbi Buckner	R
Mental Health and Addiction Services	Tom Zaprzalka	G
Mental Health and Addiction Services	Amisha Desai	G
Mental Health and Addiction Services	Carl Shields	G
Mental Health and Addiction Services	Gloria Cameron	G
Motor Vehicles	Joe Lembo	R
Policy and Management	Ellen Carter	R
Public Health	Elise Kremer, Vice Chair	R
Public Health	Donna Brewer	G
Public Health	Dick Edmonds	G
Public Utility Control	Peter O'Neil	R
Public Works	Robert Cody	R
Revenue Services	Tom Crafa	R
Social Services	Peter Bucknall, Treasurer	R
State Comptroller	Doris Vieira, Secretary	
State Comptroller	Sandra Hurrie	A
Transportation	Wanda Seldon	R
Veterans' Affairs	Babatunde Green	R

