

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
June 10, 2009**

Visit the MAC website at ct.gov/MAC

Peter Bucknall, MAC Chair, called the meeting to order at 9:07 a.m. Peter acknowledged two key members of MAC, Anne MacLeod and Nancy McCorkle, who are retiring. Allen Elstein may also be retiring. Peter thanked them for their contributions to the organization and noted that they would be difficult to replace.

Approval of Minutes

The minutes of the May 20, 2009 meeting were approved unanimously, as corrected. Claudia Helfgott, Alternate for the Department of Banking, was present and has been added to the list of those in attendance at the meeting.

Treasurer's Report

Dave Lynn, Treasurer, reported that the balance in the treasury is \$3,414.97. There has been no activity since the last report. The Treasurer's report was accepted unanimously. Dave indicated that, effective immediately, all reports will be sent electronically to avoid costs for copying and office supplies. Copies will not be brought to future meetings.

Committee Reports

Credentials. Ellen Carter, MAC Credential Chair, had no election results to report. An updated list will be sent out via the list serv.

Old Business

Speakers and Logistics. No suggestions were submitted for speakers for the Fall meetings. Elise Kremer suggested two possibilities: Matt Fritz from the Governor's Office to give an overview of economic stimulus activities in Connecticut and John Tirinzone from the Labor Department to talk about labor and unemployment trends. Discussion ensued among the membership about these and other possible topics. Percy Cave indicated that we might invite Commissioner Pitkin to provide an update on the banking industry. It was suggested that we might invite an ING representative to talk about retirement planning, asset allocation, and changes to the portfolios. On further discussion, it was felt that this might be redundant to the calendar of retirement workshops that ING already provides in various locations around the state. There was discussion of inviting a member of Legislative leadership to discuss potential initiatives that might affect state managers in the future. Another possibility would be to invite Senator Slossberg to talk about the work of the committee that is studying the reorganization of state government. Strong interest was expressed in having a speaker who could provide an economic forecast, with a specific focus on

trends in government and governmental employment. A member mentioned Special Act 09-6, the legislation that extended to managers some of the provisions of the SEBAC agreement. In particular, it was noted that, while the bill extended the health care coverage changes and provided the RIP and schedule reductions (furlough days), it did not extend the two-year layoff protections of the SEBAC agreement to managers. The membership requested that this information be included in the minutes and on the MAC website, with a link to the Act, as follows:

<http://www.cga.ct.gov/2009/ACT/SA/2009SA-00006-R00HB-06718-SA.htm>

The membership also requested that the Executive Committee follow up with Secretary Genuario regarding the Administration's stated intent that managers fare no worse than collective bargaining employees. Peter will follow up on the Secretary's invitation to hold quarterly meetings, and will request that a meeting be scheduled.

Managers Day 2009 Committee. The committee will convene briefly at the conclusion of the business meeting. One of the proposed keynote speakers has not responded, and another idea for a speaker is needed. Joe Lembo suggested William Cibes, a former Secretary of OPM and former Chancellor of the State University System. It was agreed that Joe would follow up and extend MAC's invitation to Dr. Cibes. The nomination package for Distinguished Managerial Service Awards (DMSA) will be sent out early next week. It was clarified that retirees can submit nominations and/or be nominated.

Web Site. Anne MacLeod, MAC Web Mistress, presented a report on the web site. Claudette Carveth (DCP), the new backup web content administrator, has assumed responsibility for publication of meeting notices and minutes, and will also be able to maintain the calendar. She has full administrator rights on the website so she has the access to do anything; however her available time is limited. The Meeting Notices and Minutes are current. A Quarterly Report of Managers Registered on the MAC Website has been generated. There are currently 167 managers registered in the State Manager role who thereby have access to the MAC Discussion Center. There are 10 managers who were previously registered who are not on the current managers listing. Work to be done includes: verifying any changes to the MAC Agency Representatives/Alternates page; developing a new Discussion Center User Guide; publishing photos from Managers Day 2008 when the package is received; reconciling the State Managers list with the Website Registration Manager report; and updating the Navigation spreadsheet for Claudette. Anne also noted that MAC needs to submit a request to the DOIT Portal Management Group to get the MAC website in the queue to be converted to the new DSF version of the portal software. In order to do that someone has to be designated as the Project Lead (Primary Contact) for the site upgrade. MAC also needs to recruit a primary website administrator to replace Anne MacLeod, who is retiring from state service on July 1. Angela Taetz from DOIT's Portal Management Group has agreed to assist Claudette with any major website work until the new primary administrator is in place. Administrator Training for the new DSF portal software will be available later this year. Mark Polzella will forward Anne a Save the Date notice for Managers Day 2009 and the DMSA nomination materials, so that these can be posted on the website. Elise will send out a solicitation for a volunteer to serve as website administrator.

Communications Committee. Tom Crafa is considering whether to send out another MAC mailing

to any new managers. Dave Lynn will generate a listing of individuals hired as or promoted to manager since the last mailing.

Orientation Committee. There has been no activity to report. The New Managers Orientation program has been postponed until the Fall.

Legislative Committee. There were a number of bills of general interest to managers that had been tracked that did not pass in the regular session. These dealt with matters such as affirmative action/non-discrimination, state contracting, state ethics, governmental efficiency, regionalization, and the state budgetary process. Substitute Senate Bill 954, *AAC Personal Service Agreements*, passed the House and Senate. Public Act 09-13, *AA Implementing the Guarantee of Equal Protection under the Constitution of the State for Same Sex Couples*, was signed by the Governor. Public Act 09-19, *AA Requiring Small Business Impact Analyses for Proposed Regulations*, has also been signed into law. Substitute House Bill 6545, *AAC the Right to Organize for Certain Employees*, passed the House but was not acted on by the Senate before the regular session adjourned.

Other Old Business. There was no other Old Business.

New Business

Nominating Committee. A nominating committee was appointed. Tom Crafa will chair the committee. Bobbi Buckner and Elisa Nahas will serve with Tom on the committee. There was a motion, passed unanimously, to extend the current officers' terms until the next election can be held. A message will go out via the list serv, soliciting interest in being nominated for office.

Other New Business. There was no other New Business.

Adjournment of Business Meeting

The business meeting was adjourned at 10:05 a.m.

The list of those in attendance at the June 10, 2009 meeting is attached and is hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, July 15, 2009 in Conference Room B at the Department of Transportation. There will be no guest speaker.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

MAC ATTENDANCE ROSTER
June 10, 2009

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Dave Lynn, Treasurer	R
Banking	Percy Cave	R
Comptroller	Brenda Halpin	R
Consumer Protection	Elisa Nahas	A
Information Technology	Anne MacLeod	R
Insurance	Barbara Spear	A
Labor	Mark Polzella, Vice Chair	R
Mental Health and Addiction Services	Bobbi Buckner	R
Motor Vehicles	Joe Lembo	R
Motor Vehicles	Nancy McCorkle	A
Policy and Management	Ellen Carter	R
Public Health	Elise Kremer, Secretary	R
Public Utility Control	Peter O'Neil	R
Revenue Services	Tom Crafa	R
Social Services	Peter Bucknall, Chair	R
Transportation	Mary Ann Levesque	G