

**MINUTES OF THE  
MANAGEMENT ADVISORY COUNCIL  
February 20, 2008**

**Visit the MAC website at [ct.gov/MAC](http://ct.gov/MAC)**

Mark Polzella, MAC Chair, called the meeting to order at 9:09 a.m.

**Approval of Minutes**

A correction on a potential speaker is needed. The correct name and title is Senator Jonathan Harris, not Jonathan Harris, Mayor of West Hartford, as had been noted in the draft minutes. With that amendment, the minutes of the January 16, 2008 meeting were approved unanimously.

**Treasurer's Report**

Peter Bucknall, Treasurer, was not in attendance. Mark Polzella reported that there was a dividend of \$23.94. The balance in the treasury is \$3,086.75. The Treasurer's report was accepted unanimously.

**Committee Reports**

Credentials. There was no new information to report.

**Old Business**

Speakers and Logistics. Elise Kremer reported that she will send an e-mail to Mark Reynolds and re-confirm his presentation for the March meeting. Percy Cave will invite Commissioner Howard Pitkin to speak at either the September or November, 2008 meeting.

Dialogue with Administration Officials. There was no new information to report.

Managers Day Committee. Mark reported that the committee held its first meeting, which was very productive. Managers Day will be held on October 3, 2008 at the Aqua Turf Club. Based on the surveys and feedback from last year's Managers Day, the committee wants to try a new format where the panel portion of the program would be more interactive. Mark mentioned that the committee welcomes any suggestions on program topics for this year's event. Mark also reported that OPM will support the cost of the guest speakers. Elise Kremer will send out an e-mail through the Discussion Center soliciting a theme for Managers Day. Elise mentioned that we need to contact the Governor's Office to inform them of the date that Managers Day will be held.

Web Site. Anne MacLeod, webmistress, reported that updated content for the Salary Compression Issue was published. The February meeting notice was published in the Calendar and on the 2008 MAC Meeting Notices and Minutes page. The MAC Secretary's photo was added to the Meet the MAC Officers page. A photo of the 2006 Service Awards was added to the Distinguished Managerial Service Awards page. One manager registered on the MAC website since the last update. There are currently 148 managers registered in the State Manager role.

Some work to be done includes: drafting a new Discussion Center User Guide; publication of photos from Managers Day; and development of a quarterly report of managers registered on the MAC website.

Anne also reported that there are some major changes coming soon which include conversion to a new Content Management System and replacement of the Webtrends product.

Communications Committee. There were no activities to report.

Orientation Committee. Dave Lynn reported that, upon a request from Tom Crafa, DAS generated a report listing new managers for the period of July 1 through December 31, 2007. The report included the manager's name, title, and agency. Dave suggested that Tom distribute this information to the MAC Representatives.

Dave mentioned that the Committee will begin following up on a notice that was sent to MAC Representatives in August 2007. That notice provided a copy of their agency's survey and asked the Representatives to work with their agency's Human Resources staff to improve communications with new managers regarding MAC. The reason for the follow-up is to seek feedback from MAC Representatives about any progress made since the August notices.

Dave mentioned that Mark Polzella's presentation at the New Managers Orientation Program was very well received. Mark indicated that this was a good opportunity to inform new managers about MAC.

Legislative Committee. Elise mentioned the following bills that may be of general interest to managers:

- Senate Bill 59, An Act Concerning Impact Statements for Major Layoffs or Dismissals Of State Employees
- Senate Bill 201, An Act Establishing a Demonstration Project for an Office of Administrative Hearings
- House Bill 5029, An Act Concerning the Ethics Code for Government Officials
- House Bill 5112, An Act Concerning the Retention of State Jobs

Other Old Business. There was no other Old Business to report.

### **New Business**

Sick Leave Bank Committee. Dave Lynn announced that Governor Rell recently appointed former DAS Deputy Commissioner Brenda Sisco as Commissioner of DAS, succeeding Commissioner Gnazzo who retired on February 1. In addition, Dr. Martin Anderson has been appointed as Deputy Commissioner of DAS, effective February 1. Due to Dr. Anderson's appointment to an Executive position, he is no longer a State manager (on the MP pay plan) and therefore is not eligible to serve as one of the two Managerial Sick Leave Bank Committee members. Dr. Pamela Libby of DAS is replacing Dr. Anderson and will serve as the Employer's representative on the committee. Dave will continue to serve as MAC's representative on the committee.

Other New Business. There was no other New Business.

### **Adjournment**

The meeting was adjourned at 9:35 a.m. The next MAC meeting will be held on Wednesday, March 19 at 9:00 a.m. in Conference Room B at the Department of Transportation.

The list of those in attendance at the February 20, 2008 MAC meeting is attached and is hereby made a part of these minutes.

Respectfully submitted,

Doris Vieira  
MAC Secretary

**MAC ATTENDANCE ROSTER**  
**February 20, 2008**

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Dave Lynn	R
Banking	Percy Cave	R
Children and Families	Barbara Kleefeld	A
Comptroller	Doris Vieira, Secretary	
Comptroller	Sandra Hurrie	A
Correction	Linda Rubin	A
Economic and Community Development	Sheila Hummel	R
Fire Prevention and Control	Adam Piskuva	G
Information Technology	Anne MacLeod	R
Insurance	Allen Elstein	R
Labor	Mark Polzella, Chair	R
Mental Health and Addiction Services	Bobbi Buckner	R
Mental Health and Addiction Services	RC Neuman	G
Motor Vehicles	Joe Lembo	R
Public Health	Elise Kremer, Vice Chair	R
Public Works	Robert Cody	R
Transportation	Wanda Seldon	R