

DRAFT- SUBJECT TO APPROVAL BY THE MEMBERSHIP

MINUTES OF THE MANAGEMENT ADVISORY COUNCIL June 26, 2013

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Ram Aberasturia, MAC Chair, called the meeting to order at 9:02 a.m. and thanked those in attendance for their participation.

Approval of Minutes

The minutes of the meeting of April 17, 2013 were distributed electronically via the list serv. A motion was made to approve the minutes. In discussion of the motion, Elise Kremer noted that she had received an e-mail from Bernetta Witcher-Boateng regarding an amendment that was needed to the draft. Ms. Witcher-Boateng had attended the meeting reported under Other Old Business: Managerial Issues. A motion was then made and passed unanimously to approve the minutes as amended to add Ms. Witcher-Boateng's name to the list of attendees.

Treasurer's Report

The Treasurer's report was distributed electronically via the list serv. Debi Freund, Treasurer, reported that the balance is \$2,145.23 as of May 31, 2013. There has been no activity in the Treasury during April and May, 2013. The Treasurer's report was accepted unanimously, as submitted.

Committee Reports

Credentials. Ellen Carter, Credentials Chair, reported on various changes to the membership. Claudia Helfgott has retired, and the Department of Banking intends to hold an election shortly. Chris Beloff has resigned as the MAC Representative for the Department of Education; the former Alternate, Deb Paradis, has agreed to step up as the new Representative and there is no Alternate at this time. The Department of Emergency Services and Public Protection has conveyed that Scott Devico is the Representative for the merged agency and Jason Rosa is the Alternate. Scott was formerly the Representative for the Department of Emergency Management and Homeland Security, and Jason was the former Alternate for the Department of Public Safety. Barbara Spear, the former Representative for the Department of Insurance, has left state service. Maura Welch is the new Representative, and Mark Murphy is continuing as the Alternate for the Department of Insurance. Thomas Crafa, the former Representative for the Department of Revenue Services, has retired. James Norton, the former Alternate for the agency, has stepped up as Representative and there is no Alternate at this time. Patrick Lynwood, a prospective Alternate for the Department of Social Services, has confirmed that he will serve as such.

Old Business

Speakers and Logistics. Ram indicated that there was nothing new to report at this time. Wanda Seldon is making an inquiry to the Commissioner of Transportation, James Redeker, about his availability to speak at a future meeting to discuss CT fastrak. This is an initiative to combine the fast, traffic-free advantages of a train with the frequent, direct-to-your-destination flexibility of a bus.

Web Content/Communications/Orientation Committee. With Chris Beloff's resignation from MAC, there was a need to identify a new webmaster, and Elise Kremer solicited a volunteer via the list serv. In response, Nancy Nicolescu offered to assume this responsibility. Ram thanked Nancy and indicated there has been a lot of positive feedback on the changes she is making to enhance the appearance, format, and timeliness of information on the website. Nancy asked the membership to review the website and to submit any suggestions they make have to further improve this resource. There is now a *Save the Date* notice for Managers Day 2013, as well as a link to the nominations package for Distinguished Managerial Service Awards. The minutes and meeting notice postings have also been brought up to date. There was also discussion of the list servs. At present, there is no mechanism to post messages on the list servs if the administrator, Elise Kremer, is not available. Nancy suggested that it may be possible to extract an e-mail address file from the lists. Nancy will meet with Elise to look into this further. If this is possible, Nancy would be willing to send messages in Elise's absence.

Legislative Committee. Elise Kremer updated the listing of bills of potential interest to managers statewide. Most of the bills that were being tracked did not make it through the legislative process. The following bills on the tracking list were passed by the Legislature:

Senate Bill No. 111, AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE PROGRAM REVIEW AND INVESTIGATIONS COMMITTEE CONCERNING THE CREATION OF A GOVERNANCE STRUCTURE TO IMPLEMENT E-GOVERNMENT (PA 13-91)

Senate Bill No. 900, AN ACT CONCERNING REVISIONS TO THE STATE CODES OF ETHICS (PA 13-244)

House Bill No. 6704, AN ACT CONCERNING EXPENDITURES AND REVENUE FOR THE BIENNIUM ENDING JUNE 30, 2015 (PA 13-184)

House Bill No. 6706, AN ACT IMPLEMENTING PROVISIONS OF THE STATE BUDGET FOR THE BIENNIUM ENDING JUNE 30, 2015 CONCERNING GENERAL GOVERNMENT (PA 13-247)

Managers Day 2013. Ram asked that those serving or wishing to serve on the Managers Day 2013 Planning Committee remain after the business meeting is adjourned, for a committee meeting.

Other Old Business. There was no Other Old Business.

New Business

Adopted Biennial Budget and Status of Managerial Increments. Ram opened this item by noting that the June meeting was rescheduled because the details regarding managerial increments were not yet finalized. They are now finalized and have been confirmed to him by the Office of Policy and Management; the specifics are also being reported today in the *Hartford Courant*. There will be a 3% Cost of Living Adjustment, effective July 1, 2013. After the COLA is applied, the annualized longevity amount, only for those managers who were authorized under current law to receive such payments, will be rolled into base salary on July 12, 2013. There will be a 3% PARS increase, effective September 6, 2013; there are no PARS bonuses authorized. Before opening the matter up for discussion from the floor, Ram thanked his fellow members of the Executive Committee, as well as Paula DeBarros, Edna Aclin, and Bernetta Witcher-Boateng, for their participation; Ram commented that their participation was very helpful to the process. In discussion, a number of questions and issues were raised regarding the pay scales and manager compression/inversion issues as well as other non-salary issues, such as funding for managerial training.

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Ram noted that compensation and related issues are the subject of ongoing discussions, and that MAC will continue to pursue these concerns with the Administration.

It was noted by several members that human resource designees will be getting implementing instructions from the Department of Administrative Services and will be working as necessary with DAS and OPM on Minutes of the Management Advisory Council the details of how to apply the instructions to specific individual situations. HR designees will communicate to their agency managers when information is available. The discussion concluded with an expression of thanks from the membership for the efforts of the Executive Board and other participants for their work related to the compensation issues.

Election of Nominating Committee. The following committee was elected by unanimous motion: Deb Paradis (Chair), Jim Norton, and Paula DeBarros. The committee chair will draft an e-mail soliciting nominations or volunteers from the membership, and forward it to Elise for distribution to the membership.

Other New Business. There was no Other New Business.

Adjournment

The business meeting was adjourned at 9:35 a.m. The list of those in attendance at the June 26, 2013 meeting is appended below and is hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, July 17, 2013 at 9:00 a.m. in Conference Room A at the Department of Transportation. There is no guest speaker scheduled at this time.

The Managers Day 2013 Planning Committee convened at 9:45 a.m. and adjourned at 10:30 a.m. In attendance were: Ram Aberasturia, Elise Kremer, Wanda Seldon, and Blanche Tucker. Various follow-up items were identified, in light of the absence of several committee members who have speaker-related tasks in progress. Two suggestions were made for potential speakers, and these will be pursued as soon as possible.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

MAC ATTENDANCE ROSTER
June 26, 2013

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Brenda Abele	A
Administrative Services	Nina Ritson	G
Children and Families	Debi Freund, Treasurer	R
Children and Families	Ben Alejandro	G
Children and Families	Domingo Lazu	G
Comptroller	Mark Aronowitz	R
Consumer Protection	Elisa Nahas, Vice-Chair	R
Correction	Patricia Silva	A
Developmental Services	Tim Lavoy	R
Education	Deb Paradis	R
Fire Academy	Adam Piskura	G
Government Accountability	Gregory Daniels	R
Insurance	Maura Welch	R
Insurance	Mark Murphy	A
Labor	Ram Aberasturia, Chair	R
Mental Health and Addiction Services	Paula DeBarros	R
Policy and Management	Ellen Carter	R
Public Health	Elise Kremer, Secretary	R
Revenue Services	Jim Norton	R
Revenue Services	John Kutsukos	G
Secretary of the State	Blanche Tucker	A
Social Services	Robert Thornton	R
State Ethics	Nancy Nicolescu	G
Transportation	Wanda Seldon	R
Transportation	Mark Alexander	G
Transportation	Phylisha Coles	G
Transportation	Kenneth Fagnoli	G
Transportation	Scott Hoffman	G
Transportation	Colleen Kissane	G
Transportation	John Krewalk	G
Transportation	Nancy Malinguaggio	G
Transportation	Terry Obey	G
Transportation	Tom O'Hala	G
Transportation	Paul Rizzo	G
Transportation	Joe Spagna	G
Transportation	Robert Zaffetti	G