

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
September 18, 2013**

Visit the MAC website at <http://www.ct.gov/MAC>

Ram Aberasturia, MAC Chair, is unable to attend today's meeting. In Ram's absence, Elisa Nahas, MAC Vice-Chair, called the meeting to order at 9:05 a.m. and thanked those in attendance for their participation.

Approval of Minutes

The minutes of the meeting of August 21, 2013 were distributed electronically via the list serv. A motion was made to approve the minutes as submitted, and the motion passed unanimously.

Treasurer's Report

The Treasurer's report was distributed electronically via the list serv. Debi Freund, Treasurer, reported that the balance was \$1396.57 as of September 9, 2013. There has been no activity in the account since the last meeting on August 21, 2013. The Treasurer's report was accepted unanimously, as submitted.

Committee Reports

Credentials. Ellen Carter, Credentials Chair, advised that there have been no changes reported to her since the last meeting on August 21, 2013.

Old Business

Speakers and Logistics. Elise Kremer indicated that Wanda Seldon is working on a confirmation for Commissioner of Transportation, James Redeker, to speak at a future meeting to discuss CT **fastrak**. This is an initiative to combine the fast, traffic-free advantages of a train with the frequent, direct-to-your-destination flexibility of a bus. There is a speaker's slot available for the October 2013 meeting and Wanda Seldon was asked to check on the Commissioner's availability for that meeting; if October is not possible, the next available slot would be in 2014. Debi Freund indicated that she has confirmed Marty Baron from ING to make a presentation in November 2013. The topic will be financial literacy. An invitation will be extended for a representative of the UConn Public Policy Fellows Program to speak at an upcoming meeting. The Fellows program is a new program specifically geared to state managers.

Web Content/Communications/Orientation Committee. Nancy Nicolescu reported that she continues to update the website with meeting notices and minutes, and has been posting information on Managers Day 2013 as it becomes available. She has also been reviewing content from previous events, and has posted the photographs from Managers Day 2012.

Managers Day 2013 Planning Committee. Elisa reported that the brochure is being finalized, and is scheduled to go to print by September 25. Nancy and Elise will coordinate on finalizing the brochure content and layout. Peggy Zabawar reported that 194 individuals are registered, which includes 168 individuals who have paid. There are 13 "guest" slots for speakers, awardees, and awardees' guests. The Governor is unable to attend but the Lieutenant Governor is confirmed to

Minutes of the Management Advisory Council

September 18, 2013

Page 2

speak at noon. Wanda reminded the membership about the book drive, and suggested that members reach out to their agency staff to contribute. The planning committee will meet briefly after the business meeting to finalize a few details.

Other Old Business. There was no Other Old Business.

New Business

Creation of New Executive Branch Agency, Department on Aging. The Department on Aging is a newly created agency within the Executive Branch. Ellen advised that Ram should send a letter to the commissioner, Edith Prague, regarding participation in MAC. Section III, C of the By-Laws should be amended to add the new Department and to assign a term of office.

Other New Business. As a point of information, Elisa noted that the Department of Administrative Services' website has been updated with Item 1940-E, effective September 6, 2013 and concerning the annual merit increases for managers.

Adjournment

The business meeting was adjourned at 9:28 a.m. The list of those in attendance at the September 18, 2013 meeting is appended below and is hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, October 16, 2013 at 9:00 a.m. in Conference Room A at the Department of Transportation. There is an invitation pending for Commissioner of Transportation Redeker to be our guest speaker, pending confirmation of his availability.

Managers Day Planning Committee. The Managers Day 2013 Planning Committee convened at 9:33 a.m. and adjourned at 10:01 a.m. In attendance were: Elisa Nahas, Elise Kremer, Debi Freund, Wanda Seldon, Blanche Tucker, Nancy Nicolescu, and Peggy Zabawar. There was discussion of pending items of a logistical nature and the status of all event arrangements.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

MAC ATTENDANCE ROSTER
September 18, 2013

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Peggy Zabawar	R
Children and Families	Debi Freund, Treasurer	R
Consumer Protection	Elisa Nahas, Vice-Chair	R
Education	Jim Polites	A
Insurance	Maura Welch	R
Governmental Accountability	Nancy Nicolescu	G
Policy and Management	Ellen Carter	R
Public Health	Elise Kremer, Secretary	R
Secretary of the State	Blanche Tucker	A
Transportation	Wanda Seldon	R