

REGULAR MEETING MINUTES
CONNECTICUT MANAGEMENT ADVISORY COUNCIL
Wednesday, December 21, 2022, at 10:00 AM
via [MS TEAMS](#)
www.CTMAC.gov

I. CALL TO ORDER at 10:03 am.

- CT MAC's Mission and Purpose (Executive Order No. 6)
- Quorum Confirmation

II. APPROVAL OF MEETING MINUTES FOR: November 2022 – Motion to approve made by Erika Blackman and seconded by Seweryn Borecki, DMHAS. 0 Nay, 0 abstentions.

III. TREASURER'S REPORT FOR: November 2022 – CT MAC Treasurer Borecki reported on CT MAC Manager's Day event that the reimbursement was received from OPM. Motion to approve made by Erika Blackman and seconded by Valerie Lily. 0 Nay, 0 abstentions.

IV. STANDING COMMITTEE REPORTS

- Credentials Committee – Vice Chair Wytrykowska
 - Status of Upcoming Elections – reported letters have been sent to Agency Heads and agency HR Business Partners. Please reach out if support is needed during this election process.
 - Agency CT MAC Representatives Meeting – this will continue to take place after the regular monthly meetings as we move into the new year.
- Enhancement of Membership and Participation – still looking for volunteers to sit on this committee.
- Planning of 2023 CT MAC State Managers Day and DMSA – Treasurer Borecki recognized those who volunteered to participate in the upcoming manager day.

V. BYLAW TASKFORCE – Taskforce Chair Nick Jerard

- Discussion and vote (document with proposed changes emailed to members)- Bylaws were presented in detail with the changes and meeting attendees had opportunity to discuss and ask questions prior to voting on the changes.
- Voting for proposed changes to remove 'representative and alternate' in the discussed sections of the Bylaws – 9 yay, 0 Nay, 0 abstentions. Proposed changes pass.
- Voting on proposed changes in entirety – 9 yay, 0 nay, 0 abstentions. Proposed changes pass.

VI. LIST SERV MAINTAINER REPORT – Sec. McAuliffe

VII. WEB MASTER REPORT – E. Blackmon

VIII. CT MAC LIAISON/MEMBER VOLUNTEER REPORT-OUTS

- Managers Sick Leave Bank (MSLB) Committee – Vice Chair Wytrykowska reported 1 application was received in the last 3 months and was approved.
- Governor's Council on Women and Girls (CoWAG) – Valerie Lilley reported there are no updates at this time.
- Recognizing Agencies in CT MAC – recently the E-board recognized the Office of Early Childhood as a member of CT MAC and will be added to this election cycle for rep/alt. If there are other agencies that are not recognized, please send the e-council an email for consideration of CT MAC membership.

- Special Elections – For those who are part of an agency that are not part of this election cycle and have lost the rep/alt in your agency a special election can be held. Please reach out to Vice Chair Wytrykowska for support with the process.

IX. UPCOMING SPEAKERS/PRESENTATIONS

- None
- If there are suggestions for speakers, please reach out to the E-council.

X. COMMUNICATION WITH ADMINISTRATION

- Review meeting from 12/5/22
 - Vice Chair Wytrykowska reported that we will continue to meet with administration on a quarterly basis moving into the new year.
 - The Managerial Handbook has been updated and everyone should have received a copy.
 - Tuition reimbursement for managers was discussed and E-council will continue to discuss moving forward.
 - Administration was asked to donate left over accrued time from retirees to managers sick bank but that was not approved. E-council is seeking clarification for managers to be able to donate their time to other managers.
 - Manager performance reviews is being discussed with administration and looking into other options for manager review.
 - Hiring – for any agency who is having extreme challenges in the hiring process that is impacting the work please send email to e-council
 - Those who did not receive compensations and sent documentation for review to receive but are not able to get an answer from HR department and your case was already sent to DAS/OPM for review please send Vice Chair Wytrykowska an email for follow up.

XI. OPEN FLOOR

XII. ADJOURNMENT

- Motion to adjourn at 10:58 am made by Vice Chair Wytrykowska and seconded by Nicholas Jerard.