



STATE OF CONNECTICUT MANAGEMENT ADVISORY COUNCIL



MEETING MINUTES

CT MANAGEMENT ADVISORY COUNCIL
Wednesday, September 15, at 10:00 AM
via [MS Teams](#)

- I. CALL TO ORDER: Vice Chair Wytrykowska called the meeting to order 10:02 at a.m.**
- CT MAC's Mission and Purpose (Executive Order #6 and Bylaws) Read
 - Quorum Confirmed
- II. MEETING MINUTES FOR AUGUST 2021 were unanimously approved;** motion to approve made by Treasurer Seweryn Borecki, DMHAS, and seconded by Trisha Tuthill.
- III. TREASURERS REPORT FOR AUGUST 2021 were unanimously approved;** Treasurer Borecki reported there were no transactions and no changes to the account balances this month. Motion to approve made by Jen Taplin, DAS, and seconded by Tricia Morelli.
- IV. STANDING COMMITTEE REPORTS**
- Credentials Committee: Karolina Wytrykowska, DMAHS reported that
 - October Odd-Year Election Letters to Agency Heads & HR Liaisons
 - Vice Chair Wytrykowska asked for volunteers who are interested to please email her.
 - Bylaws – Proposed changes were read aloud.
 - Enhancement of Membership and Participation: Wanchin Chou, DOI, and Brian Gay, MHA have stepped down as co-chairs of this committee. Secretary McAuliffe encourages anyone with ideas to please volunteer to assist CT MAC to increase membership.
 - 2021 State Managers Satisfaction Employee Survey Vice Chair Wytrykowska reported the deadline was extended and we received 30 more responses after the last meeting. Please consider completing this week as it is going to be closing soon.
 - 2021 CT MAC State Managers Day and DMSA – Treasurer Borecki
 - Status of notice and Receipt of Managerial Nominations for DMHAS
 - Status of Securing a Speaker – speaker has been secured. The topic will be leadership in a virtual/remote environment. The Commissioner of Veteran Affairs will be joining.
 - The charity that has been chosen is
 - An email containing a link was sent out on Monday to nominate a manager for the Distinguished Managerial Service Award.
 - What a Difference a Year Makes on Wednesday October 20, 2021 at 10:00am via MS TEAM Live
- V. SPEAKER**
- Event Notices and Links to Attend vs. Outlook Calendar Invites – discussed the importance of reading the meeting notice and emails that are sent out to the list serve to ensure accurate meeting times and links are found. Reminded all attendees that the meeting time has changed to 10:00 am and there will be a new invitation coming for the upcoming year.

VI. LISTSERV MAINTAINER REPORT – Acting Sec. Ashley McAuliffe reported that she continues to update the list serve as needed and as requests are received.

VII. WEB MASTER REPORT – Erika Blackmon reported the web site is updated as needed.

VIII. CT MAC LIAISON / MEMBER VOLUNTEER REPORT-OUTS

- Manager Sick Leave Bank (MSLB) Committee: Vice Chair Wytrykowska, DMHAS reported that she met with Brenda Abel to get up to speed. Brenda will be presenting to CT MAC on this topic soon (November) to answer questions. Her presentation will be sent out to the List Serve prior to that meeting.
- Governors CoWAG StateBoards and Council Subcommittee: Chair Beckford was unable to attend today.
 - Next Meeting is September 14, 2021.

IX. COMMUNICATION WITH ADMINISTRATION

- Status of Managerial Questions Sent to Administration – An email with the questions generated from the last two meetings has been sent. The E-Council is waiting for a response.
- Talks Guided by the Result of the CT MAC Manager Employee Satisfaction Survey so again please complete the survey.

X. OPEN FLOOR

- How to make this meeting better, useful, engaging, etc...Some feedback we have gotten is that this meeting is not that helpful and more can be done. MAC members were asked how to grow this meeting and make enhancements.
 - One Idea: Hold a separate meeting with Reps/Alts to empower them to communicate information their own agencies, understand their roles etc. Meeting time could be directly prior to this meeting at 9 am.
 - Individuals to bring agenda items to a meeting – This goes along with Rep/Alt understanding their roles.
- Access to the LinkedIn service for managers ad how to access this – suggested HR reach out to Margaret Hackett as this is rolling out agency by agency.

XI. ADJOURNMENT motion made to adjourn at 10:38 am by Pamela Brown DCP and seconded by Andrew Norton.