



STATE OF CONNECTICUT MANAGEMENT ADVISORY COUNCIL



MINUTES OF THE CT MANAGEMENT ADVISORY COUNCIL October 30, 2019

Visit the CT MAC website at: www.ct.gov/mac

Call to Order

The regular monthly meeting of the Connecticut Management Advisory Council (CT MAC) was held on Wednesday, October 30, 2019, at the Department of Transportation in Newington, Connecticut in Conference Room B. CT MAC Chair Jeri Beckford (Dept. of Transportation) called the meeting to order at 9:00 AM by Chair Beckford.

Approval of Minutes

Due to preparation for the CT MAC's annual State Managers' Day being held on September 27, 2019, the September 18, 2019, regular meeting was cancelled. There were no September meeting minutes, therefore, to approve.

The minutes of the meeting held on August 21, 2019, were distributed to and reviewed by those in attendance.

Chair Beckford opened this agenda item to attendees for discussion.

DOC Representative Meredith Minnocci moved for the State Auditor's to audit the CT MAC's CSECU accounts. The motion was seconded by Alternate Lateisha Rainey (Ethic Dept. /FOI).

The motion was approved by unanimous vote.

There was no further discussion.

A motion to approve the August 21, 2019, minutes as amended was made by Representative Maura Welch (Dept. of Insurance) and seconded by Alternate Kristin Karr (Secretary of State).

The motion was approved by unanimous vote.

Treasurer's Report

The August 17, 2019 – September 31, 2019, Treasurer's Report was distributed to and reviewed by those in attendance.

Chair Beckford opened this agenda item to attendees for discussion. There was no discussion.

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Alternate Pamela Brown (Consumer Protection) moved to approve the report. Representative Welch seconded this motion. The Treasurer's Report was approved by unanimous vote.

Credentials Committee Report

Credential Committee Chair Deb Boyle (Dept. of Developmental Services) reported there was one addition to CT MAC's list of agency representatives and alternates - Dept. of Veteran's Affairs has a new Alternate, Rhode Gioello.

Chair Beckford provided a response to the question posed by Representative Josh Santos, (Dept. of Corrections) at the August meeting regarding the status of an agency's designated Representative or Alternate if they become DAS employees due to the centralization of the agency HR departments. That response being, according to the CT MAC's bylaws, such Representative or Alternate would be allowed to serve out their term for the agency. At the end of the term, the agency would need to hold elections for a new Representative and Alternate.

Members were encouraged to forward updates regarding an agency's representative or alternate statuses to Deborah.Boyle@ct.gov.

Chair Beckford opened this agenda item to attendees for discussion. There was no discussion.

Old Business

Speakers at Upcoming Meetings

Chair Beckford posed the question to those in attendance as to whether they would prefer individual forums with each member of the Governor's Administration or just one forum with all four present.

Chair Beckford opened this agenda item to attendees for discussion.

Those in attendance unanimously voted Chair Beckford should organize a forum in Hartford County where COO Paul Mounds, OPM Secretary McCaw, DAS Comm. Geballe, and Comptroller Lembo are all in attendance to answer state managers' questions.

There was no further discussion.

Web Content

CT MAC Webmaster Nancy Nicolescu (Ethic Dept. /FOI) reported:

- our webpage is up-to-date
- broken links are being fixed
- she has been in discussions with DAS BEST regarding our website's migration to the State's new platform, however, a solid date for when the migration will occur has not been provided.
- she will be stepping down as CT MAC's Webmaster in December when her term is up.

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Chair Beckford thanked Representative Nicolescu for her many years of dedicated service to CT MAC and assured anyone interested in becoming CT MAC's webmaster that Nancy is a great teacher and very easy to work with.

Alternate Karr expressed her interest in becoming CT MAC's new webmaster upon Nancy's departure.

Chair Beckford opened this agenda item to attendees for discussion.

There was no further discussion.

CT MAC List Serv

CT MAC List Serv Maintainer Nancy Nicolescu reported our List Serv is up-to-date and that she will be stepping down from this position in December.

Alternate Karr expressed her interest in becoming CT MAC's new List Serv Maintainer upon Nancy's departure.

Chair Beckford opened this agenda item to attendees for discussion.

Representative Thomas Zaprzalka (Dept. of Mental Health & Addiction Services) expressed concern regarding whether CT MAC's e-mails were reaching all managers and suggested CT MAC get an updated list of all state managers from DAS to ensure our communications reach them. Chair Beckford agreed she would reach out to DAS.

Chair Beckford encouraged agency Reps and Alts to work with their agency HR administrators to maintain their own updated distribution lists of managers within their agencies as well.

There was no further discussion regarding this agenda item.

Subcommittee on Enhancing CT MAC Membership and Participation Report

Subcommittee Chair Nick Jerard (Dept. of Developmental Services), reported no meetings or initiatives have been organized since July.

Chair Beckford opened this agenda item to attendees for discussion. There was no further discussion.

Other Old Business

Chair Beckford asked if there was any old business. There was no further discussion regarding this agenda item.

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New Business

Communication with Administration

CT MAC's quarterly meeting with OPM was cancelled and will be rescheduled as soon as possible.

Chair Beckford provided a report of her meeting with Comm. Geballe.

Chair Beckford opened this agenda item to attendees for discussion.

There were comments from those in attendance their agencies' meetings between their agency heads and OPM were cancelled as well due to the legislative special session being convened.

There was no further discussion regarding this agenda item.

2019 Managers' Day Planning Committee

Chair Beckford reported an online survey was sent out to managers that registered to attend the 2019 State Managers' Day, so please check your e-mails and submit your feedback. Unofficial feedback and comments, however, have been positive.

Chair Beckford opened this agenda item to attendees for discussion.

There was no further discussion regarding this agenda item.

Other New Business.

- **Bylaws Amendments:** Credentials Committee Chair Boyle gave a favorable report for two of the proposed bylaw amendments distributed, however, the second proposed amendment was missing.

Representative Andrew Norton (Dept. of Aging and Disability Services) reported the Department of Rehabilitation Services is not the Department of Aging and Disability Services and should be updated in the bylaws.

- **Special Elections:** Alternate Jerard revoked his nomination for the E-Council position of Treasurer and nominated himself for the position of Vice President.

Alternate Karr nominated herself for the position of Treasurer.

Chair Beckford requested to table the special election of such vacant Executive Committee positions until CT MAC's next scheduled regular meeting, members not able to attend today's meeting, but voiced their interest in running for E-Council positions will be provided the opportunity. Those in attendance discussed this agenda item.

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Representative Zaprzalka motioned to table the special elections. Alternate Karr seconded. The motion was approved by majority vote.

There was no further discussion regarding this agenda item.

Adjournment

Chair Beckford called for the meeting to be adjourned. Representative Norton moved to adjourn. Alternate Giolle seconded the motion.

The meeting adjourned at 10:30 a.m.

The roster of attendees is attached.

Respectfully submitted,
CT MAC Executive Committee