

**MINUTES OF THE  
MANAGEMENT ADVISORY COUNCIL  
May 17, 2017**

Visit the MAC website at <http://www.ct.gov/MAC>

**Welcome and Introductions**

Ram Aberasturia, MAC Chair, called the meeting to order at 9:10 a.m. A welcome was extended to those in attendance. Peggy Zabawar introduced Tyler Kleykamp, Chief Data Officer in the Office of Policy and Management.

**Guest Presentation**

Tyler gave a very informative presentation, and links are being made available on the MAC website. In particular, it should be noted that there are monthly "Data Basics" workshops, two and a half hours in length, that are open to state employees as well as the public. Custom classes can be provided to agencies on request. There is no cost to participate. Contact information for classes will be made available in the materials on the MAC website.

**Approval of Minutes**

The business meeting convened at 10:12 a.m. The draft minutes of the April 19, 2017 MAC meeting were circulated via the list serv. The minutes were approved unanimously, as submitted.

**Treasurer's Report**

Maura Welch, MAC Treasurer, reported that the balance in the treasury is \$3,290.47 as of April 30, 2017. There has been no activity since last month's report. The Treasurer's report was distributed to the membership via the list serv and was approved unanimously, as submitted.

**Credentials Report**

Deb Paradis, MAC Credentials Chair, reported that the only agencies from which she is awaiting election results for the term beginning January 1, 2107 are the Department of Administrative Services (DAS) and the Department of Children and Families (DCF). Nancy Nicolescu will be reaching out to DCF. Elise Kremer indicated that the alternate for the Secretary of the State, Sonia Worrell Asare, has left state service. The Alternate for the Office of the Comptroller, Elena Vazquez, is transferring to DAS and an election will be held. The Credentials list has been updated and provided for posting on the website.

**Old Business**

Speakers and Logistics for Upcoming Meetings. The Lean presentation scheduled for the March 15, 2017 meeting (which was cancelled due to inclement weather) is being rescheduled. Wanda will confirm the

speakers' availability for the June 14, 2017 meeting and will discuss with them the expected attendance. Based on Wanda's feedback, a decision will be made on the need for pre-registration.

Web Content/Communications/Orientation Committee. Nancy indicated that she is doing regular updates and invites the membership to submit items of interest. Nancy will post the updated Credentials list; she has also posted a Save the Date for Managers Day 2017.

Status of Updates to MAC list serv. Elise indicated that she has been maintaining the list servs. At this time, this has primarily involved following up on "undeliverables" and removing those managers who have left service. Any agencies which have not yet submitted their managerial distribution list are encouraged to do so.

Legislative Update. Elise indicated that there is little that is definitive to report at this time. There are various budget proposals, including the Governor's updated budget proposal dated May 15, 2017, in response to reduced revenues. The session adjourns on June 7.

Other Old Business. There was no other Old Business.

## **New Business**

Report of Managers Day 2017 Planning Committee. Ram reported that the committee continue to progress on finalizing speakers and will be reviewing menu options as well. The committee will be meeting following the conclusion of the business meeting, and all are welcome to attend.

Report of Nominating Committee for MAC Officers. In accordance with our By-Laws, the Nominating Committee presented its proposed slate of officers, as follows:

Chair, Ram Aberasturia  
Vice-Chair, Nancy Nicolescu  
Secretary, Elise Kremer  
Treasurer, Maura Welch

In making this report, Deb Paradis indicated that the current officers are all willing to continue to serve and that there were no other nominations, despite two solicitations via the list serv. Elise indicated that, while she is willing to continue to serve to ensure that MAC is not left without a Secretary, she strongly believes that a periodic infusion of new leadership is to the benefit of any organization. She encouraged nominations from the floor to provide this opportunity for new ideas and approaches. She was requested to describe the Secretary's role and did so.

Nominations from the Floor. There were no nominations from the floor. Nominations were closed.

Other New Business. There was no other New Business.

## **Adjournment**

The business meeting was adjourned at 10:38 a.m., with members of the planning committee asked to remain for a brief meeting. The list of those in attendance at the May 17, 2017 meeting is attached and is hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, June 14, 2017 at 9:00 a.m. at the Department of Transportation in Newington. Information on the guest speakers, Alison Fisher and Cheryl Malerba, will be circulated with the meeting notice.

Respectfully submitted,

Elise Kremer  
MAC Secretary  
MAC Representative for the  
Department of Public Health

Managers Day 2017 Planning Committee. The committee convened at 10:52 a.m., following the business meeting. The following individuals were in attendance: Ram Aberasturia, Chris Beloff, Elise Kremer, Nancy Nicolescu, Deb Paradis, Wanda Seldon, Blanche Tucker, Maura Welch, and Peggy Zabawar. Some further work is needed to more clearly define speaker topics, but this is progressing well. Luncheon menu choices were finalized, and Ram will find out what the options are for a continental breakfast and associated pricing. Ideas for managerial donations were discussed, and will be followed up on. The meeting adjourned at 11:30 a.m., with various follow-ups to occur before the next meeting.

**MAC ATTENDANCE ROSTER**  
**May 17, 2017**

| <u>Agency</u>   | <u>Name</u>                 | <u>Rep/Alt/Guest</u> |
|---|-----------------------------|----------------------|
| Administrative Services   | Peggy Zabawar               | R                    |
| Administrative Services   | Mary Yabrosky               | G                    |
| Aging   | Stephanie Marino            | R                    |
| Children and Families   | Jeri Beckford               | G                    |
| Comptroller   | Stephen Perkins             | R                    |
| Comptroller   | Grace Soares                | G                    |
| Consumer Protection   | John Suchy                  | R                    |
| Developmental Services  | Carl Jordan                 | R                    |
| Developmental Services  | Shawn Boisclair             | G                    |
| Developmental Services  | Mary Fuller                 | G                    |
| Developmental Services  | Kevin Lawton                | G                    |
| Early Childhood   | Debra Johnson               | G                    |
| Education   | Deb Paradis                 | R                    |
| Education   | Chris Beloff                | A                    |
| Energy and Environmental Protection   | Janice Deshais              | A                    |
| Energy and Environmental Protection   | Mark DeCaprio               | G                    |
| Freedom of Information Commission/Office of<br>State Ethics/State Elections Enforcement<br>Commission | Nancy Nicolescu, Vice Chair | R                    |
| Freedom of Information Commission/Office of<br>State Ethics/State Elections Enforcement<br>Commission | Lateisha Rainey             | A                    |
| State Library   | LeAnn Power                 | G                    |
| Insurance   | Maura Welch, Treasurer      | R                    |
| Labor   | Ram Aberasturia, Chair      | R                    |
| Mental Health and Addiction Services  | Chris Burke                 | A                    |
| Mental Health and Addiction Services  | Ellen Boynton               | G                    |
| Mental Health and Addiction Services  | Julie Defalco               | G                    |
| Mental Health and Addiction Services  | Janet Storey                | G                    |
| Mental Health and Addiction Services  | Tom Zaprzalka               | G                    |
| Policy and Management   | Dinesh Gupta                | G                    |
| Policy and Management   | Willy Isaac                 | G                    |
| Public Health   | Elise Kremer, Secretary     | R                    |
| Revenue Services  | Real Lavigne                | R                    |
| Revenue Services  | Cheryl Burdick              | G                    |
| Secretary of the State  | Blanche Tucker              | R                    |
| Transportation  | Wanda Seldon                | R                    |
| Transportation  | Lisa Annis                  | G                    |