

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
June 14, 2017**

Visit the MAC website at <http://www.ct.gov/MAC>

Welcome and Introductions

Ram Aberasturia, MAC Chair, called the meeting to order at 9:12 a.m. A welcome was extended to those in attendance. Wanda Seldon introduced and welcomed the guest speakers, Alison Fisher and Cheryl Malerba, who will be providing an overview of Lean thinking for managers in Connecticut state government.

Guest Presentation

Alison and Cheryl gave a great presentation and they will make their PowerPoint available for posting on MAC's website. They emphasized that Lean is not about savings per se, but about reinvesting resources where they are most needed. The process is about empowering staff, engaging staff and customers, and focusing on what really matters. It is a great opportunity to improve how state government works, and has broad bipartisan support. Training is ongoing, and contact information for classes will be made available in the materials on the MAC website. The guest presentation adjourned at 10:23 a.m.

Approval of Minutes

The business meeting convened at 10:25 a.m. The draft minutes of the May 17, 2017 MAC meeting were circulated via the list serv. The minutes were approved unanimously, as submitted.

Treasurer's Report

Maura Welch, MAC Treasurer, reported that the balance in the treasury is \$3,290.47 as of May 31, 2017. There has been no activity since last month's report. The Treasurer's report was distributed to the membership via the list serv and was approved unanimously, as submitted.

Credentials Report

Deb Paradis, MAC Credentials Chair, reported that the only agency from which she is awaiting election results for the term beginning January 1, 2107 is the Department of Administrative Services (DAS). The Department of Children and Families has a new Representative, Jeri Beckford; there is no Alternate at this time. The Credentials list is being updated and will be provided for posting on the website.

Old Business

Speakers and Logistics for Upcoming Meetings. Elise Kremer noted that we do not typically schedule speakers for July and August, due to vacation schedules and reduced attendance. We do not usually have a speaker in September, because of State Managers Day, or in December, due to the holidays. Therefore,

for the remainder of 2017, we should be thinking of scheduling speakers for October and November. Please give this some thought and provide suggestions for speakers to Elise.

Web Content/Communications/Orientation Committee. Nancy Nicolescu indicated that she is doing regular updates and invites the membership to submit items of interest. Nancy will post the updated Credentials list and the guest presentation; she has also posted a Save the Date for Managers Day 2017.

Status of Updates to MAC list serv. Elise indicated that she has been doing routine maintenance of the list servs. At this time, this has primarily involved following up on “undeliverables” and removing those managers who have left service. Any agencies which have not yet submitted their managerial distribution list are encouraged to do so.

Legislative Update. Elise indicated that there is little that is definitive to report at this time. There are various budget proposals, including the Governor’s updated budget proposal dated May 15, 2017, in response to reduced revenues. The session adjourned, as required in the state constitution, on June 7, without an adopted budget. As yet, a Special Session has not been scheduled.

Other Old Business. There was no other Old Business.

New Business

Report of Managers Day 2017 Planning Committee. Ram reported that the committee continue to progress, with all speakers committed. The luncheon menu has been selected and Elise reported on the meal selections that will be available. The committee will be meeting following the conclusion of the business meeting, and all are welcome to attend. Elise reported that there has been little response to date on the call for nominations for Distinguished Managerial Service Awards. The deadline is June 26. Elise will send a reminder via the list servs. Elise asked the membership to reach out to facilitate nominations within their agencies.

Election of MAC Officers. The slate of MAC officers is as follows:

Chair, Ram Aberasturia
Vice-Chair, Nancy Nicolescu
Secretary, Elise Kremer
Treasurer, Maura Welch

There was a motion made and seconded, which passed unanimously, to elect the slate of officers.

Proposed SEBAC Agreement. Managers have expressed concern that there is no information about the impact of the proposed SEBAC agreement on managers. Ram indicated that he is reaching out to the Office of Policy and Management for guidance. We would propose that MAC establish a process for managers to submit their questions and for these to be organized for review by the Administration. At this point, we are very aware that managers have questions and concerns, but we do not have any answers to provide.

Other New Business. There was no other New Business.

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Adjournment

The business meeting was adjourned at 10:53 a.m., with members of the planning committee asked to remain for a brief meeting. The list of those in attendance at the June 14, 2017 meeting is attached and is hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, June 14, 2017 at 9:00 a.m. at the Department of Transportation in Newington. Information on the guest speakers, Alison Fisher and Cheryl Malerba, will be circulated with the meeting notice.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

Managers Day 2017 Planning Committee. The committee convened at 10:58 a.m., following the business meeting. The following individuals were in attendance: Ram Aberasturia, Chris Beloff, Elise Kremer, Nancy Nicolescu, Deb Paradis, Wanda Seldon, Maura Welch, and Peggy Zabawar. Ram is reaching out to DAS, to ascertain how the registration process will be handled. Speakers are all confirmed and we are discussing with them what charitable organization they are selecting for a donation. Nancy will follow up with Scott Haney on ideas for a donation that the managers can contribute to. Ram will find out what the options are for a continental breakfast and associated pricing, with the idea being to stay in the same price range but to offer a little more variety. The meeting adjourned at 11:47 a.m., with various follow-ups to occur before the next meeting.

MAC ATTENDANCE ROSTER
June 14, 2017

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Peggy Zabawar	R
Agriculture	Linda Piotrowicz	G
Comptroller	Stephen Perkins	R
Comptroller	Kishore Solanki	G
Developmental Services	Robert Smith	G
Education	Deb Paradis	R
Education	Chris Beloff	A
Energy and Environmental Protection	Janice Deshais	A
Freedom of Information Commission/Office of State Ethics/State Elections Enforcement	Nancy Nicolescu, Vice Chair	R
Freedom of Information Commission/Office of State Ethics/State Elections Enforcement	Lateisha Rainey	A
State Library	LeAnn Power	G
Insurance	Maura Welch, Treasurer	R
Labor	Ram Aberasturia, Chair	R
Mental Health and Addiction Services	Ellen Boynton	G
Public Health	Elise Kremer, Secretary	R
Public Health	Abdi Elmi	G
Rehabilitation Services	Andrew Norton	R
Revenue Services	Real Lavigne	R
Social Services	Marybeth Bonsignore	G
Transportation	Wanda Seldon	R
Transportation	Lisa Annis	G
Transportation	Robert Card	G
Transportation	Ravi Chandran	G
Transportation	Randal Davis	G
Transportation	Nancy Malinguaggio	G
Transportation	Maribeth Wojenski	G