

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
February 15, 2017**

Visit the MAC website at <http://www.ct.gov/MAC>

Welcome and Introductions

Ram Aberasturia, MAC Chair, called the meeting to order at 9:03 a.m. A welcome was extended to Carl Shields, the newly elected Representative from the Department of Mental Health and Addiction Services; Carl is returning from a previous service to MAC about 5 or 6 years ago.

Approval of Minutes

The draft minutes of the January 18, 2016 MAC meeting were circulated at the meeting. The minutes were approved unanimously, as amended to correct a minor typographical error.

Treasurer's Report

Maura Welch, MAC Treasurer, reported that the balance in the treasury is \$3,287.63 as of January 31, 2017. The only activity since last month's report was the crediting of a dividend of \$3.14. The Treasurer's report was distributed to the membership via the list serv and was approved unanimously, as submitted.

Credentials Report

Deb Paradis, MAC Credentials Chair, reported that she is still awaiting election results from some agencies scheduled to hold elections for terms beginning on January 1, 2017. The Department of Mental Health and Addiction Services (DMHAS) has held an election. Carl Shields was elected as Representative and Christopher Burke was elected as Alternate. Tom Zaprzalka was thanked for his service as Alternate and his assistance in facilitating the election. Elise Kremer noted that an election process has begun at the Department of Public Health. A follow-up is needed with those agencies that have not yet responded. There is a need for orientation materials for new MAC members, as well as guidance for the credentialing process. Ram indicated that the Executive Board would meet to provide guidelines on credentialing and on the roles of the MAC members.

Old Business

Speakers and Logistics for Upcoming Meetings. A Lean presentation has been scheduled for March 15, 2017. The guest speakers will be Alison Fisher, Program Director, LeanCT, Office of Policy and Management, Chair of the Statewide Process Improvement Steering Committee, and Cheryl Malerba, Chief of Staff, Department of Transportation and Commissioner's representative on the Statewide Process Improvement Steering Committee.

Web Content/Communications/Orientation Committee. Nancy Nicolescu indicated that she is doing regular updates and invites the membership to submit items of interest. Nancy has moved the most recent Minutes of the Management Advisory Council

presentations to the front page.

Status of Updates to MAC list serv. Elise Kremer indicated that she is updating the list serv as time permits. Approximately 800 managers are on statewide list. Ongoing maintenance is required. Generally, with each mailing, there are a number of “undeliverables”, and Elise will contact the agency Representative to determine if the manager has left state service.

Legislative Update. Elise indicated that there has been an unprecedented volume of proposed bills. Many of them are duplicative, dealing with topics such as changes to pension calculations, changes to pension structure for newly hired employees, changes to various state employee benefits, and changes to the budgeting process. There was considerable discussion about Proposed Bill 5200, which proposes to impose a thirty per cent transaction and forwarding fee on the state pension benefit income of any individual receiving a state pension who resides in another state. At this time, it would make sense to see which proposed bills are actually drafted and go forward to their respective committees. Until we know what bills go forward, tracking such a huge volume of proposals is not realistic at this time. To the extent that MAC members and agency managers have concerns, those need to be pursued as private citizens outside the auspices of MAC. MAC is an entity of the executive branch and, as has been noted previously, cannot lobby. This being said, MAC membership does not preclude managers from participating in the legislative process as private citizens.

Update on Status of Executive Board Dialogue with Administration Officials. Ram reported that a meeting of the Executive Board has been scheduled with Office of Policy and Management Secretary Benjamin Barnes and Commissioner of Administrative Services Melody Currey. The meeting will take place on February 21. Much discussion ensued. MAC members expressed a need to know next steps, in order to be responsive to their agency managers; in particular they expressed the hope that there would be some tangible outcomes, at least in the area of no-cost/low-cost items, such as a small training fund, Alternate Work Schedules, telecommuting and the like. Ram emphasized that the process has been very open; the agenda/discussion items and background materials such as the DAS Managerial Compensation report and the MAC position statement have been shared with the members and will continue to guide MAC's participation in this forthcoming meeting.

New Business

Report of Managers Day 2017 Planning Committee. This agenda item was deferred due to time constraints.

Other New Business. There was no other New Business.

Guest Presentation

Julie Paolino, a managing partner at Integrated Rehab, spoke about her firm's recognition as a Best Small Employer in the Hartford area for six consecutive years. Ms. Paolino emphasized that their mantra is service, and that both their philosophy and day-to-day practice is about being present with patients and staff and fostering an open, trusting communication. Ms. Paolino will provide a copy of her PowerPoint presentation for the MAC website, and invited everyone to visit their website at integrehab.com for more information on their philosophy and their values initiative. Ms. Paolino was thanked for a very informative and inspirational presentation.

Adjournment

The business meeting was adjourned at 9:43 a.m., with members of the planning committee asked to remain for a brief meeting. The list of those in attendance at the January 18, 2017 meeting is attached and is hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, March 15, 2017 at 9:00 a.m. at the Department of Transportation in Newington. Information on the guest speakers, Alison Fisher and Cheryl Malerba, will be circulated with the meeting notice.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

Managers Day 2017 Planning Committee. The committee convened at 10:35 a.m., following the business meeting. The following individuals were in attendance: Ram Aberasturia, Chris Beloff, Elise Kremer, Nancy Nicolescu, Deb Paradis, Wanda Seldon, and Maura Welch. At the meeting, there was discussion of several other speakers that had responded with a potential interest in participating in Managers Day. Generally, these were not felt to be on a par with the speakers that we have tentatively identified so far. Chris has reached out to a speaker who would be very dynamic, but cost could be a limiting factor. Overall, the feeling of the group was that we are well on our way to putting together a program and speakers that would be engaging and educational, and would be consistent with the theme of celebrating Connecticut. Due to time limitations, the meeting adjourned at 11:08 a.m., with follow-ups to occur prior to the next meeting.

MAC ATTENDANCE ROSTER
February 15, 2017

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Aging	Nancy Shaffer	A
Comptroller	Elena Vazquez	A
Developmental Services	Carl Jordan	R
Developmental Services	Deb Boyle	A
Education	Deb Paradis	R
Education	Chris Beloff	A
Education	Kim Barberi	G
Energy and Environmental Protection	Jan Deshais	A
Freedom of Information Commission/Office of State Ethics/State Elections Enforcement Commission	Nancy Nicolescu, Vice Chair	R
Insurance	Maura Welch, Treasurer	R
Labor	Ram Aberasturia, Chair	R
Mental Health and Addiction Services	Carl Shields	R
Mental Health and Addiction Services	Tom Zaprzalka	G
Policy and Management	Carolyn Kozak	A
Public Health	Elise Kremer, Secretary	R
Transportation	Wanda Seldon	R