

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
December 21, 2016**

Visit the MAC website at <http://www.ct.gov/MAC>

Welcome and Introductions

Ram Aberasturia, MAC Chair, called the meeting to order at 9:01 a.m.

Approval of Minutes

The draft minutes of the November 16, 2016 MAC meeting were distributed to the membership via the list serv. The minutes were approved unanimously, as submitted.

Treasurer's Report

Maura Welch, MAC Treasurer, reported that the balance in the treasury is \$3,284.49 as of November 30, 2016. All Managers Day 2016 expenses have been paid, and the reimbursement from the Office of Policy and Management has been received and deposited to MAC's account. The Treasurer's report was distributed to the membership via the list serv and was approved unanimously, as submitted.

Credentials Report

Deb Paradis, MAC Credentials Chair, reported that she has begun to receive election results from those agencies scheduled to hold elections for terms beginning on January 1, 2017; so far, four agencies have responded. Election results will be incorporated in the credentials report for January 2017. New members were welcomed and asked to have their agency certify to their status via an election or other process inclusive of the managerial ranks of their agency, such as an open solicitation of volunteers. Letters have been sent to those agencies due to hold elections for the term beginning January 1, 2017. A follow-up will be done with those agencies which have not responded.

Old Business

Speakers and Logistics for Upcoming Meetings. An invitation has been extended to Julie Paolino, a managing partner at Integrated Rehab, with a date as yet to be determined; Chris Beloff is following up to schedule this presentation. Integrated Rehab has been named a top employer in the Hartford area five times. In Chris's absence, there was no update on scheduling Ms. Paolino's presentation. A LEAN presentation will be scheduled for March 2017.

Web Content/Communications/Orientation Committee. Nancy Nicolescu indicated that she is doing regular updates and invites the membership to submit items of interest. There is a need for orientation materials for new MAC members, as well as guidance for the credentialing process. Nancy Nicolescu volunteered to develop a draft, which will include information on the roles and responsibilities of MAC Representatives and Alternates. Elise Kremer, John Suchy, and Peggy Zabawar volunteered to review the draft. The draft will be shared at a future meeting for feedback from the membership.

Status of Updates to MAC list serv. Elise Kremer indicated that she has received a managers listing from Ram for the Department of Labor. These managers will be added before the next mailing is sent out. There are approximately 750 managers on the CT managers' list serv which, in accordance with BEST's standards is an opt-in list. Agencies that have not yet submitted lists of their managers, with e-mail addresses, are encouraged to do so.

Other Old Business. There was no other Old Business.

New Business

Report of Managers Day 2017 Planning Committee. There will be a meeting of the planning committee following the adjournment of each regular business meeting. Ram invited anyone interested in serving to attend. This is a great opportunity to become more involved with MAC's activities and events. Managers Day 2017 will be held on September 22, because of Yom Kippur beginning on September 29.

Report on meeting with Office of Policy and Management Secretary Benjamin Barnes. Ram reported on the meeting, which was held on November 22. Ram also distributed a letter from Secretary Barnes which was written in follow-up to the meeting. Ram characterized the meeting, which lasted well over an hour, as very open and positive. The agenda was as had been discussed at the November meeting; background regarding the concerns of managers was well articulated in MAC's position paper and the DAS Managerial Compensation report, both of which had been provided in advance of the meeting. Members acknowledged MAC's efforts to foster such a productive line of communication, and also asked what the follow-up plan and next steps would be to keep the positive momentum going. Discussion ensued regarding the Executive Board communicating with agency commissioners. The Executive Board felt strongly that its charter is to communicate with administration leadership, which in turn communicates with the Executive Branch agency heads. MAC Representatives and Alternates are encouraged to keep managers' concerns on their agency head's radar, to the extent that they can do so within their organizational structure.

Other New Business. There was no other New Business.

Adjournment

The business meeting was adjourned at 10:14 a.m., with members of the planning committee asked to remain for a brief meeting. The list of those in attendance at the December 21, 2016 meeting is attached and is hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, January 18, 2017 at 9:00 a.m. at the Department of Transportation in Newington. Information on a guest speaker will be circulated, should one be scheduled.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

Managers Day 2017 Planning Committee. The committee convened at 10:17 a.m., following the business meeting. The following individuals were in attendance: Ram Aberasturia, Elise Kremer, Nancy Nicolescu, Deb Paradis, Wanda Seldon, Maura Welch, and Peggy Zabawar. Now that the date has been set for September 22, Peggy will map out a timeline. She will also review the survey responses in detail prior to the next meeting. The next meeting will focus on honing in on ideas for the overall theme, potential speakers, and potential charitable undertakings. Contact needs to be established with the Aqua Turf Club to reserve our date. The committee meeting adjourned at 10:35 a.m.

DRAFT

MAC ATTENDANCE ROSTER
December 21, 2016

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Peggy Zabawar	R
Comptroller	Stephen Perkins	R
Comptroller	Elena Vazquez	A
Consumer Protection	John Suchy	R
Developmental Services	Carl Jordan	R
Developmental Services	Deb Boyle	A
Economic and Community Development	Christine Castonguay	R
Education	Deb Paradis	R
Energy and Environmental Protection	Janice Deshais	A
Freedom of Information Commission/Office of State Ethics/State Elections Enforcement Commission	Nancy Nicolescu, Vice Chair	R
Insurance	Maura Welch, Treasurer	R
Insurance/Health Care Advocate	Dori Peruccio	A
Labor	Ram Aberasturia, Chair	R
Mental Health and Addictions Services	Roxana Rosario	G
Public Health	Elise Kremer, Secretary	R
Revenue Services	Mary Kate Harlow	A
Transportation	Wanda Seldon	R