

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
November 18, 2015
Visit the MAC website at <http://www.ct.gov/MAC>**

Welcome and Introductions

Ram Aberasturia, MAC Chair, called the meeting to order at 9:02 a.m. Ram thanked all those in attendance and thanked Thomas Shepherd for his presentation today. Ram also thanked Nancy Nicolescu for arranging today's presentation.

Guest Presentation

Thomas Shepherd from Prudential Retirement spoke on the topic of: The "How Do I Save for Retirement" Challenge. His PowerPoint presentation will be posted on the MAC website.

The guest presentation concluded at 10:25 a.m. The regular business meeting was called to order at 10:30 a.m.

Approval of Minutes

The minutes of the October 21, 2015 MAC meeting were distributed to the membership via the list serv. These minutes were approved unanimously, as submitted.

Treasurer's Report

Maura Welch, MAC Treasurer, reported that the balance in the treasury is unchanged at \$2,763.76 as of October 31, 2015. The Treasurer's report was distributed to the membership via the list serv and was approved unanimously, as submitted.

Credentials Report

John Jaramillo, Credentials Chair, was unable to attend, and there was no Credentials report submitted. There was a question from the membership about the status of entities that are placed under an Executive Branch agency for administrative purposes only (APO). In accordance with MAC's by-laws, an APO entity is considered part of the Executive Branch agency for purposes of MAC membership.

Old Business

Speakers and Logistics. Maura has invited Commissioner of Economic and Community Development Catherine Smith to present at the January 20, 2016 meeting. She will be speaking about her initiatives to promote the State of Connecticut and how managers can support that mission. Commissioner Smith will speak at 9:00 a.m. An invitation will be extended to Commissioner of Administrative Services Melody Currey to speak in March, with one topic of interest being training opportunities for state managers. Dave Lynn at the Department of Administrative Services is being invited to present a brief segment on the Managerial Sick Leave Bank, for either the December 16, 2015 or the February 17, 2016 meeting.

Web Content/Communications/Orientation Committee. Nancy reported that she continues to update the website, and she will be posting Thomas Shepherd's presentation shortly.

Report from Legislative Committee. Elise Kremer indicated that there is nothing new to report. Indications are that there may be a special session in early December, but there is nothing definitive at this time.

Other Old Business. There was no Other Old Business.

New Business

Communication to Agency Heads regarding MAC Elections. The letter to agency heads is finalized and will be sent out shortly. The letter will be copied to the respective agency's MAC Representative and Alternate, if any, and the agency's Human Resources designee.

Report from Managers Day 2016 Planning Committee. The planning committee met after the October 21 business meeting. A site visit was conducted to Central Connecticut State University (CCSU), and it was determined that it would not be a more cost-effective venue than the AquaTurf. Additionally, the CCSU campus would be more difficult to navigate and there were space constraints, making the site less desirable. The committee is still looking for speakers recommendations for the event. The AquaTurf has been reserved for September 30, 2016. Ram is still attempting to schedule a meeting with the Office of Policy and Management; a request is pending. We are attempting to confirm the availability of funding, since it will not be possible to hold the event without a commitment of funding.

Adjournment

The business meeting was adjourned at 10:54 a.m., with members of the planning committee asked to remain for a brief meeting. The list of those in attendance at the November 18, 2015 meeting is attached and is hereby made a part of these minutes.

The next meeting is scheduled for December 16, 2015 at 9:00 a.m. in Conference Room A at the Department of Transportation. There is no guest speaker scheduled at this time.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

Managers Day 2016 Planning Committee. The committee convened at 10:58 a.m., following the business meeting. The following individuals were in attendance: Ram Aberasturia, Elise Kremer, Mark Murphy, Nancy Nicolescu, Blanche Tucker, Maura Welch, and Peggy Zabawar. Discussion continued regarding the venue, including a more detailed summary of the site visit to CCSU, and the committee was in unanimous agreement to proceed with the AquaTurf. Follow-up is in progress on some program recommendations. The committee meeting adjourned at 11:14 a.m.

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MAC ATTENDANCE ROSTER
November 18, 2015

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Peggy Zabawar	R
Administrative Services	Francine Dew	G
Administrative Services	Nance McCauley	G
Administrative Services	Juan Velez	G
Administrative Services	David Ward	G
Administrative Services	Mary Yabrosky	G
Aging	Stephanie Marino	R
Aging	Margaret Gerundo-Murkette	G
Banking	Deb Lein	R
Children and Families	Dawn Alexander	G
Children and Families	Antonio Donis	G
Children and Families	Susan Hamel	G
Children and Families	Colleen Kaplan	G
Children and Families	Denise Landry	G
Children and Families	Louise Montemurro	G
Consumer Protection	Elisa Nahas	R
Consumer Protection	John Suchy	A
Consumer Protection	Anne Stiber	G
Correction	Joshua Santos	A
Correction	Sandy Bundy	G
Correction	Patricia Silva	G
Developmental Services	Carl Jordan	R
Developmental Services	Theresa Gonzalez	G
Developmental Services	Donna Haley	G
Developmental Services	Kimberly Smith	G
Education	Deb Paradis	R
Education	Jim Polites	A
Education	Colleen Clancy	G
Energy and Environmental Protection	Denise Ruzicka	A
Insurance	Maura Welch, Treasurer	R
Insurance	Mark Murphy	A
Labor	Ram Aberasturia, Chair	R
Labor	Lisa Arends	G
Labor	Michael Lucente	G
Mental Health and Addiction Services	Gayle Gagliardo	G
Mental Health and Addiction Services	Tom Zaprzalka	G
Motor Vehicles	Naveen Prathikantam	G
Public Health	Elise Kremer, Secretary	R
Public Health	Marjorie Chambers	G
Public Health	Renee Coleman-Mitchell	G
Revenue Services	James Norton	R
Revenue Services	Penelope Potter	G
Secretary of the State	Blanche Tucker	R
Social Services	Rob Thornton	R
Social Services	Lori Schroeder	G
Transportation	Wanda Seldon	R

MAC ATTENDANCE ROSTER (continued)

November 18, 2015

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Transportation	Mark Alexander	G
Transportation	Gary Belina	G
Transportation	Phylisha Coles	G
Transportation	James Fallon	G
Transportation	Kathleen Germain	G
Transportation	Patricia Hustus	G
Transportation	Michele Joyce	G

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