

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
April 16, 2014**

Visit the MAC website at <http://www.ct.gov/MAC>

Ram Aberasturia, MAC Chair, called the meeting to order at 9:01 a.m. and thanked those in attendance for their participation.

Approval of Minutes

The minutes of the meeting of March 19, 2014 were distributed electronically via the list serv. A motion was made to approve the minutes as submitted, and the motion passed unanimously.

Treasurer's Report

The Treasurer's report was distributed electronically via the list serv. Debi Freund, Treasurer, reported that there was a dividend of \$1.59 credited to the account on March 31, 2014. The balance as of that date was \$2,575.15. The Treasurer's report was approved unanimously, as submitted.

Committee Reports

Credentials. John Jaramillo, Credentials Chair, reported that he received notification that Deb Paradis and Jim Polites will be continuing in their roles as Representative and Alternate, respectively, for the Department of Education. John was also notified that Anthony Lewis will be continuing as the Representative for the Military Department, and Roger Persson will be the Alternate. John has provided an updated roster of MAC Representatives and Alternates, as of April 15, 2014.

Old Business

Speakers and Logistics. Debi reported that, prior to his retirement, Mark Aronowitz had provided a contact person for a possible speaker from the Office of the State Comptroller. Debi has reached out to that individual to try to arrange for a guest presentation on state retirement benefits. Ram indicated that he is in the process of reaching out to Commissioner of Administrative Services Donald DeFronzo. He is requesting that the Executive Committee have the opportunity to meet with Commissioner DeFronzo. Hopefully, this meeting can occur prior to the May MAC meeting. At such a meeting, several issues will be raised: the continuing concern about salary compression and "hot spots"; the status of managerial increments for the 2015 fiscal year; the availability of training funds; workforce planning; and an invitation to speak at an upcoming meeting.

Web Content/Communications/Orientation Committee. Nancy Nicolescu noted that she will be updating the website next week, and will post the latest MAC membership roster at that time. Nancy was thanked for her ongoing efforts to keep the website current and interesting. Nancy is always open to suggestions for new content and links. Elise Kremer noted that she has received several communications from the Bureau of Enterprise Systems and Technology (BEST) regarding state list servs. BEST has emphasized the importance of keeping list serv distribution lists to date. Commercial e-mail providers may detect large volumes of invalid e-mail addresses coming from the same sender, which can be a hallmark for automated

e-mail address generators. BEST is directing that list serv administrators keep their distribution lists up to date and remove users with invalid addresses. Elise does "housekeep" the lists regularly. If there are e-mails that bounce back and the addressees can no longer be found in the state's Outlook directory, the individual is removed. Elise also mentioned that there have been a few members of the list servs who regularly have undeliverable e-mail due to their mailboxes being full. Such users will be removed if the problem persists. BEST has also asked that each list serv administrator have a back-up who can be contacted if the administrator cannot be reached. Nancy Nicolescu agreed to serv as the back-up, and Elise will notify BEST accordingly.

Other Old Business. There was no Other Old Business.

New Business

Legislative Report. Elise has updated the list of bills that may be of general interest to managers. The list is for informational purposes only. A number of bills that were being tracked died in their respective committees and have been removed from the list. The updated list will be circulated via the list serv and also attached to these minutes.

Nominating Committee. A Nominating Committee was appointed. The committee's charge is to develop a proposed slate of MAC officers, in preparation for the elections to be held in June. Deb Paradis will chair the committee, and Maura Welch and Nancy Nicolescu will serve on the committee. The committee will prepare an e-mail soliciting nominations and/or volunteers; the e-mail will be sent to Elise to forward to the membership via the list serv, on behalf of the committee. Please let any of the committee members know if you are interested in being on the proposed slate of officers.

Planning Committee for Managers Day 2014. A committee was formed to plan for Managers Day_2014. The volunteers for the committee are Ram Aberasturia, Elise Kremer, Elisa Nahas, Nancy Nicolescu, Wanda Seldon, Blanche Tucker, and Peggy Zabawar. Ram will propose meeting dates and send them to the committee. Please let any officer know if you are interested in participating. Elisa will be asked to send out a summary of survey responses to the committee members.

Other New Business. There was no other New Business.

Adjournment

The business meeting was adjourned at 9:32 a.m. The list of those in attendance at the April 16, 2014 meeting and the legislative update are appended below and are hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, May 21, 2014, at 9:00 a.m. in Conference Room A at the Department of Transportation. There is no guest speaker scheduled at this time.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

MAC ATTENDANCE ROSTER
April 16, 2014

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Banking	Debora Lein	R
Children and Families	Debi Freund, Treasurer	R
Children and Families	Letosha Johnson	G
Developmental Services	John Bishop	A
Education	Deb Paradis	R
Education	Jim Polites	A
Insurance	Maura Welch	R
Insurance	Mark Murphy	A
Governmental Accountability	Nancy Nicolescu	A
Labor	Ram Aberasturia, Chair	R
Mental Health and Addiction Services	Sean Keane	A
Public Health	Elise Kremer, Secretary	R
Secretary of the State	Blanche Tucker	A
Transportation	Wanda Seldon	R

LEGISLATIVE REPORT
April 16, 2014

Senate Bill No. 222, AN ACT CONCERNING THE DEFINITION OF MANAGERIAL EMPLOYEE

Statement of Purpose: To classify fewer state employees as managers

Senate Bill No. 272, AN ACT ESTABLISHING A FIXED TIME PERIOD FOR AGENCY REVIEW OF EXISTING REGULATIONS

Statement of Purpose: To require agencies to submit a review of their existing regulations every four years to the regulation review committee

Senate Bill No. 350, ACT CONCERNING THE STATE-WIDE PROCESS IMPROVEMENT INITIATIVE

Statement of Purpose: To create a state-wide process improvement initiative for purposes of increasing productivity in state government

Senate Bill No. 470, AN ACT CONCERNING A STUDY OF THE ADMINISTRATIVE COSTS TO COLLECT TAXES AND FEES

Statement of Purpose: To study the administrative costs of collecting taxes and fees, and to consider changes to adjust such costs as a result of such studies

Substitute House Bill No. 5030, AN ACT MAKING ADJUSTMENTS TO STATE EXPENDITURES FOR THE FISCAL YEAR ENDING JUNE 30, 2015

Statement of Purpose: To implement the Governor's budget recommendations (Substitute for Governor's House Bill No. 5030)

Substitute House Bill No. 5049, AN ACT ELIMINATING UNNECESSARY GOVERNMENT REGULATION

Statement of Purpose: To implement the Governor's budget recommendations (Substitute for Governor's House Bill No. 5049)