

**MINUTES OF THE
MANAGEMENT ADVISORY COUNCIL
March 21, 2012**

Visit the MAC website at ct.gov/MAC

Ram Aberasturia, MAC Chair called the meeting to order at 9:03 a.m. and thanked those in attendance for their participation.

Approval of Minutes

The minutes of the meeting of February 15, 2012 were distributed electronically via the list serv. A motion was passed unanimously to approve the minutes, as submitted.

Treasurer's Report

The Treasurer's report was distributed electronically via the list serv. Claudia Helfgott reported that there has been no activity in the account. The balance as of February 29, 2012 remains at \$1,685.43. The Treasurer's report was accepted unanimously, as submitted.

Committee Reports

Credentials. In the absence of Ellen Carter, MAC Credentials Chair, there was no report. It was noted that Department of Mental Health and Addiction Services is pending an election, and Ram will send a letter to the agency.

Old Business

Speakers and Logistics. Executive Administrator David Guay of the new Office of Governmental Accountability will be our speaker at 10:00 a.m. on March 21, 2012. Invitations had been extended to Office of Policy and Management (OPM) Secretary Benjamin Barnes and then Deputy Secretary Mark Ojakian but there has been no confirmation of a date. Ram has followed up on this, and will update the group when he receives a response. Chris Beloff made a suggestion that Cordula be invited to speak on micro-inequities in the workplace. Chris will contact Cordula about the possibility of speaking at the May 16 meeting.

Orientation Committee. Peggy Zabawar suggested reaching out to those managers who have attended the New Managers Orientation Program. About 40 managers attend each iteration of the program. Not all new managers are able to attend, due to a limitation on available slots. At the outset, the program was offered twice a year. Due to resource constraints, the program has had to be cut back to an offering once a year.

Web Site/Communications Committee. Peggy Zabawar was able to arrange for the assistance of Dana Sutherland at Department of Administrative Services to assist with updating the web site. Some of the items to be posted include the meeting dates, speaker announcements, the updated By-Laws and the

position statement. Peggy is collaborating with the web site committee in an effort to make the MAC website a key resource for new managers. The intention would also be to have the web site serve as a source of guidance for new MAC Representatives and Alternates. While the goal would be to provide general guidance, the guidance should be flexible enough to enable MAC members to exercise their own judgment, discretion, and initiative. Peggy would welcome input from the membership as the resources that would be useful for new managers and new MAC members. A question was raised as to how MAC can be kept in the loop on newly appointed managers. Peggy will look into the feasibility of DAS running a periodic report. The mechanism for reaching out to new managers needs to be formalized more clearly. Tom Crafa raised a suggestion to revitalize the Discussion Center.

Legislative Committee. Ram noted that he has been following the longevity issue. Although a bill was referred to Committee, it has not been scheduled for a hearing. Elise Kremer indicated that she has compiled a list of bills of potential general interest to managers; it will be attached to the minutes.

Managers Day Planning Committee. Ram indicated that Managers Day 2012 is confirmed for September 28. An invitation will be extended for Governor Malloy or Lieutenant Governor Wyman to attend and give remarks. Ram will also be initiating some discussion about reinstating the Office of Policy and Management's support of the event. He indicated that the Planning Committee will be meeting Monday, March 26 at 2:00 p.m. at Department of Transportation. Ram will send an e-mail confirmation to the committee members.

Position Statement. Ram is following up. He has feedback that Lieutenant Governor Wyman and Commissioner of Administrative Services DeFronzo appreciated having the issues summarized for their review.

Other Old Business. There was no other Old Business.

New Business

Code of Ethics for Public Officials. A question was raised regarding the "revolving door" prohibition on a former employee appearing before their former agency. Specifically, clarification is being sought regarding a manager's responsibility to report violations. This is a question that the manager should address either to their agency ethics liaison or directly to the Office of State Ethics.

Guest Presentation

Ram Aberasturia welcomed David Guay, the Acting Executive Administrator of the Office of Governmental Accountancy. The Office of Governmental Accountancy was created via Public Act 11-48, effective July 1, 2011.

David introduced himself and gave some personal background. He was Born and raised in Windsor, Connecticut, where he still lives. He was active in town politics for a number of years. He served for 4 years in the Air Force, where he acquired skills that have been applied during his tenure as a Connecticut State Manager. He has been in state service for 22 years, initially serving as the Executive Secretary and subsequently as the Executive Director of the State Board of Accountancy, an entity with a 100-year history in the state. David was also active in MAC for a number of years, serving as a MAC

Representative and as MAC Chair. One of the facts of life for him throughout his career has been change, including changes in the reporting structure of the State Board of Accountancy. The creation of the Office of Governmental Accountancy brought together nine formerly independent state entities, a number of which had already gone through many recent changes, including the allocation of new resources. David established three goals for his leadership of the new Office: first, to continue operations; second, to do his best to address unmet needs of the constituent divisions; and third, to apply his management skills to effect change moving forward. A report regarding the consolidation, which was submitted to the Legislature in January 2012, is available at:

http://www.ct.gov/oga/lib/oga/pdfs/oga_compilationreport2012.pdf

Savings and efficiencies were expected outcomes of the consolidation. There are 86 positions, which reflects a reduction of 30 positions due to legislative action and attrition. Despite the challenges of the consolidation, which are discussed in detail in the report to the Legislature, the business of the constituents divisions has and will continue to go on.

David was thanked for a very informative presentation. A copy of the PowerPoint which accompanied his presentation is attached.

Adjournment

The meeting was adjourned at 10:50 am. The list of those in attendance at the March 21, 2012 meeting, the Treasurer's report, the legislative report, and the PowerPoint from the guest speaker's presentation are attached and are hereby made a part of these minutes.

The next meeting is scheduled for Wednesday, April 18, 2012 at 9:00 a.m. in Conference Room B at the Department of Transportation. There will be no guest speaker.

Respectfully submitted,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

MAC ATTENDANCE ROSTER
March 21, 2012

<u>Agency</u>	<u>Name</u>	<u>Rep/Alt/Guest</u>
Administrative Services	Peggy Zabawar	A
Banking	Claudia Helfgott, Treasurer	R
Children and Families	Victor Brathwaite	G
Comptroller	Stephen Perkins	A
Consumer Protection	Elisa Nahas	R
Education	Deb Paradis	R
Emergency Services and Public Protection	Jesenia Delgado	R
Emergency Services and Public Protection	Adam Piskura	G
Energy and Environmental Protection	Peter O'Neil	R
Insurance	Barbara Spear, Vice-Chair	R
Labor	Ram Aberasturia, Chair	R
Mental Health and Addiction Services	Chris Beloff	G
Public Health	Elise Kremer, Secretary	R
Revenue Services	Tom Crafa	R
Social Services	Peter Bucknall	R
Transportation	Joe Spagna	G