

May 12, 2011

Dear Members of the Management Advisory Council:

This is regarding the Management Advisory Council meeting scheduled for Wednesday, May 18, 2011. The agenda for this meeting is below.

Peggy Zabawar will be the guest speaker. Ms. Zabawar is the Organizational Development and Training Specialist at the Department of Administrative Services. She is scheduled to speak at 9:00 a.m. regarding workplace violence and threat assessment. Your agency managers are welcome to attend the guest presentation, and registration in advance is not required.

The May 18 meeting will be held in Conference Room B at the Department of Transportation, 2800 Berlin Turnpike, in Newington. The business meeting will take place at 10:00 a.m., following the guest presentation.

Thank you in advance for your participation at the upcoming meeting.

Respectfully,

Elise Kremer
MAC Secretary
MAC Representative for the
Department of Public Health

MANAGEMENT ADVISORY COUNCIL
Wednesday, May 18, 2011
9:00 a.m.
Department of Transportation
2800 Berlin Turnpike
Newington, CT
Conference Room B

AGENDA

- **WELCOME AND INTRODUCTIONS**

- **GUEST SPEAKER, PEGGY ZABAWAR, ORGANIZATIONAL DEVELOPMENT AND TRAINING SPECIALIST, DEPARTMENT OF ADMINISTRATIVE SERVICES, WORKPLACE VIOLENCE AND THREAT ASSESSMENT, 9:00 A.M.**

- **APPROVAL OF MINUTES OF MEETING OF APRIL 20, 2011**

- **TREASURER'S REPORT**

- **CREDENTIALS REPORT**

- **OLD BUSINESS**
 - ◆ **SPEAKERS AND LOGISTICS FOR 2011**
 - ✓ **MIKE ELLIOTT, DIVISION DIRECTOR, DEPARTMENT OF CONSUMER PROTECTION, E-LICENSING, NOVEMBER 16, 10:00 A.M. (CONFIRMED)**
 - ✓ **RE-CAP OF 2011 LEGISLATIVE SESSION, SEPTEMBER 21, SPEAKER TBD**
 - ◆ **REPORT FROM WEB CONTENT/COMMUNICATIONS COMMITTEE**
 - ◆ **REPORT FROM ORIENTATION COMMITTEE**
 - ◆ **REPORT FROM LEGISLATIVE COMMITTEE**
 - ◆ **MEETING WITH ADMINISTRATION OFFICIALS**
 - ◆ **OTHER OLD BUSINESS, IF ANY**

- **NEW BUSINESS, IF ANY**

- **ADJOURNMENT**