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Sent: Wednesday, October 16, 2024 10:45 AM

Subject: CVFA 2025 Re Enrollment Now Available



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October 16, 2024

This communication is being sent to all key contacts at provider organizations enrolled in the Connecticut Vaccine for Adults (CVFA) program – please read this message in its entirety. Please feel free to share it with others in your organization who may benefit from the update. Note that all our communications are archived on our [web site](#).

Dear CVFA providers,

All providers must complete a re-enrollment for the calendar year 2025 electronically in CT WiZ.

Re-enrollment Process

To participate in the CVFA, **each provider site** is required by CDC to submit a provider profile and agreement annually to re-enroll. The re-enrollment process allows us to verify and update provider shipping information as well as to estimate the amount of vaccine that will need to be supplied for the upcoming calendar year.

Please complete your re-enrollment electronically in CT's Immunization Information System, CT WiZ; paper forms will not be accepted. The Primary CVFA Coordinator and the Medical Director (or equivalent) signing the agreement will each need to have an individual CT WiZ username and password. Visit our re-enrollment page at [CT Vaccine Providers](#) on the Department of Public Health website for instructions on how to complete the process. Be sure to review the [Re-Enrollment Checklist](#) and complete the prerequisite steps before getting started. If you need your CT WiZ password reset, [click here](#).

- **Need Help?**
 - **Attend DPH Office Hours. Simply click on the day you are available below to join via the Teams link.** Join at any point during these office hours for DPH to answer your re-enrollment questions; you don't have to stay the entire time.
 - Otherwise, you may submit a [help desk ticket](#) and a member of our team will schedule a time to discuss your re-enrollment questions.

Re- Enrollment Office Hours

Date	Time
Thursday, October 17th	11:30 am- 12:30 pm
Wednesday, October 23rd	1:30 pm - 2:30 pm
Tuesday, October 29th	12:00 pm -1:00 pm.
Monday, November 4th	10:00 am -11:00 pm
Friday, November 15th	2:00 pm - 3:00 pm

- **Providers must complete re-enrollment in CT WiZ by November 15, 2024.**

Meeting this deadline will allow you to continue receiving state supplied vaccine without any interruptions. Failure to complete the profile and agreement forms by November 15th will result in a delay of future vaccine orders.

As always, thank you for your ongoing efforts and support of vaccination.

For the CT DPH Immunization Program, visit: [Contact Us](#), or call (860) 509-7929 with any questions.

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