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Sent: Thursday, October 12, 2023 2:06 P
Subject: Re-enrollment in the Connecticut Vaccine For Adults (CVFA) Program



DEPARTMENT OF PUBLIC HEALTH

This communication is being sent to all key contacts at provider organizations enrolled in the CT Vaccine For Adults (CVFA) Program— please read this message in its entirety. Please feel free to share it with others in your organization who may benefit from the update. Note that all our communications are archived on our [web site](#).

October 12, 2023

Dear CVFA providers,

All adult providers must complete a provider profile and provider agreement form to re-enroll in the Connecticut Vaccine for Adults Program (CVFA) for calendar year 2024. If you plan to re-enroll in both the (pediatric) Connecticut Vaccine Program (CVP) and (adult) CVFA, you must complete a separate for each program.

The Department of Public Health (DPH) operates the Connecticut Vaccines for Adults (CVFA) Program, which provides certain adult vaccinations at no cost to healthcare providers for uninsured and underinsured adults ages 19 years and older. Vaccines purchased and administered through this program are funded using limited federal 317 vaccine funds.

Providers participating in the temporary [Bridge Access Program](#), which provides free COVID-19 vaccines for under- and uninsured adults must also complete the 2024 CVFA enrollment to continue ordering vaccines.

RE-ENROLLMENT

To participate in the CVFA, **each provider site** is federally mandated to submit a provider profile and agreement annually to re-enroll. The re-enrollment process allows us to verify and update provider shipping information as well as to estimate the amount of vaccine that will need to be supplied for the upcoming calendar year.

Re-enrollment is completed electronically in CT's Immunization Information System, CT WiZ; paper forms will not be accepted. The Primary Coordinator and the Medical Director (or equivalent) signing the agreement will each need to have an individual CT WiZ username and password. Visit our re-enrollment page at [CT Vaccine Providers \(CVP\)](#) on the DPH website for instructions on how to complete the process.

- Be sure to review the [CVFA Enrollment Checklist](#) and complete the prerequisite steps before getting started.
- Please note when completing the provider population section, you will be asked to provide estimates on the number of patients you will see in the 2024 calendar year and their insurance eligibility. We understand this may be difficult to estimate, but please do your best to provide the requested information. If you are not seeing patients in that age

range, please enter a 0 in those fields. All fields must have a value listed in order to proceed.

- If you need your CT WiZ password reset, [click here](#).

Providers must complete re-enrollment in CT WiZ by December 15, 2023. Meeting this deadline will allow you to continue receiving state supplied vaccine on an uninterrupted basis. Failure to complete the profile and agreement forms by December 15th will result in a delay of your January vaccine order.

NEW ADULT PATIENT ELIGIBILITY SCREENING AND DOCUMENTATION GUIDANCE

Providers should review the new adult patient eligibility screening and documentation guidance attached. This guidance explains the requirement of CVFA providers administering state-supplied vaccines to screen patients and document eligibility status at each immunization encounter and administer CVFA vaccines only to adults who are at least 19 years of age and meet one of the following categories:

- Uninsured: A person who does not have health insurance.
- Underinsured: A person who has health insurance, but the insurance does not include any vaccines; a person whose insurance covers only selected vaccines; a person whose insurance does not provide first-dollar coverage for vaccines.

A patient can self-attest to their insurance status at the time of screening; no further verification is needed.

Here is the updated HL7 codes table to ensure that your EHR is correctly mapped to report the correct eligibility and funding source for CVFA administered vaccine: [Patient Eligibility Screening Record Cheat Sheet](#).

As always, thank you for your ongoing support and effort to support vaccination.

For the CT DPH Immunization Program, visit: [Contact Us](#), or call (860) 509-7929 with any questions.

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