CT WiZ User Access Types

Click on: **Request CT WiZ User Account** under 'Access Requested', to help you select the correct Type of Access in the drop down, view the table below.

REMINDER: Per state law, all vaccinating providers in Connecticut are required to electronically report **all vaccines administered**, publicly-supplied (CVP, CVFA) and privately-purchased (non-CVP), for their patients of all ages to CT WiZ. For more information, visit: CT WiZ Training and CT WiZ School Nurses.

If you are the:	Type of Access:	You will have access to:
Primary Vaccine Coordinator handles publicly supplied vaccine inventory management, adds immunizations administered, and enters clinic/staff contact changes, etc. at a **CVP or CVFA** clinics. **Backup Vaccine Coordinator** handles primary vaccine coordinator duties when the primary is absent. *(CVP: primary or backup vaccine coordinator must add their clinic staff to the Clinic Tools - Clinic Information screen in CT WiZ prior to those staff requesting a username.)*	**Primary Vaccine Coordinator (Inventory/Ordering)** **Backup Vaccine Coordinator (Inventory/Ordering)**	• Patient Management • Inventory Management • Clinic Tools • Reports (ex. Reminder/Recall, DQA) • Task Module
Private Inventory Main Contact (non-CVP) handles privately supplied vaccine inventory management, adds immunizations administered, and enters clinic/staff contact changes, etc. at a **non-CVP** clinics.	**Private Inventory Main Contact (non-CVP)**	• Patient Management • Inventory Management • Clinic Tools • Reports (ex. Reminder/Recall, DQA) • Task Module
Clinic Staff (for vaccinating health care providers and their designated staff) (CVP, CVFA, non-CVP) search for patient immunization records, views the recommender, enters immunizations, runs or view reports such as reminder/recall or Data Quality Assurance (DQA), inactivates patients at clinic/jurisdiction, prints official immunization records, etc.	**Clinic Access (Patient Management/Reports)**	• Patient Management • Reports (ex. Reminder/Recall, DQA) • Task Module
Clinic Access DQA Interface for individuals responsible for reviewing Data Quality Assessment (DQA) reports to address interface-related issues and ensure data quality. This role has limited access and can only see this report.	**Clinic Access DQA Interface (Reports)**	• Reports (DQA) – Interface Activity • Task Module
Chief Medical Officer/Physician Signing the Agreement (or equivalent) as the only staff permitted to sign off on the **CVP or CVFA** Enrollment/Re Enrollment Agreement. Enters clinic/staff contact changes throughout the year.	**Chief Medical Officer/Physician Signing the Agreement**	• Clinic Tools
Patient Look-Up Only (for MD, DO, PA, APRN) Allows these healthcare providers, licensed in Connecticut, to search for their patient immunization records, views the recommender, prints official immunization records, etc. This provider is **not CVP or CVFA enrolled and does not vaccinate**. *(Note: Providers who vaccinate should select the other roles as appropriate.)*	**Patient Look-Up Only (for MD, DO, PA, APRN)**	• Patient Management (Read-Only) • Reports
School Nurse Read Only searches for student immunization records, views the recommender, prints official immunization records, and manages student rosters. *(Note: School Based Health Center (SBHC) Nurses who vaccinate as a CVP clinic, select other roles as appropriate.) (If you are a SBHC and the School Nurse, request to add the School Nurse role by submitting a helpdesk ticket.)*	**School Nurse Read-Only**	• Patient Management (Read-Only) • Reports
Health Dept/Director Read Only searches for patient immunization records in their Connecticut Health Dept/District jurisdiction, views the recommender, prints official immunization records, runs reports, etc.	**Health Dept/Director Read-Only**	• Patient Management (Read-Only) • Reports
State Immunization Program/IAP Program Connecticut Department of Public Health staff	**DPH (State Only)**	• Dependent on role