

Which User Access Do I Need?

Click on [Quick Link Request CT WiZ User Account](#)

under 'Access Requested', to help you select the correct [Type of Access](#) in the drop down, view the table below.



If you are the:	Type of Access in drop down:	You will have access to:
<p>Primary Vaccine Coordinator handles vaccine orders, transfers, returns, adds immunizations administered, and enters clinic/staff contact changes, etc. at a CVP or CVFA clinics.</p> <p>Backup Vaccine Coordinator handles primary vaccine coordinator duties when the primary is absent.</p>	<p>Primary Vaccine Coordinator (Inventory/Ordering)</p> <p>Backup Vaccine Coordinator (Inventory/Ordering)</p>	<ul style="list-style-type: none"> • Patient Management • Inventory Management • Clinic Tools • Reports
<p>Clinic Staff searches for patient immunization records, views the recommender, enters immunizations, runs reports such as reminder/recall, inactivates patients at clinic/jurisdiction, prints official immunization records, etc. <i>(Note: all vaccinating providers in Connecticut are required to electronically report all vaccines, publicly-supplied and privately-purchased, for all ages to CT WiZ.)</i> The primary or backup vaccine coordinator must add clinic staff to the Clinic Tools - Clinic Information screen in CT WiZ prior to staff requesting a username.</p>	<p>Clinic Access (Patient Management/Reports)</p>	<ul style="list-style-type: none"> • Patient Management • Reports
<p>Physician Signing the Agreement (or equivalent) as the only staff permitted to sign off on the CVP or CVFA Enrollment/Re Enrollment Agreement. Enters clinic/staff contact changes throughout the year.</p>	<p>Enrollment/Re Enrollment Only</p>	<ul style="list-style-type: none"> • Clinic Tools
<p>Patient Look-Up Only (for MD, DO, PA, APRN) Allows these healthcare providers, licensed in Connecticut, to search for their patient immunization records, views the recommender, prints official immunization records, etc. This provider is not part of an enrolled CVP or CVFA clinic and does not vaccinate. <i>(Providers who vaccinate should select the other roles as appropriate.)</i></p>	<p>Patient Look-Up Only (for MD, DO, PA, APRN)</p>	<ul style="list-style-type: none"> • Patient Management (Read-Only) • Reports
<p>School Nurse searches for student immunization records, views the recommender, prints official immunization records, and manages student rosters. <i>(School Based Health Center (SBHC) Nurses who vaccinate as a CVP clinic, select other roles as appropriate.) (If you are a SBHC and the School Nurse, request to add the School Nurse role by submitting a helpdesk ticket.)</i></p>	<p>School Read-Only</p>	<ul style="list-style-type: none"> • Patient Management (Read-Only) • Reports
<p>Health Department Director searches for patient immunization records in their jurisdiction, views the recommender, prints official immunization records, and runs reports for patients.</p>	<p>Health Dept/Director Read-Only</p>	<ul style="list-style-type: none"> • Patient Management (Read-Only) • Reports
<p>State Immunization Program/IAP Program Connecticut Department of Public Health</p>	<p>DPH (State Only)</p>	<ul style="list-style-type: none"> • Dependent on role

For CT WiZ Training, visit [CT WiZ Training](#) and [CT WiZ School Nurses](#)