

STATE OF CONNECTICUT | OFFICE OF WORKFORCE STRATEGY
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RFP: Career ConneCT Third Party Evaluation
RFP# 24ECD2355

ADDENDUM # 3 - QUESTIONS AND ANSWERS
October 2, 2024

All bidders must sign and submit Addendum with Bid

The Connecticut Office of Workforce Strategy is issuing Addendum #3 to RFP #24ECD2355 Career ConneCT Third Party Evaluation. All requirements of the original Request for Proposal (RFP) except those requirements specifically changed by addendum shall remain in effect. In the event of any inconsistency between information provided in the RFP and information in an addendum, the information in the addendum shall prevail.

Question 1: Does an entity need a Connecticut business license before submitting a proposal?

Answer: Please see the response to Question #1 in Addendum #2.

Question 2: What, if any, flow-down provisions apply from the original grant?

Answer: In addition to the standard State of Connecticut provisions required to be included in any agreement entered into by a Connecticut state agency, there are several flow-down provisions from the American Rescue Plan legislation. Some additional information may be found [here](#). All contract provisions will be shared with the selected bidder during negotiations.

Question 3: What will the resultant agreement type be? Will it be a grant, cooperative agreement, or a professional services agreement?

Answer: The resulting agreement will be a personal services agreement in accordance with C.G.S. §§ 4-212 through 4-217.

Question 4: Are there any caps on indirect costs?

Answer: In general, indirect costs are an eligible expense under the funding source, the American Rescue Plan. Indirect rates or caps will be included for discussion during negotiation between the selected bidder and the Agency.

Question 5: Are there any restrictions on the use of funds, including for private inurement?

Answer: This question is unclear. To answer the first part of the question, the Agency confirms there are restrictions on the use of funds. As Federal dollars are used to fund the Grant program as well as the Third-Party Evaluation, all Federal provisions related to the American Rescue Plan restrictions and use of funds will apply. Additionally, state required terms and conditions also determine eligible use of

funds. Regarding the use of funds for private inurement, the Agency finds this question too vague to answer at-large without specificity or examples. This question can be addressed with the selected bidder.

Question 6: The main proposal includes a section on Cultural Competence, and this is also in the evaluation criteria as 10% of the total score, saying "demonstration of past work with diverse populations and clients." The Service Overview (page 6) and Required Outline (page 12) do not include a clear ask on what should be included in this section. Can you provide additional detail on what proposers should include in this section?

Answer: A statement on work that the proposer has done with diverse populations including but not limited to historically underrepresented racially and ethnically, women, veterans, opportunity youth, returning citizens, and individuals with disabilities.

Question 7: We have Campaign Contribution Certification (OPM Ethics Form 1) dated July 2024 uploaded to our state contracting portal profile for a previous RFP response and I wanted to confirm that this would be considered recent enough for purposes of the CareerConneCT Evaluation RFP?

Answer: If there have been no changes to the information contained in the most recently filed OPM Ethics Form 1, bidders do not need to submit a new certification with the proposal for this RFP. The Agency advises all bidders to check with their principals to ensure there have been no changes. If there have been any changes, an updated certification must be submitted not later than thirty days after the effective date of such change or upon the submittal of any new bid or proposal for a contract, whichever is earlier.

Please sign below and return with your BID package.

Company Representative, Signature: _____

Company Representative, Print Name: _____

Date: _____