

# Sustainability Performance Plan

FY 2022

*This report was written in compliance with  
section 5 of Executive Order 1.*



# Sustainability Performance Plan

Executive Order 1 (EO 1) calls on Executive Branch agencies to advance environmental leadership and cost savings for taxpayers by reducing greenhouse gas emissions and other sustainability objectives in energy use in buildings and vehicles, water use, and waste disposal.

The goals of EO 1 include:

- 45% reduction in GHG emissions below 2001 levels,
- 10% reduction in water consumption from a FY20 baseline, and
- 25% reduction in waste disposal from a FY20 baseline.

Sustainability Performance Plans are plans drafted each year by Senior Sustainability Officers to detail agency progress and necessary goals, actions, and responsible parties to achieve the targets set in EO 1.

This report includes details on sustainability initiatives and participation in the GreenerGovCT initiative in FY22.

## Agency Details

**Agency:** Department of Aging & Disability Services

**Senior Sustainability Officer:** Jasmine Berry

**Date Submitted:** 2/20/2023

## GreenerGov CT Participation Overview

### 1. How has your agency worked towards the sustainability goals of EO 1 in FY22?

The agency continues to utilize virtual meetings, training, and conferences in lieu of in person attendance and traveling to various locations. In addition to virtual events, the agency continues to offer 80% telework option to all Department employees.

### 2. List key agency staff involved in EO 1 in FY22.

Amy Porter-Commissioner, Jasmine Berry-SSO, Andrew Norton, Melissa Chan, Tyrell Sampson

## Sustainability Projects

### 3. How many projects has your agency implemented that had a positive impact on sustainability in FY22? Include projects relating to infrastructure improvements as well as behavioral change that took place in owned, leased, or occupied space and were either in progress or completed in FY22.

Aging and Disability Services has continued to implement and enhance two projects that have had a positive impact on sustainability in FY22.

- 4. Provide a summary of the sustainability projects completed in FY22 at your agency. For each project include:**
- a. Project summary**
  - b. Project location**
  - c. Project status**
  - d. Project benefits**
  - e. Projected savings (in dollars and the appropriate unit of measurement if known)**

**Project #1-Virtual meetings and events**

- a. Agency wide utilization of Teams, Zoom, and Skype to conduct and/or attend virtual meetings, training, and conferences in lieu of in person attendance and traveling to various locations.
- b. Department offices and telework locations throughout CT.
- c. Completed FY22 & Ongoing
- d. Decreased vehicle/fleet gas usage and GHG emissions; increased employee productivity resulting from decreased travel time and increased time spent working instead of traveling; sharing of documents virtually, instead of utilizing printed documents.

**Project #2- Agency Wide Telework**

- a. Telework options to all Department employees throughout all regional offices and Central office.
- b. Department regional offices throughout CT.
- c. Project completed FY22 & Ongoing.
- d. Decreased vehicle/fleet gas usage and GHG emissions; decreased water usage; decreased energy usage; decreased waste.

## **Future Plans**

- 5. What planned sustainability initiatives beyond FY22 does your agency have relating to GHG reduction, water use reduction, and waste reduction?**

Beyond FY22, the Agency will be reassessing our fleet needs, and completing a tune up of agency recycling practices.