

E01 Team: Sustainable Water Use Team

February 6, 2020 Meeting Minutes

Location: Dept. of Corrections (Central Office), 24 Wolcott Hill Rd. Wethersfield, CT

Attendees: Christopher Iwanik, Doug Hoskins, Seema Malani, Rebecca French, Steven Harkey, Alexandria Hibbard

Review of Previous Meeting Minutes

<https://portal.ct.gov/GreenerGov/Project-Teams/Project-Teams-Meeting-Minutes>

- Previous minutes were reviewed and accepted through email prior to meeting.

Ali Hibbard was introduced by Doug as a new member of the team. Team introductions were completed.

Review of Deliverables

- The deliverables deadline of March 1st and work timeline was discussed.
- At a previous meeting there was discussion of the possibility of a strategies template. It was determined that a template will not be provided.
- Sustainability strategies were identified and discussed. A list of strategies was compiled along with any appendix items and project examples.
- The strategies write-up was assigned to the team members and a deadline of Feb. 20th was set for drafts of each section to be completed. Ali will compile each section into one document for discussion at our next meeting.

Discussion

- The EPA WaterSense presentation at the last SSO meeting was discussed. The presentation was well received by all who attended. Team members discussed conversations that were had internally at different agencies.
- The different levels of collaborations with EPA WaterSense was discussed. There are member and partnership levels. DPH is currently a partner with WaterSense and has access to WaterSense information and documents that are not available to the general public. A discussion was had regarding the copyrights of the promotional materials available to partners. Can partners distribute the materials to other non-partner agencies? Doug will reach out to EPA WaterSense to determine what materials can be used in our communications campaign.
- EPA WaterSense Fix a leak week was discussed. It was determined that this may be a good promotion/outreach campaign to participate in. Steve was assigned with looking for promotional material. Copyrights may also apply with this material.
- The Energy Audit was discussed further. Based on communications with the group overseeing the energy audit, it looks like there may be a significant portion regarding water with a final report describing conservation opportunities. More information is required to determine how this impacts our creation and implementation of the water audit.

Next Team Meeting:

- The next team meeting will be held at DEEP Hartford office in February 27, 2020.