

# Sustainability in Leased Space Project Team Meeting

**Location:** 450 Columbus Blvd, Hartford, CT

**Call In Number**  
1-877-973-2023

**Participant Number:**  
9919613

**Date:**  
1/8/20

**Time:**  
1:30 - 2:30 PM

## Team Members:

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### Team Charge:

Develop materials and plans for how agencies can be sustainable in a leased space, including optimizing communication between landlords and lessees regarding sustainability and supporting project deployment in lease spaces.

### Attendees:

C. Arsenault, A. Balzano, A. Cavaliere, V. Kolton, N. Dittes, J. Hershman, J. Joseph, H. King, S. Mallory, C. Petruzzello, E. Shrago, J. Spada, P. Tallarita

## Meeting Minutes

Topic	Discussion
Attendance	Roll call
Report Out, Friday, January 10, 2020	This group's "successes" will happen when initiatives from other groups are rolled out to leased sites. Currently the group has not received any initiatives from the other groups to roll out.
DAS State Standard Lease	In process of changing DAS State Standard Lease language changes to incorporate sustainability changes is possible once the other groups provide specific initiatives.
Going Forward	We are a reactive committee, pending data from other groups.
Questions/ Discussions	Some initiatives will be policy changes to be handled by tenant agencies not requiring lease language such as composting and recycling. Others, such as charging stations at state leased facilities would need lease language.
Charging stations at state facilities	The charging stations for state owned properties is still in development and will serve as the test case for leased sites.

Composting and Recycling	<ul style="list-style-type: none"> <li>▶ Should be agency driven</li> <li>▶ DSS entered some things that they are monitoring with composting</li> <li>▶ Landlords need to be informed about recycling</li> <li>▶ Executive Order #1 - Twitter, social media outreach</li> </ul>
Next Steps	<p>It was agreed that this group cannot move forward without information from other groups. Shane to contact Michael Barrera from DAS to attend next meeting.</p>
Adjournment	Meeting was adjourned at 2:30 PM
Next Meeting	Date of next meeting in February 3rd