

IMPORTANT INFORMATION FOR CONNECTICUT STATE AGENCIES

Please review the accompanying instruction page and disclaimer before completing and submitting this notice for posting to the eRegulations System website. Please contact the Secretary of the State's Office at 860-509-6009 if you have questions.

Notice of Intent

In accordance with the provisions of Section 4-168(a) of the *Connecticut General Statutes* (CGS) the **Freedom of Information Commission** hereby gives notice that it proposes to adopt a regulation concerning **Organization and Rules of Practice**.

Comment period (See CGS section 4-168(a)(1)(A))

A comment period of not less than thirty days shall begin upon posting of this notice to the eRegulations System website and shall end on **July 3, 2025**.

Detailed description of the proposed regulation. (See CGS Sec. 4-168(a)(1)(B))

These proposed amendments to the Commission's current regulations would make the following substantive changes:

- provide the Commission greater flexibility to determine the filing date for briefs and memoranda of law submitted by parties who argue before the Commission at one of its regular meetings (currently §1-21j-26(d));
- require business organizations to name their authorized representative when filing a complaint with the Commission (currently §1-21j-28(a));
- provide greater flexibility for parties to request, and greater discretion for hearing officers to grant, requests for the continuance or postponement of contested case hearings (currently §1-21j-34a(b));
- allow the Commission to apply to the Judicial District of Hartford, rather than New Britain, for an order to enforce a subpoena, in conformance with a statutory change allowing all state agencies to do the same (currently §1-21j-36(c)); and
- clarify the process that the Commission must follow when lodging in camera records with the Superior Court on an administrative appeal (currently §1-21j-37(f)).

In addition, these proposed amendments contain various minor, grammatical, technical, and conforming changes, which include updates to the Commission's office mailing address; expanded contact information requirements for parties listed on the Commission's complaint form; and updates to references to the Regulations of Connecticut State Agencies, the Uniform Administrative Procedure Act, and the Personal Data Act.

Last, these proposed amendments update the section and subsection numbers of each of the Commission's regulations to conform with their current statutory section numbers (see "Correlated Table").

Statement of the purposes for which the regulation is proposed. (See CGS Sec. 4-168(a)(1)(C))

The objective of the proposed regulation is to revise the Commission's regulations governing its organization, including updating its current address, updating and refining its rules of practice and updating and eliminating outdated statutory references. The regulations have not been updated since 1999.

Statutory authority (See CGS Sec. 4-168(a)(1)(D))

General Statutes §§ 1-206 and 4-167

When, where and how to obtain a copy of the small business impact statement and, if applicable, the regulatory flexibility analysis required pursuant to Sec. 4-168a. (See CGS Sec. 4-168(a)(1)(E))

A copy of the proposed regulation, the fiscal note, and the regulatory flexibility analysis are available for inspection at the Freedom of Information Commission, located at 165 Capitol Avenue, Suite 1100, Hartford, CT

06106, by requesting a copy of the same by email at Molly.Steffes@ct.gov, or by viewing the same by visiting the CT eRegulations Portal on the website of the Secretary of the State:
<https://eregulations.ct.gov/eRegsPortal/Browse/ProposedRegulations>

When, where and how interested persons may present their views on the proposed regulation

(See CGS Sec. 4-168(a)(1)(F))

All interested parties who wish to submit comments may do so in writing, up through the closing date of the comment period listed above. Such comments may be submitted in writing through the CT eRegulations Portal on the Secretary of the State's website,
<https://eregulations.ct.gov/eRegsPortal/Browse/ProposedRegulations>, via mail addressed to the Commission's Executive Director, at 165 Capitol Avenue, Suite 1100, Hartford, CT 06106 or via email to Molly.Steffes@ct.gov.

June 2, 2025


(signature)
Colleen M. Murphy
Executive Director