

FREEDOM OF INFORMATION COMMISSION
OF THE STATE OF CONNECTICUT

In the Matter of a Complaint by

FINAL DECISION

Dr. Laura Triano,

Complainant

against

Docket #FIC 2025-0109

Town Clerk, Town of Southington; and
Town of Southington,

Respondents

February 11, 2026

The above-captioned matter was heard as a contested case on June 20, 2025, at which time the complainant and the respondents appeared and presented testimony, exhibits and argument on the complaint.

After consideration of the entire record, the following facts are found and conclusions of law are reached:

1. The respondents are public agencies within the meaning of §1-200(1), G.S.
2. By complaint received and filed February 18, 2025, the complainant appealed to this Commission, alleging that the respondents violated the Freedom of Information (“FOI”) Act by failing to post meeting minutes for the Town of Southington’s Public Works Committee (“PWC”) February 5, 2025 meeting within seven days after such meeting was held.
3. Section 1-225(a), G.S., provides in relevant part that:

The meetings of all public agencies, except executive sessions . . . shall be open to the public. The votes of each member of any such public agency upon any issue before such public agency shall be reduced to writing and made available for public inspection within forty-eight hours and shall also be record in the minutes of the session at which taken. *Not later than seven days after the date of the session to which such minutes refer, such minutes shall be available for public inspection and posted* on such public agency’s Internet web site, if available, except that no agency of a political subdivision of the state shall be required to post such minutes on an Internet website. Each public agency shall make, keep, and maintain a record of the proceedings of its meetings.

(Emphasis added).

4. It is found that the Town of Southington's PWC held a regular meeting on February 5, 2025.

5. At the June 20, 2025 hearing, the respondents conceded that the minutes for the February 5, 2025 PWC meeting were not posted to an Internet web site or made available for public inspection within the seven-day period outlined in §1-225(a), G.S.

6. It is found that such minutes were posted and made publicly available on February 19, 2025, after the complainant filed her complaint in the instant matter, and twelve days after the February 5, 2025 meeting.

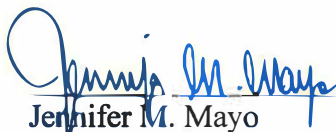
7. The Commission notes, however, that the complainant filed her complaint against the Town Clerk, not the PWC. Because the February 5, 2025 meeting was a meeting of the PWC, the obligation to post and make the minutes available for public inspection rested with the PWC, not the Town Clerk.

8. It is concluded, therefore, that the respondent Town Clerk did not violate the provisions of §1-225(a), G.S., with respect to the PWC's failure to post and make available for public inspection the minutes of their February 5, 2025 meeting.¹

The following order by the Commission is hereby recommended on the basis of the record concerning the above-captioned complaint.

1. The complaint is dismissed.

Approved by Order of the Freedom of Information Commission at its regular meeting of February 11, 2026.


Jennifer M. Mayo
Acting Clerk of the Commission

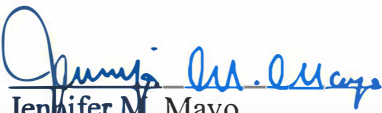
¹ At the June 20, 2025 hearing, respondents counsel represented that remedial measures have been taken by the Town of Southington to prevent future late posting of minutes. Such remedial measures included a memorandum issued by the First Selectman regarding the timely filing of meeting minutes and training from the Commission.

PURSUANT TO SECTION 4-180(c), G.S., THE FOLLOWING ARE THE NAMES OF EACH PARTY AND THE MOST RECENT MAILING ADDRESS, PROVIDED TO THE FREEDOM OF INFORMATION COMMISSION, OF THE PARTIES OR THEIR AUTHORIZED REPRESENTATIVE.

THE PARTIES TO THIS CONTESTED CASE ARE:

DR. LAURA TRIANO, 61 Russell Road, Milldale, CT 06467-1067

TOWN CLERK, TOWN OF SOUTHINGTON; AND TOWN OF SOUTHINGTON, c/o Attorney Louis J. Martocchio, Martocchio & Oliveira, LLC, 191 Main Street, Southington, CT 06489



Jennifer M. Mayo
Acting Clerk of the Commission