



STATE OF CONNECTICUT

OFFICE OF STATE ETHICS

**THE STRATEGIC PLAN SUBCOMMITTEE
CITIZEN'S ETHICS ADVISORY BOARD
OFFICE OF STATE ETHICS
165 Capitol Avenue, Suite 1200, Hartford, CT 06106**

MINUTES OF THE JULY 16, 2026 REGULAR MEETING

The Strategic Plan Subcommittee of the Citizen's Ethics Advisory Board ("Subcommittee") of the Office of State Ethics ("OSE") held a Regular Meeting on Thursday, July 16, 2026.

The Chair of the Subcommittee, N. Beth Cook, called the meeting to order at 11:35 a.m.

The following Subcommittee members were present:

N. Beth Cook, Chair
Kenneth Greenberg
Meaghan Cooper
Karess Cannon (*virtual*)

The following staff members of the OSE were present:

Peter Lewandowski, Executive Director
Brian O'Dowd, General Counsel
Sarah Clark, Director of Education & Communications
Melissa Hamilton, Paralegal & Clerk of the Board
Charla Vincent, HR Generalist (*virtual*)
Shauna Khang, Fiscal Supervisor (*virtual*)
Henry Herschkorn, Fiscal Administrative Officer, (*virtual*)

The following topics were addressed during the meeting:

Brian O'Dowd, Shauna Khang, Henry Herschkorn, and Charla Vincent provided an overview of the operations of their respective units and presented proposed key initiatives for the next Strategic Plan. The Subcommittee members offered questions and feedback regarding implementation and resource needs, including resources not currently available to the agency. Depending on resource constraints, the Subcommittee may elect to prioritize or narrow the proposed initiatives; however, the discussion served as a strong starting point.

The next meeting will focus on compiling and prioritizing the proposed initiatives received from the June and July meetings.

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The meeting was adjourned at 12:27 p.m.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Peter Lewandowski". The signature is fluid and cursive, with a long, sweeping underline.

Peter Lewandowski
Executive Director
Office of State Ethics

August 20, 2026

Date approved

(By the Subcommittee of the Citizen's Ethics Advisory Board)