

## AGREEMENT TO COMPLY WITH REPRODUCTION GUIDELINES FOR SUBSTITUTE AND COMPUTER GENERATED FORMS

Fill Out the Information Below in Order to Register

After you register, you will be given access to a secure site on which we will provide information for software and payroll companies. DRS may display drafts on this site. These forms will be marked "draft". The user must remember that forms posted on this site are only drafts and that there could be changes before the form is officially released. We will add drafts of additional forms as they become available but will not update existing drafts. Only **ONE** draft of each form will be posted on this site.

Computerized tax processors, tax software developers, commercial printers, and others who develop substitutes of the original Connecticut (CT) tax forms must complete this agreement.

If more than one person is responsible, each person must complete this registration form. The automated form will be delivered by E-mail to the DRS program coordinator.

**You must be the representative authorized to agree to answer and provide the following for the company.**

Name:

Company Name:

NACTP Vendor Code:

Our company intends to: (check all that apply)

Develop substitute copies of original CT tax forms using our tax software programs.

Develop tax software programs to be used with substitute copies of CT tax forms developed by another company.

Develop substitute copies of CT tax forms for other companies to use with their tax software programs.

Reproduce substitute copies of CT tax forms for publications in a paper format only.

Modify electronic copies of original CT tax forms using our tax software programs.

Modify electronic copies of original CT tax forms for other companies to use with their tax software programs.

Modify electronic copies of original CT tax forms for publication in a paper format only.

Provide payroll services.

### Specifically our company agrees to:

1. Request and submit for approval only final versions of substitute copies of CT tax forms.
2. Distribute only officially approved versions of CT tax forms to the public.
3. Use only officially approved versions of CT tax forms to prepare returns for filing.
4. Submit all substitute CT forms to the Connecticut Department of Revenue Services for approval prior to releasing them to clients of customers.
5. When DRS notifies us of errors, we will correct errors and notify clients and customers of the corrections in a timely manner.
6. Allow the DRS to include the name of our company in various public information materials designed to inform tax practitioners and the public about vendors who have agreed, complied or failed to comply with DRS policies, procedures, guidelines, and specifications regarding substitute CT tax forms.
7. Use only approved CT wage and nonwage tax forms, including scan lines as required.

### Please complete the following

Name of Company

Street Address

City

State

Zip Code

Name of Contact

Telephone

E-mail