



Viewing a Submission

Tutorials

Tutorials to provide assistance with functionality included within **myconnect**

- > [How do I create a username?](#)
- > [How do I ... ?](#)
- > [More...](#)

File 1099-MISC

Submit bulk file for 1099-MISC and associated CT-1096.

- > [File 1099-MISC/CT-1096](#)
- > [Find a Submission](#)

Additional Links

Navigate to other relevant DRS Sites

- > [New Business/Need a CT Registration Number?](#)
- > [TSC Homepage](#)



Please note: This video does not contain sound.

Use the play bar at the bottom of the window to view the next slide or view the previous slide again.





The data you see in this video is completely fictitious. It was made for teaching purposes only. Any resemblance to a real person or business is completely coincidental.



Once you are logged in to **myconneCT**, the Summary page is displayed.

You can access submitted items, such as returns and payments, from the **More...** menu.

[Summary](#) [Action Center](#) ⁴ [Settings](#) [More...](#)

Favorite accounts

Other accounts

All accounts

[Manage Favorites](#)

Withholding

Payroll
ABC COMPANY LLC
1000 MAIN ST
HARTFORD CT 06103-1208

Return Period Ending On 30-Sep-2020 > [View or Amend Return](#)

Quarterly - Payroll Filer
Status

Return Filed

Account

CT Tax Reg No: 30459035000
Account ID: 0000114698
Balance

(\$378.00)

> [View/File Returns and View Period Detail](#)

> [Make a Payroll Payment](#)

Available Prepayments

Payment Frequency: Quarterly
Pending Payments

\$0.00



Not seeing what you're looking for? Click the 'More...' tab for other options such as updating names, addresses, and viewing correspondence.

Locate the **Submissions** group and click the **Search Submissions** hyperlink.

Summary Action Center ⁴ Settings More...

The screenshot displays the myconneCT dashboard with a grid of six main sections. The 'Submissions' section is highlighted with a red border. The 'Action Center' tab is active and shows a notification count of 4. The 'More...' tab is also visible.

Submissions
Submissions are items you have submitted online for processing. Common examples include returns and payments.

- > Search Submissions
- > Manage Payments & Returns

Taxpayer Updates
Update my taxpayer information.

- > Manage Names & Addresses
- > Close Accounts

Correspondence
View electronic messages or letters I've received from the agency.

- > View Letters
- > View Messages
- > Send a Message

File 1099-MISC
Submit bulk file for 1099-MISC and associated CT-1096.

- > File 1099-MISC/CT-1096

Access
Manage access of accounts I have access to.


Navigation controls at the bottom include a back arrow and a forward arrow.


< ABC COMPANY LLC

Submissions

ABC COMPANY LLC
30459035000**Processed**

Search

Processed From 

Processed To 

Submissions are items you can submit online for processing. Common examples include returns and payments.

Processed submissions older than 12 months can be found using the search.

You can view both pending and processed submissions:

- *Pending*: Submitted by you, but not processed by the agency
- *Processed*: Submitted by you and also processed by the agency

In this example, there are no pending submissions.

Submissions

Date	Title	Account	ID	Period
31-Oct-2020	CT-941 Reconciliation of Withholding	Withholding	30459035000	30-Sep-2020
26-Oct-2020	Direct Payment for \$2,000.00	Withholding	30459035000	30-Sep-2020



< ABC COMPANY LLC

Submissions

ABC COMPANY LLC
30459035000

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Processed

Search

Processed From

Processed To

Submissions

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To view a submission, click the hyperlink for the submission you would like to view.



< Submissions

CT-941 Reconciliation of Withholding

30-Sep-2020
 Withholding
 30459035000
 ABC COMPANY LLC

Processed

Confirmation #
 0-000-051-696
 Processed 31-Oct-2020 11:37:22

> Print

\$0.00

Amount Due

Here you can see the details of a CT-941 Reconciliation of Withholding return. Use the **Previous** and **Next** buttons to view the different steps of the return.



This return is late and may be subject to Penalty and Interest charges. The estimated Penalty and Interest amounts have been estimated based on the full amount of tax due being paid with this filing.

Return Line Items	
1. Gross wages	37,500.00
2. Gross Connecticut wages	37,500.00
3. Connecticut tax withheld	1,622.00
4. Credit from prior quarter	0.00
5. Payments made this quarter	2,000.00
6. Total payments (Sum of lines 4 and 5)	2,000.00
7. Net tax due (or credit) (Line 6 subtracted from line 3)	-378.00



< Previous Next >

[< Submissions](#)**CT-941 Reconciliation of Withholding**

30-Sep-2020

Withholding

30459035000

ABC COMPANY LLC

Processed

Confirmation #

0-000-051-696

Processed 31-Oct-2020 11:37:22

[> Print](#)**\$0.00**

Amount Due

02-Nov-2020

Due Date

If you wish to print the details of the return for your personal records, click the **Print** hyperlink. Then use the tools in your browser.

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For more tutorials:
portal.ct.gov/DRS-myconneCT/Tutorials

