

Welcome to the Connecticut Department of Revenue Services (DRS) myconneCT online center





# **Closing a Tax Account**

Tutorials	Business Registration	Payments	
Tutorials to provide assistance with functionality included within <b>myconneCT</b>	Select the link below if you need to register and get a Connecticut Tax Registration Number	Submit a payment for a bill you received in the mail	
<ul> <li>&gt; How do I create a username?</li> <li>&gt; How do I file a Sales Tax return?</li> <li>&gt; More Tutorials</li> </ul>	> New Business/Need a CT Registration Number?	> Make a Bill Payment	
Quick Links	File 1099s	Submissions	
Shortcuts to other e-Services	Submit bulk file for 1099-MISC or 1099-NEC and associated CT-1096.	Submissions are items you have submitted online for processing. Common examples include returns and payments.	
Taumaura Camica Cantar Hamanaga (TCC)	5 File 1000 NEC/CT 1006	Find a Submission	



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The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.





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## Once you are logged in to myconneCT, the Summary page is displayed. To begin, open the More... menu.

KRISTOFFS ICE SHOP LLC	Welcome, Jay Kristoff		
90011305000 55 SMITH ST AST HAMPTON CT 06424-1652		You last logged in on Tuesday, Feb 1, 2022 9:32:28 PM Manage My Profile	
avorites Summary Action Center 20 Setti	ngs More		
Filter			
Corporation Business KRISTOFFS ICE SHOP LLC 65 SMITH ST EAST HAMPTON CT 06424-1652 Action Center Items	Return Period Ending On 31-Dec-2021 Annual Filer Due 16-May-2022	<ul><li>File Now</li><li>File an Extension</li></ul>	
	Account Account ID: 0108722983 CT Tax Reg No: 090011305000 Balance <b>\$0.00</b>	<ul> <li>View/File Returns and View Period Detail</li> <li>Make a Payment</li> <li>Make an Estimated Payment</li> </ul>	
Electronic Cigarette Products Tax			

Electronic Cigarette Products Tax		> File Now
KRISTOFFS ICE SHOP LLC	Return Period Ending On 31-Jan-2022	
55 SMITH ST	Monthly Filer	
EAST HAMPTON CT 06424-1652	Due	
Action Center Items 🗿	28-Feb-2022 <sup>9</sup>	



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## Locate the Taxpayer Updates group and click the Close Accounts hyperlink.

#### Welcome, Jay Kristoff **KRISTOFFS ICE SHOP LLC** You last logged in on Tuesday, Feb 1, 2022 9:32:28 PM 090011305000 Manage My Profile 65 SMITH ST EAST HAMPTON CT 06424-1652 Favorites Summary Action Center 20 Settings More ... Submissions **Taxpayer Updates** Correspondence Submissions are items you have submitted online for Update my taxpayer information. View electronic messages or letters I've received from the processing. Common examples include returns and agency. payments. Search Submissions > Manage Names & Addresses View Letters > Manage Payments & Returns > Add Additional Accounts and Locations > View Messages > Close Accounts > Send a Message > Add/Update Officers > Request Dissolution Letter > Reopen Accounts > Request Status Letter

File 1099-MISC Submit bulk file for 1099-MISC and associated CT-1096. Penalty Waiver Penalty Waiver

Access Manage access of accounts I have access to.





Enter the date of closure for each account you wish to close.

**Important:** All returns must be filed up to the closing date. The closing date should match the date of the last filing period.



You have sele

	File and pay your taxes online! <b>myconne</b> Revenue Services				<b>?</b> 8
	< KRISTOFFS ICE SHOP LLC	:			
	Account Closure KRISTOFFS ICE SHOP LLC 090011305000				
	Account Closure				
	Close Accounts	Review Accounts to be Closed			
	Enter Date of Closure for Accounts to Close				
	Account Type	CT Tax Registration Number	Filing Frequency	Address	Date of Closure
	Electronic Cigarette Prod	lu 090011305001	Monthly	65 SMITH ST EAST HAMPTON CT 06424-1652	9
close your Sales & Use account.	The following accounts will also b	e closed if applicable: Dry Cleaning, Prepaid Wireless, Rental, To	ourism, Cigarette and Tobacco F	amily accounts, except Cigarette Manufacturers. If this was in e	rror, you can cancel th
	Sales & Use	090011305001	Quarterly	65 SMITH ST EAST HAMPTON CT 06424-1652	31-Jan-2022
			-		

### **Note:** When closing a Sales and Use tax account, you must also close other Sales and Use Tax related accounts.

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< KRISTOFFS ICE SHOP LLC

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#### Account Closure

KRISTOFFS ICE SHOP LLC 090011305000

#### Account Closure



#### Enter Date of Closure for Accounts to Close

You have selected to close your Corporation Business account. If you are out of business, please review your other accounts for closure.

Account Type	CT Tax Registration Number	Filing Frequency	Address	Date of Closure
Electronic Cigarette Produ	090011305001	Monthly	65 SMITH ST EAST HAMPTON CT 06424-1652	31-Jan-2022
Corporation Business	090011305000	Annual	65 SMITH ST EAST HAMPTON CT 06424-1652	31-Jan-2022
Sales & Use	090011305001	Quarterly	65 SMITH ST EAST HAMPTON CT 06424-1652	31-Jan-2022
Sales & Use	090011305002	Quarterly	65 SMITH ST EAST HAMPTON CT 06424-1652	31-Jan-2022

Cancel

< Previous Next

## Once you have entered a date of closure for all applicable accounts, click Next.





< KRISTOFFS ICE SHOP LLC

Cancel

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## Review any remaining open accounts (if applicable) and the accounts to close. Once you have confirmed your selection(s), click **Submit**.

Account Closure							
<b>⊘</b>	0						
Close Accounts	Review Accounts to be Closed						
Review Remaining Open Accounts							
Account Type	Type     CT Tax Registration Number     Filing Frequency     Address		Address				
Review Account(s) to Close							
Account Type	CT Tax Registration Number	Filing Frequency	Address		Date of Closure		
Electronic Cigarette Produc	ts 090011305001	Monthly	65 SMITH S	ST EAST HAMPTON CT 06424-1652	31-Jan-2022		
Corporation Business	090011305000	Annual	65 SMITH S	T EAST HAMPTON CT 06424-1652	31-Jan-2022		
Sales & Use	090011305001	Quarterly	65 SMITH S	ST EAST HAMPTON CT 06424-1652	31-Jan-2022		
Sales & Use	090011305002	Quarterly	65 SMITH S	T EAST HAMPTON CT 06424-1652	31-Jan-2022		

Previous Submit

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< KRISTOFFS ICE SHOP LLC

#### Confirmation

Your submission for "Account Closure" has been received.

Your confirmation number is 0-000-009-468.

Please note, your submission is subject to review and may take several days to process. You are responsible to file all returns and pay any amount due through the close date you reported for the tax type(s) you chose.

To verify current status of all accounts, or to close additional accounts, select "close accounts" link again.

For detailed information on closing your business or tax type, visit the DRS website and use the keyword "Closing a Business" in the Search bar.

Printable View OK

### Click **OK** to return to the Account Summary.



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## **Click here for more tutorials!**

