



Log in

[Forgot Username or Password?](#)

Logging in for the first time?

[Create a Username](#)

Submitting a Payroll Withholding Payment

Register a new business, file returns and make payments without creating a myconnect username. Available forms to file non-logged on include: Attorney Occupational Tax, Estate and Gift Tax, and Controlling Interest Tax. For other returns and filing options, login with your Connecticut Registration Number.

- > [New Business/Need a CT Registration Number?](#)
- > [Make a Bill Payment](#)
- > [Apply/Renew Tax Exemption Form](#)
- > [File Returns/Extension](#)

Individuals can make payments and file certain forms without logging in. Click on a link below for more options. DRS recommends you create a username for all filing transactions.

- > [Make a Payment or Estimated Payment](#)
- > [File Returns/Taxes](#)
- > [File an Extension](#)
- > [Where's my Refund?](#)
- > [What's My 1099-G Amount?](#)
- > [Upload Earned Income Tax Credit \(EITC\) Documents](#)
- > [File your Earned Income Tax Credit \(EITC\) Protest](#)
- > [View Tax Calculators](#)

Shortcuts to other DRS resources

- > [Make a Warrant Payment](#)
- > [myCTREC - Connecticut Real Estate Conveyance Tax Electronic Filing Portal](#)
- > [Earned Income Tax Credit Information \(EITC\)](#)
- > [DRS Publications](#)
- > [New Businesses Portal](#)
- > [Individual Income Tax Information](#)
- > [Third Party Bulk Filers Information](#)





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The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.

> [View Tax Calculators](#)





Once you are logged in to **myconneCT**, the Summary page is displayed. Locate the **Withholding** account panel and the **Account** sub-panel.

Summary **Action Center** ⁴ Settings More...

Filter

Withholding

Payroll
XYZ COMPANY, INC.
326 MAIN ST
SOUTHINGTON CT 06489-2508
Action Center Items ⁴

Return Period Ending On 31-Dec-2022

> File Now
Annual - Payroll Filer
Due
31-Jan-2023

Account

> View/File Returns and View Period Detail
Account ID: 0200072409 > Make a Payroll Payment
CT Registration No: 100700207000 > Make a Payment
Balance
(\$7,650.00)

Available Prepayments

Payment Frequency: Monthly
Payments on File
\$0.00



To make a withholding coupon payment, click the **Make a Payroll Payment** hyperlink.

XYZ COMPANY, INC.

100700207000
326 MAIN ST
SOUTHINGTON CT 06489-2508

Welcome, Marcus Henderson

You last logged in on Thursday, Jan 19, 2023 10:54:16 AM

[Manage My Profile](#)

- Summary**
- Action Center ⁴
- Settings
- More...

Filter

Withholding

Payroll
XYZ COMPANY, INC.
326 MAIN ST
SOUTHINGTON CT 06489-2508
[Action Center Items](#) ⁴

Return Period Ending On 31-Dec-2022 > [File Now](#)

Annual - Payroll Filer

Due

31-Jan-2023

Account

Account ID: 0200072409

CT Registration No: 100700207000

Balance

(\$7,650.00)

> [View/File Returns and View Period Detail](#)

> **Make a Payroll Payment**

> [Make a Payment](#)

Available Prepayments

Payment Frequency: Monthly

Payments on File

\$0.00





< XYZ COMPANY, INC.

Direct Payment

Withholding

100700207000

XYZ COMPANY, INC.

Payment Information

Make a Payment

Use this request to make a payroll payment towards a filing period.

Period End

31-Dec-2022



i Your **Payroll Date** must be in the selected filing period. Your **Payment Date** must be before the due date of the selected filing period.

Payroll Date

31-Dec-2022



Cancel

< Previous

Next >

First, you must select the Period End date for which you are making a payment. Next enter the Payroll Date for the selected filing period. Click **Next** to continue.



< XYZ COMPANY, INC.

Direct Payment

Withholding

100700207000

XYZ COMPANY, INC.



Payment Options

How do you want to pay?

- Bank Account**
Use your bank account to make an ACH debit payment
- Credit Card**
Use your credit card to make a payment

Cancel

< Previous

Next >

Select the desired payment option and click **Next**. In this example, we have selected Bank Account.



< XYZ COMPANY, INC.

Enter the payment amount, then confirm the payment amount and date. Select the payment type.
Most will select *Direct Payment*.



If the funds for this payment come from an account outside the United States, choose 'IAT Direct Payment' as the payment channel type.

Debit Block Codes:

A debit block is when you have notified your bank or financial institution to reject all debit requests against your account unless you have provided a specific "debit block code". For more information and a listing of debit block codes, [click here](#)

If this is the first payment using this bank account through **myconneCT**, an account validation will be sent to the bank. The payment withdrawal from your bank may take **up to five (5) business days**. Once the payment has been processed from your bank, the original payment date will be honored.

Pay with Bank Account

Amount

Confirm Amount

Payment Date

* Type

- Required
- Required
- Direct Payment**
- IAT Direct Payment - Funded from outside US

Cancel

< Previous

Next >

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Pay with Bank Account

Amount

Confirm Amount

Payment Date

Type

Routing Number

Bank Name

Account Number

Confirm Account

Bank Account Type Checking

Savings

Save for future use No Yes

Once you have entered all required payment information, click **Next**.

Note: When paying with a Bank Account, you can save your information for future use.

Cancel

< Previous

Next >



< XYZ COMPANY, INC.

Provide the required electronic signatures, then click **Submit**.



Confirm Submission

Terms and Conditions

I authorize (1) the Connecticut Department of Revenue Services and its designated Financial Agents to initiate a Direct Payment (automatic withdrawal) from the financial institution account designated in this transaction for payment of my Connecticut taxes, and (2) my financial institution to debit the entry to my account.

The amount of the Direct Payment will be: \$50,000.00 and will be initiated on 19-Jan-2023.

I understand that if the Connecticut Department of Revenue Services does not receive full and timely payment of my tax liability, I will remain liable for the tax liability and all applicable interest, penalty and return item charges. **Note:** In some instances, your account will be debited on the next business banking day.

Sign Here

Date

Taxpayer Signature
(Enter Name)

[Cancel](#)

[Previous](#)

[Submit](#)



< XYZ COMPANY, INC.

Confirmation

Please review the information below for your payment to the Department of Revenue Services. You may want to print a copy for your records.

Your confirmation number is **0-000-002-548**.

Paid For: Withholding
 XYZ COMPANY, INC.
Paid From: BLUE SKY BANK ****5678
Payment Amount: \$50,000.00
Payment Date: 1/19/2023
Submitted Date: 1/19/2023 11:26:06 AM
Payroll Date: 12/31/2022

If this is the first payment using this bank account through **myconneCT**, an account validation will be sent to the bank. The payment withdrawal from your bank may take **up to five (5) business days**. Once the payment has been processed from your bank, the original payment date will be honored.

This is only the payment submission. It is your responsibility to review your bank statement to confirm that this transaction was successful.

OOPS? If you want to make a change, it is not too late. While a payment is still pending, you can return to your account, cancel the payment, and make a new one.

Printable View

OK

Upon successful submission of your payment, you will be directed to the Confirmation page. Click **OK** to return to the Account Summary.



The additional \$50,000.00 credit is now visible on the account. Once the payment is processed, the credit will be displayed in the **Available Prepayments** sub-panel.

SOUTHINGTON CT 06489-2508

Summary Action Center ⁴ Settings More...

Filter

Withholding

Payroll
XYZ COMPANY, INC.
326 MAIN ST
SOUTHINGTON CT 06489-2508
Action Center Items ⁴

Return Period Ending On 31-Dec-2022 > File Now

Annual - Payroll Filer

Due

31-Jan-2023

Account > View/File Returns and View Period Detail

Account ID: 0200072409

> Make a Payroll Payment

CT Registration No: 100700207000

> Make a Payment

Balance

(\$57,650.00)

Available Prepayments

Payment Frequency: Monthly

Payments on File

\$0.00





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