

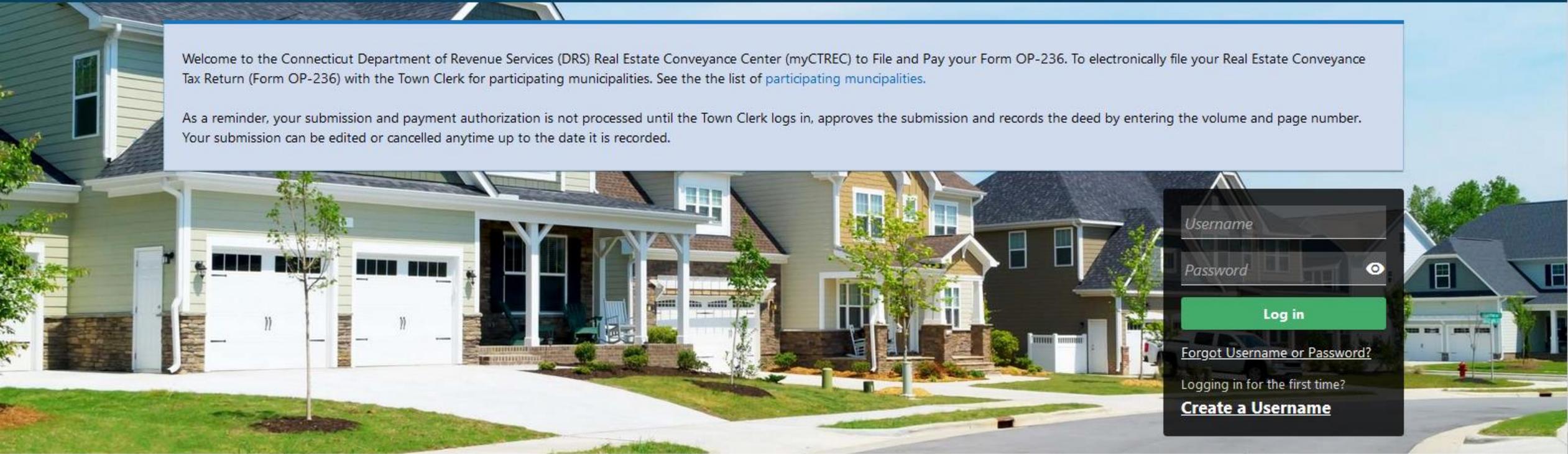


File Your Real Estate Conveyance Taxes Online!



Welcome to the Connecticut Department of Revenue Services (DRS) Real Estate Conveyance Center (myCTREC) to File and Pay your Form OP-236. To electronically file your Real Estate Conveyance Tax Return (Form OP-236) with the Town Clerk for participating municipalities. See the the list of [participating municipalities](#).

As a reminder, your submission and payment authorization is not processed until the Town Clerk logs in, approves the submission and records the deed by entering the volume and page number. Your submission can be edited or cancelled anytime up to the date it is recorded.



Username

Password

Log in

[Forgot Username or Password?](#)

Logging in for the first time?

[Create a Username](#)

Filing Form OP-236, Real Estate Conveyance Tax Return, with Payment

> Find a Submission

> Make a Bill Payment

> How do I create a username?

> More Tutorials



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The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.

Submissions

Submissions are items you have submitted online for processing. Common examples include returns and payments.

> [Find a Submission](#)

Payments

Submit a payment for a bill you received in the mail

> [Make a Bill Payment](#)



Tutorials

Tutorials to provide assistance with functionality included within myCTREC

> [How do I create a username?](#)

> [More Tutorials](#)



Joe

j@person.com
+1 (210) 230-9129

Welcome, Joe

You last logged in on Friday, Sep 30, 2022 8:40:06 AM

[Manage My Profile](#)

Real Estate Conveyance Options



File OP-236

Submit return OP-236 for Real Estate Conveyance Tax

> [File OP-236](#)



Submissions

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> [Find a Submission](#)



Correspondence

View electronic messages or letters I've received from the agency.

- > [View Messages](#)
- > [Send a Message](#)

Once you are logged in to myCTREC, the Real Estate Conveyance Options page is displayed. Locate the File OP-236 group and click the **File OP-236** hyperlink.

Connecticut Real Estate Conveyance Tax **\$0.00**
Return Balance Due

Joe
j@person.com

Enter the required Conveyance Information. Please note that some information must be entered by choosing from a list of pre-determined options. Click **Next**.

For form instructions, please click [here](#).

Conveyance Information

Are you filing an amended return? *	<table border="1"><tr><td>No</td><td>Yes</td></tr></table>	No	Yes
No	Yes		
1. Property city/town *	<input type="text"/> Required 		
2. Location of property conveyed - Street Address *	<input type="text"/> Required		
6. Is the grantor a Partnership, S Corporation, LLC, Estate, or Trust? *	<table border="1"><tr><td>No</td><td>Yes</td></tr></table>	No	Yes
No	Yes		
7. Was more than one deed filed with this conveyance? *	<table border="1"><tr><td>No</td><td>Yes</td></tr></table>	No	Yes
No	Yes		
8. Gift return that will be filed *	<input type="text"/> Required 		

Cancel

Save Draft

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Next >

Provide all required Grantor Information. Click **Next**.

Grantor Information

Please enter the number of grantors on this return: *

Required

4. Grantor #1 Information

Grantor ID Type *

Required



Grantor/Seller ID *

Required

Grantor/Seller Name *

Required

Grantor/Seller Country

USA



Grantor/Seller Address After Conveyance (Line 1) *

Required

Grantor/Seller Address After Conveyance (Line 2)

Unit Type



Unit

Grantor/Seller City/Town *

Required

Grantor/Seller State

CONNECTICUT



Grantor/Seller Zip *

Required

Grantor/Seller County



 Address needs to be verified

[Verify Address](#) *

Cancel

Save Draft



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Enter Grantee Information and click **Next**.

Grantee Information

Please enter the number of grantees on this return:

0

Grantee/Buyer Name

Grantee/Buyer ID Type Grantee/Buyer ID

Grantee Country USA

Grantee/Buyer Address

Grantee/Buyer City/Town

Grantee/Buyer State Grantee/buyer Zip

Cancel

Save Draft

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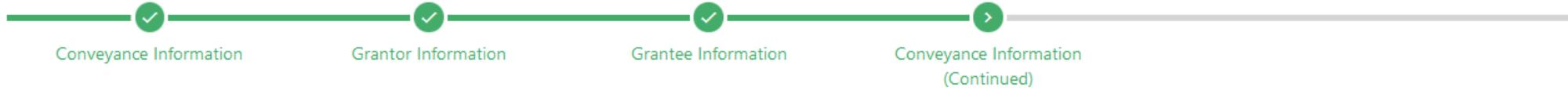
Next >

Connecticut Real Estate Conveyance Tax Return

\$0.00
Balance Due

Joe
j@person.com

Connecticut Real Estate Conveyance Tax Return



Complete the Conveyance Information section by entering the date conveyed and selecting the instrument type from the drop-down box.

Conveyance Information (Cont.)

11. Date conveyed ^{*} *Required* 

13. Type of instrument ^{*} *Required* 

14. The grantor claims no tax is due because:

Conveyance was for no consideration or consideration was less than \$2,000

Exempt under Conn. Gen. Stat. §12-498.

Exempt code _____

For list of exemptions, please click [here](#).

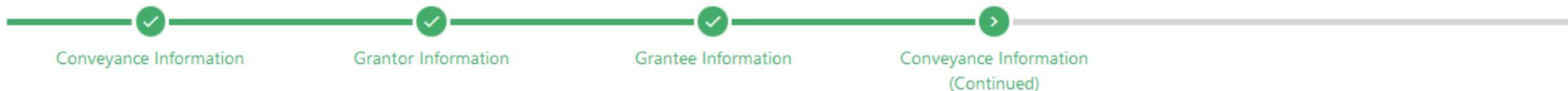
Cancel

Save Draft

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If the transaction was subject to no consideration or less than \$2,000, or is exempt, click the applicable box. If you select an exemption, you will be prompted to enter an exempt code.



For form instructions, please click [here](#).

Conveyance Information (Cont.)

11. Date conveyed ^{*} *Required* 

13. Type of instrument ^{*} *Required* 

14. The grantor claims no tax is due because:

Conveyance was for no consideration or consideration was less than \$2,000

Exempt under Conn. Gen. Stat. §12-498.

Exempt code ^{*} *Required* 

For list of exemptions, please click [here](#).

Cancel

Save Draft

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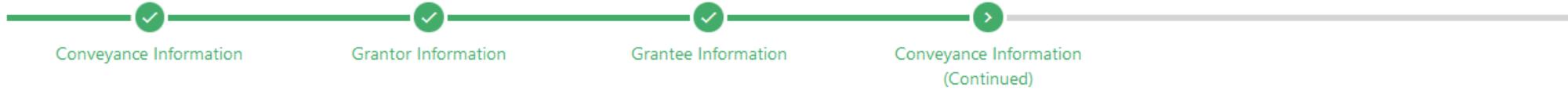
Next >

Connecticut Real Estate Conveyance Tax Return

\$0.00
Balance Due

Joe
j@person.com

Connecticut Real Estate Conveyance Tax Return



In this example, the return will not qualify for an exemption. Click **Next** to proceed.

Conveyance Information (Cont.)

11. Date conveyed ^{*} Required 

13. Type of instrument ^{*} Required 

14. The grantor claims no tax is due because:

Conveyance was for no consideration or consideration was less than \$2,000

Exempt under Conn. Gen. Stat. §12-498.

Exempt code _____

For list of exemptions, please click [here](#).

Enter the applicable amount for each row in the Amount column. The tax amount due will be calculated for you. Click **Next**.

Computation of Tax

	Amount	Rate	Calculated Tax
15. Consideration for unimproved land	0.00	0.0075	0.00
16. Total consideration for residential dwelling	0.00		
16a. Resident dwelling \$800,000 or less	0.00	0.0075	0.00
16b. Resident dwelling between \$800,000 and \$2,500,000	0.00	0.0125	0.00
16c. Resident dwelling exceeding \$2,500,000	0.00	0.0225	0.00
17. Residential property other than residential dwelling	0.00	0.0075	0.00
18. Nonresidential property other than unimproved land	0.00	0.0125	0.00
19. Property conveyed by a delinquent mortgagor	0.00	0.0075	0.00
20. Total State of Connecticut tax due			0.00

Cancel

Save Draft

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File Your Real Estate Conveyance Taxes Online!



< Joe

Connecticut Real Estate Conveyance Tax **\$2,250.00**
Return Balance Due

Upload any supporting documentation you have by clicking the **Add** hyperlink. Once you have uploaded all documents, click **Next**.



Attachments

You may upload supporting documentation here, however no attachments are required.

Attachments [Add](#)

Type	Name	Description	Size
There are no attachments.			

Cancel
Save Draft
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Next >

Select your Payment Channel Type and enter the required Payment Channel Information.

Note: If you'd like to save the entered payment information on your myCTREC account for future use, click the Yes button at the bottom of the Payment Channel panel. This is not required.

A debit block is when you have notified your bank or financial institution to reject all debit requests against your account unless you have provided a specific "debit block code". For more information and a listing of debit block codes, [click here](#)

<h3>Payment Channel</h3> <p>Type</p> <p>Direct Payment </p> <p>Bank Account Type *</p> <p><input type="radio"/> Checking</p> <p><input type="radio"/> Savings</p> <p>Routing Number *</p> <p><i>Required</i></p> <p>Account Number *</p> <p><i>Required</i></p> <p>Confirm Account Number *</p> <p><i>Required</i></p> <p>Save this payment channel for future use</p> <p><input type="button" value="No"/> <input type="button" value="Yes"/></p>	<h3>Payment</h3> <p>Pays off debt for a specific return or period</p> <p>Amount</p> <p>2,250.00</p> <p>Confirm Amount *</p> <p><i>Required</i></p>
---	--



Note: Payment of less than the full amount may result in penalty and interest charges.

Complete the Confirm Amount field with the amount of tax owed in the Amount field. Click **Next**.

Note: Payment will only be initiated AFTER the successful recording of the instrument at the town clerk's office.

Payment Channel

Type

Direct Payment ▼

Bank Account Type *

Checking

Savings

Routing Number *

Required

Account Number *

Required

Confirm Account Number *

Required

Save this payment channel for future use

No

Yes

Payment

Pays off debt for a specific return or period

Amount

2,250.00

Confirm Amount *

Required

Cancel

Save Draft



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Complete the Declaration section to provide your electronic signature and click **Submit**.



Paid Tax Preparer

I am a Paid Tax Preparer

Declaration of Taxpayer(s)

I declare under the penalty of law that I have examined this return (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return or document to DRS is a fine of not more than \$5,000, imprisonment for not more than five years, or both.

Once you have agreed that all the information is correct, select "Submit" below to complete this filing. Upon successful filing, you will receive a confirmation number and the option to print a copy of this filing information.

Sign Here

Indicate who is signing this return

Connecticut Juris Number (if applicable)

Submitter's Signature * *Required*
(Name)

Date

You will receive a confirmation number once you have successfully submitted Form OP-236. Carefully review the Confirmation information. To print or download a copy of this filing, click **Printable View**. Click **OK** to navigate back to your myCTREC profile.

Confirmation

Your return has been submitted for review to the Hartford Town Clerk. The return will not be processed until the submission is reviewed and recorded by the Town Clerk.

Your confirmation number is: **0-000-059-628**.

Payment Information

The amount of the Direct Payment will be: \$2,250.00 and will only be initiated AFTER the successful recording of the instrument at the town clerk's office.

Filing Details:

Date Submitted: 9/30/2022 10:02:48 AM
Tax Type: Real Estate Conveyance Tax
Form Type: Form OP-236
Payment Type: ACH Debit/Direct Payment
Amount of Payment: \$2,250.00

The Connecticut Department of Revenue Services reserves the right to require verification of any information that was entered and may request certain information from you at a later date.

OOPS? If you want to make a change on this submission, it is not too late. While a submission is still pending verification, you can change your submission by returning to **Search Submissions**.

[Printable View](#)

[OK](#)



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