

MORGAN STREET GARAGE PARKING

Parking Rules:

In order to keep parking in DAS maintained facilities as orderly, accident free and safe as possible, the following rules and regulations must be observed:

1. Parking privileges cannot be re-assigned or transferred; these privileges are solely for the use of the individual to which they are assigned.
2. It is the responsibility of the employee's supervisor or his/her designee to show the employee the appropriate areas to park. Security officers assigned to the various parking lots may also assist with questions concerning where you may park.
3. Parking permits must be visibly displayed while utilizing any DAS Parking facility (hang tags must be hanging from rearview mirror).
4. One parking permit per employee.
5. All cars must be registered with DAS/SSU or the designated property management company as noted in the above list, before parking cars in a DAS managed parking facility.
6. Certain parking areas are "reserved" and/or "assigned," which include the carpool and vanpool areas. Employees who do not have hang tags to park in these areas cannot park in these areas.
7. Employees must park only in the appropriate area to which they have been assigned.
8. Reserved and assigned parking areas are for individuals assigned to them only and cannot be loaned or utilized by anyone else.
9. If an employee's parking area at the State Office Building, Buckingham Street Garage or 129 Lafayette Street lot is not available for his/her use, the employee should contact DAS Statewide Security Operations' Center (DASSSOC) at 860-713-5299 for resolution. For all other DAS managed parking locations referred to the above noted list for the proper contact Under no circumstances should the employee park in another's assigned area until his/her parking area becomes available.
10. When a vehicle is sold or traded, the employee must remove the parking permit from the vehicle.
11. DAS reserves the right at all times to reassign individuals to other DAS parking locations.
12. Failure to comply with DAS Parking policies may result in the loss of parking privileges or other administrative action.
13. The employee must promptly report to DAS/SSU or to the appropriate contract property management company as noted in the list above, any and all changes in parking status, vehicle or driver information.
14. The employee must report to DAS/SSU or the appropriate property management company as noted above, all lost or damaged hangtags. Replacement fees will be assessed.
15. Employees must comply with the directions from the security officers who are posted in the parking lots.

C. Enforcement

Violators may be subject to immediate ticket or other enforcement action. If DAS is able to resolve a parking violation by having the violator immediately move the vehicle, DAS will endeavor to do so. This however is at the discretion of DAS.

The following violations will result in enforcement action at the vehicle owner's expense:

1. Parking in a handicapped space without visibility displaying a current valid handicapped permit sign, placard or marker plate
2. Not displaying a DAS parking permit
3. Parking in an unauthorized or reserved area
4. Double-parking
5. Parallel parking
6. Overnight parking without authorization
7. Parking on the sidewalk, entrance or exit
8. Parking in a fire lane
9. Blocking traffic
10. Creating a public hazard
11. Impeding snow removal operations
12. Obstructing normal business operations (blocking loading dock, dumpsters, etc.)
13. Parking outside existing parking lines
14. Driving or parking unauthorized vehicles

D. Liability

The State of Connecticut is not liable or responsible for the loss or theft of vehicles, parts of vehicles, or any article or item left in an employee's vehicle. In addition, the State of Connecticut assumes no liability or responsibility for any damage resulting from vandalism or accidents in DAS provided parking locations.

Remember that parking in a DAS facilities parking lot or garage is a privilege, and abuse of it can lead to revocation of those parking privileges.

The Department Of Administrative Services Will Strictly Enforce All Parking Rules And Regulations.