

STATE OF CONNECTICUT DEPARTMENT OF REVENUE SERVICES

Hartford CT 06103-1837

PASS-THROUGH ENTITY TAX – GENERAL INSTRUCTIONS

- What's New for 2023
- **Definitions**
- Who Must File a Pass-Through Entity Tax Return
- **Substantial Economic Presence**
- How to File
- When to File (Tax Due Date and Extensions)
- **Electronic Payment Options**
- **Estimated Tax Payments**
- **Interest and Penalties**
- Disregarded Entities
- A PE Must Provide Schedule CT K-1s to All Members
- **How Members Report Income**
- **Order in Which to Complete Schedules**

What's New for 2023

Subtraction modification for taxpayers operating a business licensed under **Chapter 420f or 420h of the Connecticut General Statutes**

Legislation allows those taxpayers that are licensed under either Chapter 420f or 420h of the Connecticut General Statutes to deduct "ordinary and necessary" business expenses allowed under IRC § 162 in determining their Connecticut income tax liability. The legislation is effective upon passage and is applicable to taxable years beginning on or after January 1, 2023.

Pass-through entity tax optional starting January 1, 2024

Legislation makes the pass-through entity tax optional. Starting with taxable years commencing on and after January 1, 2024, any entity that elects to pay such tax must give the Commissioner of Revenue Services written notice for each tax year it makes the election and must do so no later than the due date (or extended due date) for filing the return. The legislation also makes the following changes to the pass-through entity tax:

- Eliminates the standard base method and instead requires all entities electing to pay the tax to use the alternative base method.
- Requires that the pass-through entity file an income tax return and pay the tax on behalf of any nonresident member for whom the business is the only source of Connecticut income.

- Eliminates the credit against the corporation business tax for pass-through entity tax paid by an entity on behalf of a corporation that is member of said entity and that is subject to the corporation tax.
- Eliminates the option for a pass-through entity to file a combined return with one or more commonly-owned pass-through entities.

The legislation is effective January 1, 2024, and applicable to taxable years starting on and after that date.

Definitions

Pass-through entity (PE) means a partnership or an S corporation.

Partnership means and includes a general partnership, limited partnership, limited liability partnership, publicly traded partnership, limited liability company (LLC) treated as a partnership for federal income tax purposes, or other entity treated as a partnership for federal income tax purposes.

Parent pass-through entity (parent PE) is a PE which is a member of another PE. A PE may be both a parent PE (with respect to one or more PEs) and a subsidiary PE (with respect to one or more PEs).

Subsidiary pass-through entity (subsidiary PE) is a PE which has at least one member which is itself a PE. A PE may be both a subsidiary PE (with respect to one or more PEs) and a parent PE (with respect to one or more PEs).

S corporation means a corporation which is an S corporation for federal income tax purposes.

Member means and includes a partner of a partnership, a member of an LLC treated as a partnership for federal income tax purposes, or a shareholder of an S corporation.

Member's share means a partner's distributive share of partnership income, gain, loss, or deduction; a member's distributive share of LLC income, gain, loss, or deduction; or a shareholder's pro-rata share of S corporation income, gain, loss, or deduction.

Noncorporate member means each member that is a resident individual, resident trust, resident estate, nonresident individual, nonresident trust, nonresident estate, part-year resident individual, or part-year resident trust.

Nonresident noncorporate member means each noncorporate member who is a nonresident individual, nonresident trust, nonresident estate, part-year resident individual, or part-year resident trust.

Corporate member means each member which is a C corporation for federal income tax purposes, LLC which has elected to be taxed as a C corporation for federal income tax purposes, real estate investment trust, real estate mortgage investment conduit, regulated investment company, individual retirement account described in 26 U.S.C. § 408(a), trust described in 26 U.S.C. § 401(a), or organization exempt from federal income tax (including organizations described in 26 U.S.C. § 501(c) or (d)).

1 0HH 01-1000/01-112001 1 age 2 0H 14

For **Distributive Share Percentage**, see the instructions for Part 3 - Member Information, in the Form CT-1065/CT-1120SI instructions.

Who Must File a Pass-Through Entity Tax Return

For the 2023 taxable year, every PE that does business in Connecticut or has income derived from or connected with sources within Connecticut must file Form CT-1065/CT-1120SI regardless of the amount of its income or loss. The PE must first complete either federal Form 1065, U.S. Return of Partnership Income, or federal Form 1120S, U.S. Income Tax Return for an S Corporation. Information on the federal return is needed to complete Form CT-1065/CT-1120SI.

PEs that receive a **Schedule CT K-1**, *Member's Share of Certain Connecticut Items*, from another PE must also file Form CT-1065/CT-1120SI.

Substantial Economic Presence

A PE having a substantial economic presence in Connecticut will be deemed to be doing business in Connecticut. A PE has substantial economic presence in Connecticut if it purposefully directs business toward the state. The purpose can be determined by the frequency, quantity, and systematic nature of its economic contact with Connecticut. See **Informational Publication 2010(29.1)**, Q & A on Economic Nexus.

How to File

File Electronically

Form CT-1065/CT-1120SI, Connecticut Pass-Through Entity Tax Return, Form CT-1065/CT-1120SI EXT, Application for Extension of Time to File Connecticut Pass-Through Entity Tax Return, and Form CT-1065/CT-1120SI ES, Estimated Connecticut Pass-Through Entity Tax Payment Coupon, must be filed and paid electronically. These returns can be filed and paid through myconneCT or the MeF Program.

Click here to File, Pay, or Register Now on myconneCT!

The following schedules may **not** be filed through **myconneCT**:

- Schedule CT-AB, Alternative Base Calculation
- Schedule CT-CE, Combined Election
- Schedule CT-NR, Elective Composite Income Tax Remittance Calculation

Additionally, a PE cannot elect to be included in a combined group through myconneCT.

A PE that files any of the above schedules, or that elects to be included in a combined group, should use the MeF program to file Form CT-1065/CT-1120SI along with any associated schedules.

Modernized e-File Program (MeF)

DRS accepts PE Tax returns, extensions and estimated payments through the MeF Program. Check with your software provider for availability.

When to File (Tax Due Date and Extensions)

Form CT-1065/CT-1120SI is due on or before the fifteenth day of the third month following the close of the taxable year (March 15 for calendar year filers).

If the due date falls on a Saturday, Sunday, or legal holiday, the return will be considered timely if filed by the next business day.

If Form CT-1065/CT-1120SI is filed late or all the tax due is not paid with the return, see **Interest and Penalties** to determine if interest and penalty must be reported with this return.

To request additional time to file, use **Form CT-1065/CT-1120SI EXT**, *Application for Extension of Time to File Connecticut Pass-Through Entity Tax Return*. For detailed information, see the Form CT-1065/CT-1120SI EXT instructions.

To request additional time to pay, use **Form CT-1127**, *Application for Extension of Time for Payment of Income Tax*. For detailed information, see the Form CT-1127 instructions.

Electronic Payment Options

Visit **myconneCT** to make an electronic payment. After logging into **myconneCT**, find your tax account on the Summary screen, select the Make a Payment link and choose your payment method.

- Pay by Direct Payment: Using this option authorizes DRS to electronically withdraw a payment from your bank account (checking or savings) on a date you select up to the due date.
- Pay by Credit Card or Debit Card: You may elect to pay your tax liability using a credit card (American Express®, Discover®, MasterCard®, VISA®) or comparable debit card. A convenience fee will be charged by the credit card service provider. You will be informed of the amount of the fee and may elect to cancel the transaction. Your payment will be effective on the date you make the charge.

At the end of the transaction, you will be given a confirmation number for your records. As a reminder, even if you pay electronically, you must still file your return by the due date. Tax not paid on or before the due date will be subject to penalty and interest.

Estimated Tax Payments

Every PE whose required annual payment is equal to or greater than \$1,000 must make estimated payments in four installments. The required annual payment is the lesser of:

• 90% of the PE Tax shown on Part 1, Schedule A, Line 2a of the return for the current taxable year, or, if no return is filed, 90% of the PE Tax for such year; **or**

• 100% of the PE Tax shown on Part 1, Schedule A, Line 2a of the return for the previous taxable year, if the previous taxable year was a taxable year of 12 months and if the PE filed a return for the previous income year.

Estimated Tax Payments

	•	
Estimat	ed Tax Due Dates	Required Payment Amounts The estimated payments for the income year are the lesser of:
First	Fifteenth day of the fourth month of the taxable year (April 15th for calendar year filers)	25% of prior year tax or 22.5% of current year tax
Second	Fifteenth day of the sixth month of the taxable year (June 15th for calendar year filers)	* 50% of prior year tax or 45% of current year tax
Third	Fifteenth day of the ninth month of the taxable year (September 15th for calendar year filers)	* 75% of prior year tax or 67.5% of current year tax
Fourth	Fifteenth day of the first month after the end of the taxable year (January 15th for calendar year filers)	
		* Taking into account all prior estimated tax payments made for this year

Use Form CT-1065/CT-1120SI ES, Estimated Connecticut Pass-Through Entity Tax Payment Coupon, to make estimated Connecticut income tax payments. For detailed information about estimates, see the Form CT-1065/CT-1120SI ES instructions.

Interest and Penalties

In general, interest and penalty apply to any portion of the tax not paid on or before the original due date of the return.

Interest

If the PE does not pay the tax when due, it will owe interest at the rate of 1% per month or fraction of a month until the tax is paid in full.

Interest on underpayment or late payment of tax cannot be waived.

Penalty for Late Payment or Late Filing

The penalty for late payment or underpayment of tax is 10% of the tax not paid on or before the original due date of the return. The PE can avoid a penalty for failure to pay the full amount due by the original due date if:

- The PE files Form CT-1127;
- An extension of time to pay is granted; and

Form CT-1065/CT-1120SI Page 5 of 14

• The PE pays all the tax due in full by the end of the extension period.

For detailed information, see the Form CT-1127 instructions.

If no tax is due, the Commissioner of Revenue Services may impose a \$50 penalty for the late filing of any return or report required by law to be filed.

Electronic Payment Penalties

The following graduated penalty amounts will apply if you fail to remit payments electronically:

- First offense 10% penalty on the amount of the tax payment, but not more than \$2,500;
- Second offense 10% penalty, but not more than \$10,000; and
- Third and subsequent offenses 10% penalty.

When initiating a payment through your financial institution's online banking system you **must** verify that your financial institution is sending an EFT, not a check.

Penalty for Failure to File

If the PE does not file its return and the Commissioner of Revenue Services files a return for it, the penalty for failure to file is 10% of the balance due or \$50, whichever is greater.

If the PE is required to file an amended Form CT-1065/CT-1120SI and fails to timely do so, a penalty may be imposed.

Penalty for Willful Failure to File or Pay

If you willfully fail to pay the tax or file a return, you may be fined up to \$1,000 or imprisoned up to one year, or both, in addition to any other penalty.

Penalty for Willful Filing of a Fraudulent or Materially False Return

If you willfully file a tax return you know to be fraudulent or false in any material matter, you may be fined up to \$5,000 or imprisoned for not more than five years, or both.

Disregarded Entities

If the PE reports income or loss from a disregarded entity (DE), prepare a statement to include the DE's name and Federal Employer Identification Number (FEIN).

The PE filing Form CT-1065/CT-1120SI electronically should retain a copy of the completed statement for three years from the date of filing. The statement must be provided to DRS upon request. Taxpayers filing by paper, must attach the statement to their paper return.

A PE Must Provide Schedule CT K-1s to All Members

Form CT-1065/CT-1120SI Page 6 of 14

A PE must furnish **Schedule CT K-1**, *Member's Share of Certain Connecticut Items*, to all members on or before the fifteenth day of the third month following the close of the taxable year (March 15 for calendar year filers).

If the PE requested an extension of time to file Form CT-1065/CT-1120SI by timely electronically filing Form CT-1065/CT-1120SI EXT, Application for Extension of Time to File Connecticut Pass-Through Entity Tax Return, the deadline for furnishing Schedule CT K-1 to members is automatically extended to the fifteenth day of the ninth month following the close of the taxable year (September 15 if the PE's taxable year for federal purposes is the calendar year).

Do not file Schedule CT K-1s with DRS when Form CT-1065/CT-1120SI is electronically filed with DRS. If Form CT-1065/CT-1120SI is filed by paper with DRS, attach Schedule CT K-1s to the end of Form CT-1065/CT-1120SI. Regardless of how Form CT-1065/CT-1120SI is filed, Schedule CT K-1s must still be issued to all members.

How Members Report Income

If the member is a resident individual, his or her share of PE income or loss is included in his or her federal adjusted gross income and, therefore, is includable in the federal adjusted gross income reported on the member's Form CT-1040, Connecticut Resident Income Tax Return. The PE must provide the member with Schedule CT K-1 reporting Connecticut modifications that the member must include on Form CT-1040, Schedule 1, along with the member's portion of the PE Tax Credit that the member must report on Schedule CT-PE, Pass-Through Entity Tax Credit.

A member who is a nonresident individual is not required to file Form CT-1040NR/PY, Connecticut Nonresident and Part-Year Resident Income Tax Return, if his or her only source of Connecticut income is from a PE and:

- He or she receives a Schedule CT K-1 and the PE Tax Credit properly reported fully satisfies his or her Connecticut income tax liability; or
- He or she receives a Schedule CT K-1 and the box "PE filed Schedule CT-NR, Elective Composite Income Tax Remittance Calculation" is checked. For more information, see Nonresident Composite Income Tax Remittance Election in the Form CT-1065/CT-1120SI instructions.

A nonresident individual may still choose to file a Form CT-1040NR/PY even if he or she is not required to file.

A PE must provide the member with a Schedule CT K-1 reporting Connecticut modifications that the member must include on Form CT-1040NR/PY, Schedule 1, and amounts of PE income or loss derived from or connected with Connecticut sources, the member must include **Schedule CT-SI**, *Nonresident or Part-Year Resident Schedule of Income from Connecticut Sources*. The PE must also report on Schedule CT K-1 the amount of the member's portion of the PE Tax Credit and, if applicable, any composite income tax remitted on the member's behalf.

If the member is a resident trust, resident estate, nonresident trust, or nonresident estate, its share of PE income or loss is included in federal taxable income and, therefore,

Form CT-1065/CT-1120SI Page 7 of 14

is includable in the federal taxable income reported on the member's **Form CT-1041**, Connecticut Income Tax Return for Trusts and Estates. The PE must provide the member with a Schedule CT K-1 reporting Connecticut modifications, amounts of PE income or loss derived from or connected with Connecticut sources, and the member's portion of the PE Tax Credit.

For filing requirements of a nonresident trust or estate, see the instructions for Form CT-1041.

If the member is a PE, it is referred to as a parent PE and the PE of which it is a member is referred to as a subsidiary PE. The subsidiary PE must furnish a Schedule CT K-1 to the parent PE and report:

- Connecticut modifications that the parent PE must include on its Form CT-1065/CT-1120SI, Part 1, Schedule C, Columns A and B and Part 5;
- Amounts of the subsidiary PE's income or loss derived from or connected with Connecticut sources that the parent PE must include on its Form CT-1065/CT-1120SI, Part 1, Schedule D, Column B and Part 4, Column B;
- Amounts of PE Tax Credits allocated by the subsidiary PE to the parent PE that the
 parent PE should report on its Form CT-1065/CT-1120SI, Part 1, Schedule D, Column
 C and should allocate to its members on Part 9, Column C; and
- Amounts of tax credits that the parent PE must include on Form CT-1065/CT-1120SI, Part 7.

The parent PE must, in turn, provide its members with:

- A Schedule CT K-1 reporting their share of the Connecticut modifications as reported on the parent PE's Form CT-1065/CT-1120SI, Part 5;
- Their share of the amounts of the income or loss derived from or connected with Connecticut sources as reported on the parent PE's Form CT-1065/CT-1120SI, Part 6;
- Their share of the PE Tax Credit reported on the parent PE's Form CT-1065/CT-1120SI, Part 9; and
- Their share of the income tax credits as reported on the parent PE's Form CT-1065/CT-1120SI, Part 7.

Order in Which to Complete Schedules

Complete the schedules for **Form CT-1065/CT-1120SI**, *Connecticut Pass-Through Entity Tax Return*, in the following order:

- Pass-Through Entity Information;
- Select a Filing Method;
- Combined Election (if applicable);
- Composite Election (if applicable);
- Part 2 Allocation and Apportionment of Income;
- Part 1, Schedule D Subsidiary PE Information;

Form CT-1065/CT-1120SI Page 8 of 14

- Part 1, Schedule C PE's Connecticut Modifications;
- Part 1, Schedule B Computation of PE's Own Connecticut Source Income/(Loss);
- Part 1, Schedule A Computation of Pass-Through Entity Tax Due;
- Part 3 Member Information;
- Part 4 PE's Total Connecticut Source Income/ (Loss);
- Part 5 Member's Total Share of Connecticut Modifications;
- Part 6 Member's Total Connecticut Source Income/ (Loss);
- Part 7 Connecticut Income Tax Credit Summary;
- Part 8 Direct PE Tax Credit Calculation;
- Part 9 Allocation of PE Tax Credit to Members; and
- Schedule CT K-1, Member's Share of Certain Connecticut Items.

If the PE makes the Alternative Base Election, also complete **Schedule CT-AB**, *Alternative Base Calculation*. See Select a Filing Method in the Form CT-1065/CT-1120SI instructions.

If the PE makes the Combined Election, it may also be required to complete **Schedule CT-CE**, *Combined Election.* See Combined Election in the Form CT-1065/CT-1120SI instructions.

If the PE elects to remit additional composite income tax on behalf of its nonresident individual members, it must complete **Schedule CT-NR**, *Elective Composite Income Tax Remittance Calculation*. See Nonresident Composite Income Tax Remittance Election in the Form CT-1065/CT-1120SI instructions.

Resources

- OCG-6, Guidance Regarding the Calculation of the Pass-Through Entity Tax
- OCG-7, Regarding the Pass-Through Entity Tax Credit
- General Statutes of Connecticut
- Contact DRS

Other Helpful Information

- Electronic Filing and Payment Waiver
- File a Paper Return
- Waiver of Penalty
- Pass-Through Entity Tax Refund
- Recordkeeping
- Requirement to Attach Copies of Federal Forms
- Other Taxes for Which the Pass-Through Entity May be Liable
- Accounting Period and Method of Accounting
- Amended Returns
- Power of Attorney

Form CT-1065/CT-1120SI Page 9 of 14

- Fraud Reporting Form or DRS Fraud Hotline: 855-842-1441
- Change of Address
- Copies of my returns
- Status Letter

Electronic Filing and Payment Waiver

If the PE can show that paying electronically creates an undue hardship, the Commissioner of Revenue Services may grant a one-year waiver of the electronic filing and payment requirement. Request a waiver by completing Form DRS-EWVR, Electronic Filing and Payment Waiver Request, no fewer than 30 days before the due date of your first electronic filing and payment. See Policy Statement 2020(2), Requests for Waiver of Electronic Filing and Electronic Payment Requirements.

File a Paper Return

A paper return may be filed **only** if a waiver from the electronic filing requirement has been granted. To apply for a waiver from the electronic filing requirement, complete **Form DRS-EWVR**, *Electronic Filing and Payment Waiver Request*.

Mail a paper return without payment to:

Department of Revenue Services State of Connecticut PO Box 2967 Hartford CT 06104-2967

Mail a paper return with payment to:

Department of Revenue Services State of Connecticut PO Box 5019 Hartford CT 06102-5019

Make check payable to **Commissioner of Revenue Services**. To ensure payment is applied to your account, write "2023 Form CT-1065/CT-1120SI" and the PE's FEIN on the front of your check. Sign your check and paper clip it to the front of your return. DRS may submit your check to your bank electronically. **Do not send cash.**

The return will meet the timely filed and timely payment rules if the U.S. Postal Service cancellation date, or the date recorded or marked by a designated private delivery service (PDS) using a designated type of service, is on or before the due date. Not all services provided by these designated PDSs qualify. This list is subject to change. See **Policy Statement 2016(4)**, Designated Private Delivery Services and Designated Types of Service, for a current list of qualified PDSs.

Waiver of Penalty

To make a penalty waiver request, complete and submit **Form DRS-PW**, *Request for Waiver of Civil Penalty*, to the DRS Operations Bureau/Penalty Waiver through **myconneCT**, by mail, or fax.

For more information about the penalty waiver process, see <u>Penalty waiver request</u>, <u>offer in compromise or protest</u> (ct.gov)

Pass-Through Entity Tax Refund

A Connecticut PE Tax overpayment may be refunded to the PE or applied to the PE's 2023 estimated PE Tax. The overpayment will be treated as estimated tax paid on the due date of the first quarter estimate if the tax return is filed on time or if the tax return is filed within the extension period if a timely request for extension was filed. **A request to apply an overpayment to the following income year is irrevocable.**

Direct Deposit

Get the refund faster by choosing **direct deposit**. Complete Lines 6c, 6d, and 6e of Part 1, *Schedule A* to have the refund directly deposited into a checking or savings account.

If any of the bank information supplied for direct deposit does not match or the applicable bank account is closed prior to the deposit of the refund, the refund will automatically be mailed.

Offset Against Debts

If the PE is due a refund, all or part of the overpayment may be used to pay outstanding debts or taxes. Any remaining balance will be refunded to the PE. If the refund is reduced, DRS will mail an explanation for the reduction.

Recordkeeping

Keep a copy of the tax return, worksheets used, and records of all items appearing on the return until the statute of limitations expires for that return. Usually, this is three years from the date the return was due or filed, whichever is later. This information may be needed to prepare future returns or to file amended returns.

Requirement to Attach Copies of Federal Forms

Taxpayers filing Form CT-1065/CT-1120SI electronically should retain copies of **completed** federal Form 1065, U.S. Return of Partnership Income, or federal Form 1120S, U.S. Income Tax Return for an S Corporation, for three years from the date of filing. The forms must be provided to DRS upon request.

Taxpayers who complete a paper Form CT-1065/CT-1120SI are required to attach a copy of **completed** federal Form 1065, U.S. Return of Partnership Income, or federal Form

Form CT-1065/CT-1120SI Page 11 of 14

1120S, U.S. Income Tax Return for an S Corporation. Do **not** attach copies of federal Schedule K-1 (Form 1065), Partner's Share of Income, Deductions, Credits, etc., or federal Schedule K-1 (Form 1120S), Shareholders Share of Income, Deductions, Credits, etc.

Other Taxes for Which the Pass-Through Entity May be Liable

The information that follows is a general description of other Connecticut taxes for which a PE may be liable. Failure to pay these or any taxes for which the PE is liable may subject the PE to civil and criminal penalties.

Connecticut Income Tax Withholding

Any PE that maintains an office or transacts business in Connecticut (regardless of the location of the payroll department) and is considered an employer for federal income tax withholding purposes must withhold Connecticut income tax from Connecticut wages as defined in Conn. Agencies Reg. § 12-706(b)-1. See the current edition of the *Connecticut Employer's Tax Guide, Circular CT*.

Connecticut Sales and Use Taxes

A PE may be responsible for filing sales and use tax returns. Sales tax is due if the company sells taxable goods or services. Use tax is due on the purchase of taxable goods or services from out-of-state retailers or Connecticut retailers who have not collected the sales tax. Use **Form OS-114**, Connecticut Sales and Use Tax Return, to report both sales tax and business use tax.

Controlling Interest Transfer Taxes

Tax is imposed on the sale or transfer for consideration of a controlling interest in an entity where the entity owns, directly or indirectly, an interest in Connecticut real property. This tax is reported on **Form AU-330**, *Connecticut Controlling Interest Transfer Tax Return*.

Real Estate Conveyance Tax

If a PE transfers real estate in Connecticut, it must complete and file **Form OP-236**, *Connecticut Real Estate Conveyance Tax Return*, in the town in which the real estate is situated.

Registration

A PE must register with the Connecticut Department of Revenue Services (DRS) if it is liable for any taxes administered by DRS. If the PE does not have a Connecticut Tax Registration Number, the PE may register through **myconneCT**. If the PE already has a Connecticut Tax Registration Number, additional taxes for which the PE is liable may be added to the registration online through **myconneCT**.

Abusive Tax Shelters

Any individual or business entity that fails to disclose participation in an abusive tax shelter designated by the Internal Revenue Service (IRS) as a listed transaction is subject to audit penalties of 75% of the tax deficiency that results from the tax shelter activity. To fulfill the Connecticut disclosure requirement, any taxpayer (individual or entity) that has participated in a listed transaction must complete **Form CT-8886**, *Connecticut Listed Transaction Disclosure Statement*. Form CT-8886 must be completed for each taxable year for which a taxpayer participates in, or receives a benefit from, a listed transaction.

You must retain the completed Form CT-8886 with your tax records for the tax year the form is required. Form CT-8886, along with federal Form 8886, Reportable Transaction Disclosure Statement, including all supplemental statements and any required federal Schedule M-3, must be retained for a period of six years after the due date of required completion. Form CT-8886 and supporting documents must be provided to DRS upon request.

Accounting Period and Method of Accounting

A PE's accounting period and method of accounting for Connecticut PE Tax purposes must be the same as its accounting period and method of accounting for federal PE tax purposes.

If a PE's accounting period or method of accounting is changed for federal PE Tax purposes, the same change must be made for Connecticut PE Tax purposes.

Amended Returns

An amended Form CT-1065/CT-1120SI must be filed electronically through myconneCT or the MeF Program, unless you have an electronic filing waiver. See How to File.

Check the "Amended Return" box on Form CT-1065/CT-1120SI to amend a previously-filed Form CT-1065/CT-1120SI. If an amended return is filed to have an overpayment of Connecticut Pass-Through Entity Tax (PE Tax) refunded, the overpayment will be refunded to the PE. However, the amended Form CT-1065/CT-1120SI must be filed before the Connecticut statute of limitations expires. Generally, the statute of limitations for refunding any Connecticut PE Tax overpayment expires three years after the due date of the return, but if a timely request for an extension of time to file a return was filed, the statute of limitations expires three years after the extended due date of the return or three years after the date of filing the return, whichever is earlier. If an amended return is filed to report an underpayment of Connecticut PE Tax, interest will apply and, if the amended return is not timely filed, a penalty may be imposed. See Interest and Penalties. An amended Form CT-1065/CT-1120SI must be filed under the following circumstances:

1. The IRS or federal courts change or correct the PE's federal return and the change or correction File no later than 90 days after the final results in the Connecticut PE Tax being overpaid determination by the IRS or federal courts. or underpaid.

- 2. The PE files a timely amended federal return and the amendment results in the Connecticut PE Tax being overpaid or underpaid.
- File no later than 90 days after the final determination by the IRS.
- 3. If neither of the circumstances above apply, but the PE made a mistake or omission on its Form CT-1065/CT-1120SI and the mistake or omission results in the Connecticut PE Tax being overpaid or underpaid.

File no later than three years after the due date of the return or, if a timely request for an extension of time to file the return was filed, three years after the extended due date of the return or three years after the date of filing the return, whichever is earlier.

Power of Attorney

To authorize one or more individuals to represent you or your business before the Department of Revenue Services (DRS), use **LGL-001**, *Power of Attorney*. This authorization allows your representative(s) to receive and inspect confidential tax information and to act on your behalf in matters before DRS.

Submit LGL-001 electronically by sending it to DRS through a secure web message in **myconneCT**. Log in to **myconneCT**, open the More ... menu, locate the Correspondence group and click the Send a Message hyperlink.

Change of Address

Taxpayers can change their address through myconneCT.

- 1. Log in to myconneCT.
- 2. Open the More... menu.
- 3. Locate the **Taxpayer Updates** group and click the **Manage Names & Addresses** hyperlink.
- 4. Continue to follow the prompts on the screen.