



## Instructions

1. Cigarette distributors must file this report on or before August 25th of each year. List all your cigarette retail customers from August 1 through July 31.
2. All items must be legible. Enter the total number of customers in the space provided at the upper right of the report. If you attach a computer printout, you must still enter the total number of customers and reporting period on this report. Your signature and title and the date you completed this report are also required.
3. Enter each customer's current Connecticut cigarette dealer's license number. That number appears on the customer's Connecticut cigarette dealer's license, which is issued by the Department of Revenue Services.
4. Use the total number of customers on this report as the starting number of customers for **Form AU-759, Cigarette Distributors Monthly List of Customer Change Report**.
5. Make a copy of this report for your records.
6. **Late Filing Penalty:** The Commissioner of Revenue Services may impose a \$50 penalty for failure to file any return or report that is required by law to be filed. Checks should be made payable to:  
**Commissioner of Revenue Services.**
7. If you need additional information or assistance, call the Excise/Public Services Subdivision at **860-541-3246**, Monday through Friday, 8:00 a.m. to 5:00 p.m.