

Department of Revenue Services  
 State of Connecticut  
 Excise Taxes Unit  
 450 Columbus Blvd Ste 1  
 Hartford CT 06103-1837  
 AU737 0617W 01 9999



# Form AU-737 Motor Vehicle Fuels Tax Refund Claim

Airport Service Motor Bus  
 (Rev. 06/17)

DRS use only

Refund claims must be filed on or before May 31, 2018, for fuel used during calendar year 2017.  
 You must check the appropriate fuel type box below. Complete this refund claim in blue or black ink only.

▶  -  -   
M M - D D - Y Y Y Y

Period of claim in calendar year ▶ <input type="text"/> - <input type="text"/> through <input type="text"/> - <input type="text"/> <small>M M - D D - Y Y Y Y</small>	Type of business <input type="text"/>	Connecticut tax registration number <input type="text"/>
Name of claimant (print) ▶ <input type="text"/>		Federal Employer Identification Number <input type="text"/>
Address (number and street) ▶ <input type="text"/>		Social Security Number <input type="text"/>
City or town ▶ <input type="text"/>	State ▶ <input type="text"/>	ZIP code <input type="text"/>
Location of records if different from above <input type="text"/>		Check here if address change. <input type="checkbox"/>
		Telephone number <input type="text"/>

**Fuel type:** ▶  Diesel      ▶  Motor vehicle fuels (gasoline-gasohol)

**Claim type:** ▶  Airport service motor bus

## Part 1 - Computation of Net Refund

1. Total miles for period	1. <input type="text"/>
2. Total fuel gallons for period: Enter the total number of fuel gallons from <i>Schedule A</i> .	2. <input type="text"/>
3. Average miles per gallon: Divide Line 1 by Line 2; carry to .0001.	3. <input type="text"/>
4. Total Connecticut miles used for transportation of passengers to or from airport facilities	4. <input type="text"/>
5. Refund gallons: Divide Line 4 by Line 3.	5. <input type="text"/>
6. <b>Tax refund claimed:</b> Multiply Line 5 by _____ per gallon. See <i>Refund Rates</i> on Page 3.	6. \$ <input type="text"/> .00

**Declaration:** I declare under penalty of law that I have examined this return (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return or document to DRS is a fine of not more than \$5,000, or imprisonment for not more than five years, or both. The declaration of a paid preparer other than the taxpayer is based on all information of which the preparer has any knowledge.

<b>Sign Here</b> Keep a copy of this return for your records.	Taxpayer signature <input type="text"/>	Title <input type="text"/>	Date (MMDDYYYY) <input type="text"/>
	Print taxpayer name <input type="text"/>	Telephone number <input type="text"/>	
	Paid preparer signature <input type="text"/>	Preparer address <input type="text"/>	Preparer's SSN or PTIN <input type="text"/>
	Taxpayer's email address ▶ <input type="text"/>		

Complete *Schedule A*, on Page 2 before completing Part 1 - *Computation of net refund*.



# Form AU-737 - Instructions

## General Instructions

Complete this form in blue or black ink only.

Your motor vehicle fuels tax refund claim for fuel used during calendar year 2017 must:

1. Be filed with Department of Revenue Services (DRS) on or before May 31, 2018; **and**
2. Involve at least 200 gallons of fuel eligible for tax refund.

The appropriate fuel type and claim type box must be marked on the front of this form to process this claim. You must file a separate **Form AU-737, Motor Vehicle Fuels Tax Refund Claim**, for each motor vehicle fuel type and claim type.

Provide a telephone number where DRS can contact you.

You must indicate your Connecticut Tax Registration Number, Federal Employer Identification Number (FEIN), or Social Security Number (SSN) in the space provided.

Mail the completed refund application to:

Department of Revenue Services  
State of Connecticut  
Excise Taxes Unit  
450 Columbus Blvd Ste 1  
Hartford CT 06103-1837

**Your refund will be applied against any outstanding DRS tax liability.**

## Part 1 - Instructions

**Complete Schedule A before completing Part 1 - Computation of net refund.**

**Line 9 only - Rounding off to whole dollars:** You must round off cents to the nearest whole dollar on your return and schedules. If you do not round, DRS will disregard the cents. Round down to the next lowest dollar all amounts that include 1 through 49 cents. Round up to the next highest dollar all amounts that include 50 through 99 cents

**Line 9 - Tax refund claimed:** Use the table to calculate the proper tax refund rate based on when your purchase was made.

### 2017 Tax Refund Rates for Motor Buses Only

January 1, 2017, through December 31, 2017, purchases

**Diesel** ..... 41.7¢ per gallon

**Motor vehicle fuels** ..... 25¢ per gallon

You must file a separate Form AU-737 for each fuel type and each claim type in effect between January 1, 2017, and December 31, 2017.

## Schedule A - Instructions

For all purchases of fuel listed, you must attach a copy of each numbered slip or invoice issued at the time of the purchase. The slip or invoice may be the original or a photocopy and must show:

1. Date of purchase;
2. Name and address of the seller, which must be printed or rubber stamped on the slip or invoice;
3. Name and address of the purchaser, which must be the name and address of the person or entity filing the claim for refund;
4. Number of gallons of fuel purchased;
5. Price per gallon;
6. Total amount paid; **and**
7. If payment is made within a discounted period, provide proof of amount paid.

You must keep records to substantiate your refund claim for at least three years following the filing of the claim and make them available to DRS upon request.

**Motor bus** companies must attach a copy of their Certificate of Public Convenience and Necessity issued under Chapter 244 of the Connecticut General Statutes with each claim filed.

**Taxicab** operators must attach a copy of their Certificate of Public Convenience and Necessity issued under Chapter 244a of the Connecticut General Statutes with each claim filed.

**Livery service** operators must attach a copy of their permit issued under Chapter 244b of the Connecticut General Statutes with each claim filed. Livery service vehicles are refunded at half the motor vehicle fuels tax rate.

## Additional Information

If you need additional information or assistance, call the DRS Excise Taxes Unit at **860-541-3224**, Monday through Friday, 8:30 a.m. to 4:30 p.m.

**Forms and Publications:** Visit the DRS website at **www.ct.gov/DRS** to download and print Connecticut tax forms and publications.