



# STATE OF CONNECTICUT DEPARTMENT OF REVENUE SERVICES

450 COLUMBUS BOULEVARD, SUITE 1 • HARTFORD, CT 06103-1837

## FORM CT-318 is now obsolete.

Dear Town Clerk,

You will now need to use **myCTREC** for the electronic filing and reporting of Form OP-236

Getting started using **myCTREC** is as easy as requesting a username and password. Once you create a username, DRS will review your request. Once your request is approved, you will receive notification that your town can begin accepting Form OP-236 submitted from **myCTREC**.

With **myCTREC**, you will be able to review and approve or reject electronically filed **Form OP-236, Connecticut Real Estate Conveyance Tax Return**, submitted for your municipality. The DRS **myCTREC** is an easy-to-use, state-of-the-art system that will make recording returns simpler and more efficient, while offering additional self-service options 24 hours a day, 7 days a week.

Beginning Tuesday, September 13, 2022, taxpayers will be able to use **myCTREC** to file and pay Form OP-236 electronically.

### Where can you find more information?

Visit the DRS website at [portal.ct.gov/DRS/myconneCT/myCTREC](https://portal.ct.gov/DRS/myconneCT/myCTREC).

Sincerely,  
Connecticut Department of Revenue Services

