



**Ottile W. Lundgren Mobile Field
Hospital Board of Directors Meeting
MS TEAMS
Friday, September 08, 2023
10:00 AM**

Minutes

Attendees: William Gerrish (chair), Francesca Provenzano, Jose Arguelles, Maj. Seth Mastrocola, Gen. Ralph Hedenberg, William Turner, Hector Massari, Richard Kamin, Virginia Rzesutock, Barbara Cass.

Welcome – Introduction and Review of 03/10/2023 Minutes:

W. Gerrish opened the meeting and began with introductions. He noted the meeting did not meet a quorum, so the board could not take a formal vote on agenda items. These comments were followed by a review of the minutes from the last Board of Directors meeting held on March 10, 2023. No comments were made concerning the draft minutes.

Board Membership

W. Gerrish noted that the board has three new members:

- William Turner for the Commissioner of the Department of Emergency Services and Public Protection.
- Owen Rood for the Secretary of the Office of Policy and Management
- Hector Massari for the Commissioner of the Department of Social Services

W. Gerrish will send them a template appointment letter to be completed and submitted to the Board chair.

Bylaws

W. Gerrish noted that while the board recently updated its bylaws, some additional discrepancies and questions were identified prompting further review of the bylaws. W. Gerrish reviewed the bylaws and described his suggested changes. The bylaws will be redistributed to the board and a vote taken when the board has a quorum.

Deployments:

W. Gerrish reported that Middlesex Hospital requested the mobile field hospital for the Durham Fair, September 21-24th. Maj. Mastrocola confirmed that set up and DPH inspection will occur on Sept 19th. Board members are welcome to stop by to see the MFH if they are attending the fair.

Training

Maj. Mastrocola provided an update to MFH training initiatives conducted by the CT Military Department. Approximately 54 personnel are trained to deploy the MFH. Activation times were

also tested (less than 90 minutes from phone tree activation). See attached slide presentation.

Maintenance/Repairs:

Maj. Mastrocola provided a detailed update on the maintenance status of the MFH trailers (see slide presentation attached). Vehicle 7-11 (prime mover) is non-mission capable due to a break line leak. Service needed from state approved vendor pending DPH approval. Maj. Mastrocola also summarized maintenance that has recently been accomplished by the CT Military Dept.

MFH MOA

Maj. Mastrocola reported that the draft MOA is under legal review with the Military Department.

MFH Future Direction

W. Gerrish summarized the results of a survey on the MFH that DPH sent to hospital emergency managers. Nine hospitals responded to the survey, answering questions such as their hospital's ability to reimburse the state for use of the MFH, their awareness of other field hospital assets that would suit their needs, and other questions to provide insight into strategic planning for the future of the MFH. A summary will be disseminated to the board members.

W. Gerrish informed the board that DPH recently submitted a draft budget for state funding that included funding for a consultant to provide recommendations to the board regarding the MFH. The request is pending OPM approval.

Open Discussion

No further discussion occurred.

Adjournment

The meeting adjourned at approximately 10:59 am

Next Meeting:

The next MFH Board of Directors Meeting is scheduled for Friday, March 8, 2024