

## AUTHORIZATION TO DISCLOSE PROTECTED HEALTH INFORMATION

**Patient Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

I authorize the **State of Connecticut, Department of Public Health (DPH)** to disclose the health information indicated below regarding the patient identified above to:

Name: \_\_\_\_\_

Facility: \_\_\_\_\_

Address: \_\_\_\_\_

Tele#: \_\_\_\_\_ Fax# \_\_\_\_\_

**Method of Disclosure:**    Mail                      Verbal                      Fax                      E-mail                      Pick-up

**Type of Information that DPH is authorized to disclose (check all that apply)**

- Laboratory Reports                       Mental health records\*                       Substance abuse records\*\*  
 HIV related information\*\*\*     Other (please specify) \_\_\_\_\_

**Dates of service:** \_\_\_\_\_

**This disclosure or use is for the following reason:**

Medical                      Legal                      Disability                      Insurance                      Individual's request  
Other (please specify) \_\_\_\_\_

**Expiration:** This authorization expires on \_\_\_\_\_ (specify date or event)

- ✓ I understand that I may revoke this authorization at any time by notifying DPH in writing; however, any revocation will not apply to information that has already been released in response to this authorization.
- ✓ Information disclosed under this authorization may be re-disclosed and no longer protected by privacy regulations.



Phone: (860) 920-6500 • Fax: (860) 920-6718  
Telecommunications Relay Service 7-1-1  
395 West Street, Rocky Hill, Connecticut 06067  
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[www.ct.gov/dph](http://www.ct.gov/dph)    Revised 5/2/2024

- ✓ DPH will not condition treatment, payment, enrollment or eligibility for benefits on whether you sign this authorization.
- ✓ If the patient is a minor (under age 18) or has a legal guardian, the patient's parent or legal guardian must sign this authorization.
- ✓ Minors receiving drug abuse treatment or treatment of venereal disease may sign their own authorization.

\_\_\_\_\_  
**Patient(signature) or Legal Representative (printed name & signature)** **Date**

Relationship to patient:  Self                      **Parent**                      **Guardian**                      **Conservator**  
 **Executor of Estate**                       **Power of Attorney**  
**Other** \_\_\_\_\_

\_\_\_\_\_  
**Name of Witness** **Signature of Witness**  
*If signed by the legal Representative attach appropriate documentation to verify authority.*

**Authorization can be sent to:**

**Diane Charette, QA Manager**  
**Dr. Katherine A. Kelley State Public Health Laboratory**  
**395 West Street**  
**Rocky Hill, CT 06067**

**NOTICE TO RECIPIENT OF INFORMATION:**

PSYCHIATRIC INFORMATION

\* Under Chapter 899 of the Connecticut General Statutes, psychiatric records are confidential and shall not be transmitted to anyone without consent or other authorization. Thus, you cannot further disclose psychiatric records or the information contained in them without first obtaining specific written consent or as otherwise permitted under said laws.

DRUG AND ALCOHOL ABUSE RECORDS

\*\* Substance abuse records contain information that is protected by the Federal confidentiality rules at 42 C.F.R. Part 2 ("Federal rules"). The Federal rules prohibit you from further disclosing any of this information unless the person identified in the information provides express, written consent for such release or as otherwise permitted by 42 C.F.R. Part 2. A general authorization for the release of medical or other information is not sufficient for express written consent purposes. The Federal rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.

HIV RELATED INFORMATION

\*\*\* Under state law, records containing HIV information are confidential and cannot be further disclosed unless the person identified in the records provides express written consent for such disclosure, or as otherwise permitted by state law. A general authorization for the release of medical or other information is not sufficient for express written consent purposes



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