

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH

Raul Pino, M.D., M.P.H.  
Commissioner



Dannel P. Malloy  
Governor  
Nancy Wyman  
Lt. Governor

Healthcare Quality and Safety Branch

### BLAST FAX 2018-43A

**TO:** Chronic and Convalescent Nursing Homes & Rest Homes with Nursing Supervision

**FROM:** Donna Ortelle, R.N., M.S.N., Section Chief <sup>DO</sup>  
Facility Licensing and Investigations Section

**DATE:** November 27, 2018

**SUBJECT:** Reportable Events (A&I's) for Chronic and Convalescent Nursing Home & Rest Homes with Nursing Supervision - Web Based Reportable Event System

Violation Letter and Plan of Correction via ePOC

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#### Immediate Notification!

Pursuant to Blast Fax 2018-43 (copy attached), as of November 15, 2018, all Chronic and Convalescent Nursing Homes & Rest Homes with Nursing Supervision are required to submit reportable events only through DPH FLIS Events website (<https://dphflisevents.ct.gov>). **Going Forward, reportable events submissions via FAX will not be accepted from any facility.**

If your facility has not enrolled, or does not have active facility administrators, please visit <https://portal.ct.gov/reportableevents> and follow the enrollment process to complete the registration.

Please contact Surjit Sethuraman at [Surjit.sethuraman@ct.gov](mailto:Surjit.sethuraman@ct.gov) or Deb Casinghino at 860-509-7492 or Barbara Yard at 860-509-7446 for any questions.

If you have received this fax in error please contact Zufreen Baksh-Jagan at [Zufreen.Baksh-Jagan@ct.gov](mailto:Zufreen.Baksh-Jagan@ct.gov) or call 860-509-7966. Thank you for your attention with this important initiative.



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## NEW INFORMATION

### Violation Letters and Citations via ePOC

Effective December 1, 2018, all violation letters and citations will be sent via the ePOC system. Please refer to the *ePOC Procedures Guide for Facilities* from the DPH web link found at:

<https://portal.ct.gov/epoc>

Once you review the violation letter that has been posted, please respond with a written plan of correction typed into the body of the violation letter below each violation and submit the violation letter with the plan of correction via an attachment as directed on **page 25** of the procedures guide listed above. For example, the plan of correction for violation number one will be typed in the space provided under violation number one. The plan of correction for violation number two will be typed in the space provided under violation number two, etc.

**Please contact Surjit Sethuraman at [Surjit.sethuraman@ct.gov](mailto:Surjit.sethuraman@ct.gov) with any questions.**

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### BLAST FAX 2018-43

**TO:** Chronic and Convalescent Nursing Homes

**FROM:** Barbara Cass, R.N., Branch Chief *BSC*  
Healthcare Quality and Safety Branch

**DATE:** October 18, 2018

**SUBJECT:** Reportable Events for Chronic and Convalescent Nursing Home - Web Based Reportable Event System

#### Action Required!

The Department of Public Health's (DPH) Facility Licensing and Investigations Section (FLIS) has developed and piloted a new web based online reportable events system. The statutory requirement to report with a voice phone call has been changed to require Reportable Events be submitted via DPH FLIS Events web page.

DPH FLIS Reportable Events Web Page: <https://portal.ct.gov/dphreportableevents>

#### Phase 1: Training

Four live webinar sessions will be conducted in October and November (Oct 22nd, Oct 30th, Nov 6<sup>th</sup>, and Nov 13th) to demo the DPH FLIS Report Tracking System website. Please visit the reportable events webpage (<https://portal.ct.gov/dphreportableevents>) and check your facility's training date and register for the corresponding webinar in the link provided in the website under the Phase 1- Training section. The spreadsheet with the training dates can be downloaded in the reportable events webpage which is present under the Phase 3 Go-Live section.



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**Phase 2: Enrollment**

Enrollment is a two-step process, so please make sure to complete both the steps to get access to DPH FLIS Event Tracking System.

Step 1: Please visit <https://www.surveymonkey.com/r/eventsfacilityadmin> to submit your authorized facility administrators for your facility. Only these administrators will be approved in the system so it's very important for each facility to designate at least two administrators and submit their information.

Step 2: Each authorized administrator has to register himself online in the DPH FLIS Events website. Visit <https://dphflisevents.ct.gov> and click "Register as a Facility Administrator" button and complete the online registration form.

Administrators will not be granted access to DPH FLIS Events Tracking System until the above steps are completed.

**Phase 3: Go-Live**

This is a phased implementation between now and Nov 15<sup>th</sup>, 2018. Please visit the reportable events webpage and check your facility's assigned Go-Live date. Download the spreadsheet under the Go-Live section in the Reportable Events webpage to find your facility's Go-Live date.

**The accounts will be activated on the Go-Live date of corresponding facilities before 8AM.**

**Reportable events submissions via FAX will not be accepted from any facility once their designated Go-Live date has passed.**

**Please contact Surjit Sethuraman at 860-509-7134 or Deb Casinghino at 860-509-7492 or Barbara Yard at 860-509-7446 for any questions.**

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