



Connecticut DOT

Bureau of Engineering and Construction

Number:

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ENGINEERING DIRECTIVE

Engineering Administrator

State Funded Municipal Projects Requirements for Right of Way Acquisitions

This Directive concerns the acquisition of property rights by municipalities for projects utilizing State-only funding assistance (i.e., no federal funds). The provisions herein apply when the municipality or a consultant acquires property rights needed for a State-only funded construction project, whether or not State funds are used for the acquisition(s). This category includes projects funded through the State Local Bridge Program and Local Transportation Capital Improvement Program (LOTICIP).

Although State-only funding programs are intended to simplify and expedite project delivery, some measures are needed to protect the interests of property owners and the public. Therefore, the lead Engineering design unit shall submit the following documentation to the Division of Rights of Way for each permanent property acquisition:

- Property Map,
- Title Certification,
- Appraisal,
- Written offer,
- Record of payment or Waiver of Compensation and Appraisal,
- Deed filed with the Town Clerk's Office.

The Division of Rights of Way will verify receipt of the documentation and reply to the lead Engineering unit accordingly.