

DRAFT



Connecticut Bicycle and Pedestrian Advisory Board

Volunteer board members advising agencies of the state on policies, programs, and facilities for bicycles and pedestrians.



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Meeting Minutes
REGULAR MEETING
Tuesday September 24th, 2013 8:30 AM
Meeting at DOT Headquarters
2800 Berlin Turnpike, Newington, CT 06111
Room 2141

- 1.1 Preliminaries (8:41am)
- 1.2 Call to Order

Present Board Members:

Chair Neil Pade, Vice Chair Sandy Fry, Deb Dauphinais, Rod Parlee, Charlie Beristain, Joe Balskus, Francis Pickering (left at 10am), Alan Sylvestre (left at 1017am)

Other Guests:

Kate Rattan (ConnDOT), Stephanie Scavelli (HART), Tony Philbin (Bike West Hartford), Pete Smith

Absent Board Members:

Tom Gutman

- 1.2 Amendment of Agenda
**Add regional bikeshare to Item 4.2, and add outreach to Amtrak, Item 2.2H
Both additions voted on by same motion, approved unanimously under same motion.**
- 1.3 Finalization of Minutes
August meetings (highlighted) to be sent to DOT for posting.
- 2.0 Old Business**
 - 2.1 Complete Streets Policies
 - a. Development of recommendations for institutionalization of Complete Streets Policies
Dave Head meeting with Tom Maziarz on 25th to review the initial draft of the policy.

Motion to form committee of officers to review comments from dot meeting to review comments, minor edits and send forward or move to October meeting. Committee includes Chair, Vice Chair and Secretary.

Approved unanimously.

2.2 Review of other action steps

a. Outreach to CT Department of Motor Vehicles with recommended language for drivers manual and drivers licensing exam pertaining to cyclists

No discussion.

b. Outreach to Chief Elected Officials for Complete Streets implementation at the local level

Draft letter by JCB reviewed by the Board.

List Of Elected Officials Needed – Chair to obtain email lists.

Board unanimously approved sending out.

CCM – get email addresses. Get contact at CCM.

c. Discuss with SWRPA & HVCEO regional mobility mapping/ development of cross state bike routes that include local roads and transit opportunities –

Still ongoing discussion.

HVCEO is putting together regional bike plan and identifying local roadways for bike share.

LOS analysis by FHWA for classifying bike lanes. Check with SWRPA on this.

d. Inventory State Routes changed to 11 foot lanes

In the complete streets report issued by the Commissioner.

e. Determination of sources for entry of transit into Google Maps

Included in annual report.

f. Letters of recognition for Complete Street initiatives

Nothing new to report other than email to Commissioner of DOT.

g. Presentations to other organizations to promote Complete Streets

Pending until annual report issued.

h. AMTRAK – Prohibition of bikes on trains

Ray reviewing the current letter, suggests including old letters. Review other articles on Motion to send letter with amendments approved unanimously.

2.3 2013-2014 Annual Report (70 minutes)

a. Discussion on report format and assignments

Is recommendation – complete rewrite of highway design manual - ongoing process

Open and public process? No it is just internal.

Remains as a recommendation. DOT is not doing a complete rewrite but evolving the document. bike and ped related portions are being redone by Complete Streets Committee

Recommendation should be a more inclusive process. When is expected to be completed? Standing committee, work is always going on.

2nd recommendation -

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Complete streets guidance document and training
Donna Shea – T2 Center/CT livable systems
Progress being made. Chair to contact T2 for update.

Ongoing complete streets seminars,
Need outreach to a few organizations – ITE, CCM, anything on CS seminars being pursued.

2a – accident reporting system – complete development – completed. Up and running.
Now being updated reports to include information for bicyclists – regions that want only bike only data will use form PL1 form. Final draft before it is published.

Consider recommendation for bicycle accident studies to get more information from the incidents

2b - development guidance manual for municipalities and DOT for implementation of CS policies
DOT did form a complete streets committee with limited progress
Focus this on the RPA's and their plans

2c - bike ped needs assessment form
Progress made and completed update. – Neil to summarize.

2d e and g – develop educational opportunities
Convert to Guidance and training

2f – online peer to peer exchange forum
CTLS has different on line forums that deal with these topics
Listserv?
Using our website instead of listserv? Have FHWA link to their proven countermeasures.
Blogs on our website?

3 - alignment of state funding programs and considerations of all users for all projects
There has been an increase in TOD funding programs to note.

4 - siting of transit infrastructure
Fasttrack impacts
When you site a transit stop, if it does not have adequate bike/ped access, you must provide.
Add infrastructure that makes bus stop work for bikes and peds.
Reword bottom recommendation (Neil)

Additional steps – example of OSTA

5 - Unobligated funds – still an issue
TA – State not allowed to spend money themselves?

6 - Implementation thru cooperative efforts through OSTA
No changes made to OSTA officially however positive changes being made through board member observations and referenced recommended policy

7 - local ordinances and regulations
Could we add links to Towns which updated their regulations

9 - cross state bike routes to include local roadways
Document our own activities? Other organizations involved with complete street implementations

Cycling deaths and ped reports - needed from DOT

b. Documentation of reporting items

No discussion.

2.4 Website Design and Content (5 minutes)

No discussion.

3.0 New Business (missing from agenda)

4.0 Other Business (10:20)

4.1 Other Policy Discussion

5.0 Reports (time permitting)

5.1 DOT Projects and News

No report due to time constraints.

5.2 Reports from other Agencies (State, Regional, Local, Other)

Next Meeting Time/Date, Agenda Items and Adjournment

Meeting 8:30 AM, DOT HQ, October 22nd, 2013, Room 2141

Goals

- 1) To advance the inclusion of non-motorized transportation design elements in state and municipal road building projects as well as in both public and private development and redevelopment projects
- 2) Support and encourage pedestrian and bicycle connections between neighborhoods, commercial areas, employment centers, schools, state and municipal parks, and other designations serving the community
- 3) Integrate and connect the pedestrian and bicycle system with other transportation systems (roads, rail, bus, etc)
- 4) Support government policies and funding initiatives that favor transit and non-motorized transportation
- 5) To facilitate the implementation of the Complete Streets Law

Teleconference: recurring every 4th Tuesday 8:15-10:45AM

Call In Number 800-619-6469

PASSCODE: 77238

Notes recorded by Secretary Joe Balskus.

Meeting adjourned at 10:34am