



Connecticut Bicycle and Pedestrian Advisory Board

Volunteer board members advising agencies of the state on policies, programs, and facilities for bicycles and pedestrians.

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Meeting Minutes REGULAR MEETING Tuesday July 23th, 2013 8:30 AM

Meeting at DOT Headquarters
2800 Berlin Turnpike, Newington, CT 06111
Room 2141

- 1.1 Preliminaries (8:30am)
- 1.2 Call to Order

Present Board Members:

Chair Neil Pade, Vice Chair Sandy Fry, Secretary Francis Pickering, Ray Rauth, Deb Dauphinais, Charlie Beristain, Joe Balskus, Tom Gutman, Al Sylvestre, and Mike Norris (New Board Member)

Other Guests:

Tony Philpin, Anna Bergeron (ConnDOT)

Absent Board Members:

Rod Parlee

1.0 Preliminaries (8:30) (10 minutes)

- 1.1 Call to Order
- 1.2 Amendment of Agenda

Ensure nominations are addressed and website/administrators

- 1.3 Finalization of June Minutes

Accepted (approval not required) and published

2.0 Old Business (8:40)

- 2.1 Complete Streets Policies (40 minutes)

a. Development of recommendations for institutionalization of Complete Streets Policies

Additional analysis needed for ConnDOT HDM references for bikes and pedestrian facilities – Joe to coordinate with Dave Head. Also, confirm if 2010 HCM is presently accepted by ConnDOT (confirmed)

In the meantime, confirm extent of HCM implementation at ConnDOT and HDM references to bike and pedestrians.

Vice Chair to write a cover letter – and have final review of letter and policy at 8/27 meeting.

2.2 Update of Bicycle Pedestrian Needs Assessment Form (ver. 2.0 7-3-13)
(10 minutes)

(deleted my notes of this discussion!)

2.3 Review of other action steps (10 minutes)

a. Outreach to Office of the State Traffic Administration

***In light of the CS policy going forward, may not need meeting.
Table this action item.***

b. Outreach to Chief Elected Officials and LTA's regarding 11' lanes and other suggestions for Complete Streets implementation at the local level

Letters to officials – drafts to be reviewed next meeting.

c. Discuss with SWRPA & HVCEO regional mobility mapping/ development of cross state bike routes that include local roads and transit opportunities

Pending.

<http://www.hvceo.org/>

d. Inventory State Routes changed to 11 foot lanes

Pending.

e. Determination of sources for entry of transit into Google Maps

2013/2014 report – DOT funding to transit organizations to require transit districts to be part of google mapping.

f. AMTRAK – Prohibition of bikes on trains

Pending.

g. Letters of recognition for Complete Street initiatives

No action needed.

h. Survey of State bicycle pedestrian activity

Pending. Invite Dan McGinnis to next board meeting.

i. Presentations to other organizations to promote Complete Streets

CCM participation at their Fall 2013 meeting at CT Convention Center. CCM has been contacted.

3.0 New Business (9:40)

3.1 Nomination of Officers (Chair, Vice Chair, Secretary) (10 minutes)

From the floor, all were nominated and approved by board members in attendance:

Chair – Neil Pade

Vice Chair – Sandy Fry

Secretary - Francis Pickering

3.2 Bike to Work Day 2014 (time permitting)

ConnDOT and DEEP was successful 3rd Friday of May

Next year consider to be more involved.

3.3 Website
*Needs more administrators –
More specialized content should be added.
We have a facebook page as well.
Next month review changes..*

4.0 Other Business (time permitting)

4.1 Other Policy Discussion

a. Attendance/ Membership

Neil, Mike, Tom, Charlie, Al are all gubernatorial appointees – if expired need to contact appointers

Spread sheet on google docs drive – need to update for Mike Norris

All vacant spots on the Board have been filled

b. CBPAB liaisons to other boards/ agencies with Complete Streets interests

Neil CCAPA; Sandy Fry CT Main Street program, Bike Walk CT;

Joe CCM, NEPC, ITE, IPI; Tom AARP;

Consider CT Greenways Council - East Coast Greenway, Farmington Valley Trails

Review associations to determine liaisons for coming year and discuss for September meeting.

4.2 2013-2014 Annual Report

a. Discussion on report format and assignments

*Nee to review past minutes on what was accomplished. Relevant projects to be summarized within CT.
Chair requested board members to review the meeting notes and come up with summary of completed*

b. Documentation of reporting items

Review format of report, last year, evaluated previous goals and accomplishments. Consider changing format of report? Evaluate recommendations from past reports and address only relevant ones and where progress has been made. Use policy heading of report, make shorter report

Vice Chair to review our prior recommendations and determine relevancy

January 15 is submission deadline for annual report. Board will start report process in September as top priority

5.0 Reports (time permitting)

5.1 DOT Projects and News

a. Request from Design re: I-84 Viaduct

Pending.

b. Creating Transit Villages in Connecticut Workshop (held on June 27th)

No action required.

c. Outreach initiative www.TransformCT.org

Bike and ped issues were discussed online, perhaps 10 days remaining.

d. Other

CCRPA – doing a road diet in Plainville – Woodford Avenue – state road to be transferred to Town as part of process

Ella Grasso and Eddie Glover Blvds – City working to convert northern half to multiuse trail

Burlington section of Farmington rail trail - \$800k fed and \$200k steep

5.2 Reports from other Agencies (State, Regional, Local, Other)

a. Request from Town of Winchester

Chair to invite them to meeting at DOT.

b. Bike counts on Transit

Pending

c. 2013-2018 State Conservation and Development Policies Plan (C&D Plan) (effective on June 5, 2013)

http://www.ct.gov/opm/cwp/view.asp?a=2990&q=383182&opmNav_GID=1807.

No action taken.

Next Meeting Time/Date, Agenda Items and Adjournment

Meeting 8:30 AM, DOT HQ, August 27th, 2013, Room 2141

Goals

- 1) To advance the inclusion of non-motorized transportation design elements in state and municipal road building projects as well as in both public and private development and redevelopment projects
- 2) Support and encourage pedestrian and bicycle connections between neighborhoods, commercial areas, employment centers, schools, state and municipal parks, and other designations serving the community
- 3) Integrate and connect the pedestrian and bicycle system with other transportation systems (roads, rail, bus, etc)
- 4) Support government policies and funding initiatives that favor transit and non-motorized transportation
- 5) To facilitate the implementation of the Complete Streets Law

Teleconference: recurring every 4th Tuesday 8:15-10:45AM

Call In Number 800-619-6469

PASSCODE: 77238

Notes recorded by Board member Joe Balskus.

Meeting adjourned at 1037am