

## **School Zone Checklists per Section [14-212b](#) of the CGS**

### **Municipally Owned Roadways:**

The Local Traffic Authority of any municipality has the authority to establish a School Zone on any municipally-owned road, within its jurisdiction, adjacent to school property or sufficiently close to school property as to constitute a risk to the public safety *provided* there is not a reduction in the speed limit.

- ☐ Confirm that the roads adjacent to the school are municipally-owned roadways.
- ☐ All school zone signage shall be installed in compliance with the Manual on Uniform Traffic Control Devices (MUTCD).

*If a municipality is proposing to establish a School Zone with a reduced speed limit:*

☐ Municipalities may do so without Office of the State Traffic Administration (OSTA) approval if they have already taken on the responsibility to establish their own speed limits on municipal roads under their jurisdiction, and the Local Traffic Authority satisfies the requirements of subparagraphs (C) through (E) under subdivision (2) of subsection (c) of Connecticut General Statutes (CGS) Section [14-218a](#). The OSTA must be notified of all established or modified speed limit, including School Zone speed limits. The notice to the OSTA must include the following:

- The name of the roadway;
- The name of the school;
- The beginning and end points of the School Zone;
- The School Zone speed limit; and,
- The days and hours of operation for the School Zone speed limit;

☐ Municipalities that have not taken on the responsibility to establish their own speed limits on municipal roads under their jurisdiction are required to submit an [Application For Approval of Speed Limits](#) to the OSTA for review. The application must include the following information:

- The name of the roadway;
- The name of the school;
- The beginning and end points of the School Zone;
- The School Zone speed limit; and,
- The days and hours of operation for the School Zone speed limit;

**State highways:**

☐ For School Zones on a State highway without a reduction in the speed limit, a municipality must submit a request to CTDOT's Division of Traffic Engineering at [DOT.TrafficEngineering@ct.gov](mailto:DOT.TrafficEngineering@ct.gov).

☐ For School Zones on a State highway with a reduction in the speed limit, the municipality must submit an [Application For Approval of Speed Limits](#) to the OSTA for review. The application must include the following information:

- The name of the roadway;
- The name of the school;
- The beginning and end points of the School Zone;
- The School Zone speed limit; and,
- The days and hours of operation for the School Zone speed limit;

**NOTE: Establishing a School Zone with a reduced speed limit on a State highway requires the installation of a speed limit with flashers sign assembly for both directions of travel which operate only during the approved hours of operation. The municipality is responsible for all costs associated with the installation, operation, and maintenance of the assembly. State maintenance forces will install all other signs corresponding to the School Zone or School Zone Fines Doubled.**

The municipality must obtain an [encroachment permit](#) from the appropriate Department's District Maintenance Office for the installation of the required speed limit sign with flasher assemblies within the State highway right-of-way.