

Subject: Affirmative Action, OJT Pilot Program and Pre-Award DBE/SBE Review

Contract Number: 152-155

Contract Amount: \$514,040.00

Bid Opening Date: 4/17/13

OJT Requirement: No

% Requirement: \_\_\_ DBE, 25 SBE if SBE, is the Prime a SBE Yes (Yes/No)

Dollar Amount Requirement: 128,510.00

Contractor: Service Station Equipment, Inc.

Date: 4/25/13

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To: Scott J. Hoffman/Irma I. Reyes/Phylisha J. Coles      From: Wayne      Ext. 3133  
EEO Specialist 1      TE 2  
Office of Contract Compliance      Contracts Section

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Please indicate if this contractor has an approved Affirmative Action Plan on file?  Yes       No  
If yes, indicate the expiration date: 9-30-2014

Is this Firm enrolled in the OJT Pilot Program?       Yes       No

In accordance with the provisions, the contractor has submitted the following to meet the pre-award requirements for this contract.

Subcontractor	Race/Gender	Amount Nominated (\$)	Amount Credited (\$)
New England Service & Controls, LLC	SBE		48,800.00
P.I. Construction	S/MBE		7,200.00
Van Dzant, LLC	S/MBE		57,000.00
Abby's Contracting, LLC	SBE		8,615.00
Kobyluck Ready-Mix, Inc.	S/MBE		7,570.00
Industrial Engineers, Inc.	S/MBE		3,200.00
Total			132,385.00

Please review and indicate if you find this submittal acceptable by signing below. If you find any nominated subcontractor is not to receive credit for any line item but the prime still meets the minimum requirement, please indicate your exception below.

  
Office of Contract Compliance

4-24-13  
Date

Comments: Van Dzant, Abby's Contracting & Kobyluck Ready-Mix do not have Affirmative Action Plans on file. APlans are required for all firms whose contract value is greater than \$10,000. Therefore Abby's Contracting & Kobyluck are ok unless their contract value increases above \$10,000. However Van Dzant will not be allowed to work on the project until the APlan is approved by Contract Compliance.